



**Alberni-Clayoquot Regional District  
Solid Waste Plan Monitoring Advisory Committee – Alberni Valley  
Meeting Minutes**

**Meeting Date & Time:** Thursday, August 27, 2015

**Location:** ACRD Board Room, 3008 Fifth Avenue, Port Alberni, BC

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In attendance:

John McNabb, Electoral Area E Director  
Brad West, McGill & Associates  
Lucan Banton, Electoral Area F Director  
Wilfred Cootes, Uchucklesaht Tribe  
Penny Cote, Electoral Area D Director  
Keith Wyton, Electoral Area A Director  
Andrew McGifford, ACRD  
Randy Fraser, ACRD  
Janice Hill, ACRD

Alan McGill, McGill & Associates  
Luke George, Tseshah FN  
Mike Kokura, Electoral Area B Director  
Chris Alemany, City Council  
Guy Cicon, City of Port Alberni  
Russell Dyson, ACRD  
Carey McIver, Carey McIver & Associates  
Kris Patterson, Chamber of Commerce

**1. Call to Order**

John McNabb, Chair, called the meeting to order at 1:30 pm

**2. Adoption of Minutes**

The minutes of the June 25th meeting were adopted as presented.

**3. ICI Disposal Bans Update**

- a. Cardboard Disposal Ban seems to be going well so far with minimal phone calls from the ICI sector. Next steps will be to work with landfill operations contractor and haulers to develop enforcement protocols.

**4. Organics Diversion Strategy**

Carey McIver provided a power point presentation (attached) along with the written draft Organics Diversion Strategy Technical Memo. The assessment included the assessment and confirmation of organic waste quantities by source along with a review and assessment of local opportunities for reduction, collection, processing and markets. During the presentation the following comments were made:

1. Councilor Alemany from City of Port Alberni (CPA) expressed that it is a high priority for the city to get something going – he supports a pilot project and expressed that the greatest goal is to reduce emissions from LFG
2. Director Cote – supports pilot in Port Alberni however not supportive of building facility in AV yet – look to transfer opportunities
3. Al McGill – shared that diverting wood waste from landfill would defer construction of LFG collection system to 2020
  1. Divert wood waste
  2. Reduction and education
  3. Residential and ICI collection and processing
4. Al McGill will prepare a report on low hanging fruit to avoid LFG emissions (LC waste is currently ground and used for cover – CD wood is currently buried in landfill)
5. Comment on need to collaborate with agricultural community on accepting organics from pilot projects

The committee agreed on the following recommendations:

Reduction Program:

- Implement the Love Food Hate Waste initiative
- Promote backyard composting while including Bear Smart in the education component
- Evaluate wood waste diversion

LFG Collection or Compost System – Cost Benefit:

- Finalize conceptual cost estimates to construct and operate an LFG collection system at the AV Landfill
- Undertake a cost-benefit analysis of organics composting versus LFG collection to reduce greenhouse gas emissions

Pilot Projects:

- Following implementation of a reduction program a small pilot project of organics collection can be completed keeping in mind the following:
  - Keep it small, find local processing options
  - Doing the pilot does not imply we are going ahead with a processing facility or program
  - Evaluate potential for commercial disposal ban without using a local facility
  - Need more detail on goals and objectives of pilot project.

Process Amendments:

- Assess current yard waste generation and disposal practices in the residential and commercial sectors to confirm available bulking amendment for use at a local processing facility
- Undertake a study of wood waste generation and disposal options in the Alberni Valley to determine the availability and quantity.

Processing Facility – Local Collaboration:

- Present the organics diversion strategy to the Tseshaht First Nation Council as a first step to exploring partnership opportunities.
- Meet with the City of Port Alberni and the Tseshaht First Nation to identify potential government owned properties that could be suitable for an organics processing facility.

Processing Facility – Vancouver Island Capacity:

- Identify potential opportunities and costs to transfer organics to existing or new Vancouver Island processing facilities, including both publicly and privately owned facilities.

General Comments:

- Need to develop overall communication strategy for these organics diversion initiatives so that community understands where we are going.
- Need to develop costs and timeline for next PMAC meeting than will go to Board for approval.

Meeting adjourned: 3:30 pm

Next meeting: October 29th, 2015, 1:30 pm, ACRD Board Room