



Alberni-Clayoquot Regional District

MINUTES OF THE SALMON BEACH COMMITTEE MEETING HELD ON TUESDAY, FEBRUARY 15, 2018, 2:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

MEMBERS Ken Lunde, Chair

PRESENT: Mary Ellen Peet
Kel Roberts
Tony Bennett, Director, Electoral Area "C" (Long Beach)
Jill Maibach

REGRETS: Teri Graff

STAFF PRESENT: Douglas Holmes, CAO
Randy Fraser, Acting Manager of Environmental Services
Janice Hill, Environmental Services Coordinator

1. CALL TO ORDER

The Chairperson called the meeting to order at 2:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: E. Peet
SECONDED: K. Roberts

THAT the agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

a. **Salmon Beach Committee Meeting held December 14, 2017**

MOVED: E. Peet
SECONDED: T. Bennett

THAT the minutes of the Salmon Beach Committee Meeting held on December 14, 2017 be received.

CARRIED

4. IN-CAMERA

MOVED: T. Bennett

SECONDED: K. Roberts

That the meeting be closed to the public as per section

- i. 90 (1) (k) negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the Regional District if they were held in public.*

CARRIED

The meeting was closed to the public at 2:31 pm.

E. Peet left the in-camera meeting at 4:00 pm.

The meeting was re-opened to the public at 4:30 pm.

5. REPORTS

a. 2017 Actuals

2017 Actuals were distributed to the committee.

b. 2018 Budget (verbal)

K. Lunde reported that the budget requests have been submitted to the Manger of Finance and will be sent to the SB Committee to review prior to the ACRD Board adoption.

c. SB Road Grading Contract with Ministry of Forest, Lands and Natural Resources (verbal)

R. Fraser reviewed the proposed road grading agreement with the Ministry of FLNR. The committee agreed to join the Ministry on the contract for that portion of external roads that are not within the Toquaht FN R of W. The committee will contract out that portion of road separately.

d. Staircase removal (verbal)

R. Fraser will proceed with having the staircase removed.

e. Admin Building Demolition (verbal)

Staff will proceed with advertising the demolition of the Administration Building once the budget has been adopted.

f. Gazebo Repairs (verbal)

No report

- g. **Yard Waste Removal (verbal)**
R. Fraser to follow up with Deer Bay contracting on possible options.
- h. **Storage Containers (verbal)**
Staff will check on the prices of storage containers and advise committee.
- i. **Septic Field Update (verbal)**
No report
- j. **Owner's Manual (verbal)**
K. Lunde reported that they are preparing an Owner's manual that will be distributed to all property owners once completed.

THAT the Salmon Beach Committee receive reports a - j.

6. ADJOURN

MOVED: Director K. Roberts
SECONDED: Director T. Bennett

THAT this meeting be adjourned at 5:25 pm.

CARRIED

Certified Correct:

Ken Lunde
Chairperson

Randy Fraser
Acting Manager of Environmental Services