



**Alberni-Clayoquot Regional District  
Solid Waste Plan Monitoring Advisory Committee – Alberni Valley  
Meeting Minutes**

**Meeting Date & Time:** Thursday, October 29, 2015

**Location:** ACRD Board Room, 3008 Fifth Avenue, Port Alberni, BC

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In attendance:

John McNabb, Electoral Area E Director  
Brad West, McGill & Associates  
Mike Kokura, Electoral Area B Director  
Chris Alemany, City Council  
Guy Cicon, City of Port Alberni  
Russell Dyson, ACRD  
Carey McIver, Carey McIver & Associates  
Janice Hill, ACRD

Alan McGill, McGill & Associates  
Gary Swann, Public Representative  
Wilfred Cootes, Uchucklesaht Tribe  
Penny Cote, Electoral Area D Director  
Keith Wyton, Electoral Area A Director  
Andrew McGifford, ACRD  
Jerry Kupiak, SunCoast Waste

**1. Call to Order**

John McNabb, Chair, called the meeting to order at 1:30 pm

**2. Adoption of Minutes**

The minutes of the August 27th meeting were adopted as presented.

**3. Organics Diversion Strategy**

Carey McIver provided a power point presentation on the final draft organics diversion strategy incorporating feedback and direction given by the SWPMAC on August 27<sup>th</sup>. The presentation focused on the organics diversion strategy including issues and opportunities, tasks, costs and implementation schedule. The Technical Memorandum and PowerPoint presentation are attached.

The presentation provided a summary of the detailed technical memorandum addressing the following issues and opportunities: Why divert organics?; Who is diverting organics in BC?; What are the conditions for success?; What are processing facility and collection costs?; What is the recommended strategy for the Alberni Valley?

Based on these issues and opportunities the committee reviewed the proposed work plan, budget and schedule for the organics diversion strategy.

	<b>Action</b>	<b>Cost Estimate</b>	<b>Schedule</b>
1.	Using communication tools developed by Metro Vancouver and the BC Ministry of Environment (MOE), implement a Food Waste Reduction Campaign.	\$10,000	2016
2.	Expand the current subsidized backyard composter program to include enhanced education activities such as a compost coaching and Bear Smart program.	\$10,000	2016
3.	Undertake a study of wood waste generation and diversion options in the Alberni Valley.	\$5,000	2016
4.	Assess current yard waste generation and disposal practices in the residential and commercial sectors	Included above	2016
5.	Finalize conceptual cost estimates to construct and operate an LFG collection system at the Alberni Valley Landfill	McGill Engineering	2015
6.	Undertake a cost-benefit analysis of organics composting versus LFG collection to reduce greenhouse gas emissions	\$10,000	2016
7.	Following implementation of a reduction program, design and prepare cost estimates to undertake two small pilot projects.	\$3,000	2016
8.	Meet with the City of Port Alberni to identify potential government owned properties that could be suitable for an organics processing facility	ACRD Staff	2016
9.	Identify potential opportunities and costs to transfer organics to existing or new Vancouver Island processing facilities including conceptual design of a transfer facility at the Alberni Valley Landfill.	\$10,000	2016
10.	Consider implementing a ban on organics from the ICI sector if cost-effective opportunities exist to transfer organics to existing or new Vancouver Island processing facilities.	\$10,000	2016
11.	Develop and implement comprehensive communications program to provide information on the organics diversion strategy to local politicians, the public, and the business community.	\$5,000	2015
12.	Hire one additional staff position to coordinate the organics diversions strategy and subsequent diversion programs.	\$70,000	2016

The consultant recommended that the technical memorandum be converted to a report with an Executive Summary that would explain the rationale, work plan, costs and schedule contained in the proposed organics diversion strategy for the Alberni Valley.

The committee recommends that the report containing the proposed organics diversion strategy for the Alberni Valley be forwarded to the ACRD Board of Directors for review and approval and that if approved the options be considered in the upcoming budget considerations.

Meeting adjourned: 3:08 pm

Next meeting: TBD