



**ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT**

**MINUTES OF THE WEST COAST COMMITTEE MEETING  
HELD ON WEDNESDAY, MARCH 1, 2023, 10:00 AM**

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**MEMBERS**

Tom Stere, Chairperson, Councillor, District of Tofino

**PRESENT:**

Marilyn McEwan, Vice-Chairperson, District of Ucluelet

Vaida Siga, Director, Electoral Area "C" (Long Beach)

Jenny Touchie, Member of the Legislature, Yuułuʔiłʔatḥ Government

Kirsten Johnsen, Member of Council, Toquaht Nation

Jacinthe Amyot, Pacific Rim National Park

**REGRETS:**

Rob Bullock, Ahousaht First Nation

Jim Chisholm, Tla-o-qui-aht First Nation

Bob Anderson, Hesquiaht First Nation

**STAFF PRESENT:**

Daniel Sailland, Chief Administrative Officer

Jenny Brunn, General Manager of Community Services

Teri Fong, Chief Financial Officer

Wendy Thomson, General Manager of Administrative Services

Mark Fortune, Airport Manager

Eddie Kunderman, Operations Manager

Paulo Eichelberger, Public Works Manager

Heather Zenner, Protective Services Manager

Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website

<https://www.acrd.bc.ca/events/1-3-2023/>

**1. CALL TO ORDER**

The CAO called the meeting to order at 10:01 am.

The CAO recognized this meeting is being held throughout the Nuuchahnulth territories.

The CAO reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

**2. ELECTION OF CHAIRPERSON/VICE-CHAIRPERSON FOR 2023**

**ELECTION OF CHAIRPERSON**

The General Manager of Administrative Services (GMAS) conducted the election for Chairperson of the West Coast Committee for 2023. The GMAS requested nominations three times.

The GMAS declared Director Stere to the position of Chairperson of the West Coast Committee for 2023.

### **ELECTION OF VICE-CHAIRPERSON**

The GMAS conducted the election for Vice-Chairperson of the West Coast Committee for 2023. The GMAS requested nominations three times.

The GMAS declared Director McEwen, Vice-Chairperson of the West Coast Committee for 2023.

Director Stere assumed the Chair.

### **3. APPROVAL OF AGENDA**

*MOVED: Director McEwen*

*SECONDED: Director Johnsen*

*THAT the agenda be approved as circulated with the addition of the following late item for consideration under Section 7 Late Business: Developing a plan for advancing inclusive governance within the formal Board governance structures of the ACRD in 2023.*

**CARRIED**

### **4. MINUTES**

#### **a. West Coast Committee Meeting – December 7, 2022**

*MOVED: Director Stere*

*SECONDED: Director Siga*

*THAT the minutes of the West Coast Committee meeting held on December 7, 2022 be received.*

**CARRIED**

### **5. REQUESTS FOR DECISIONS**

#### **a. REQUEST FOR DECISION**

Annual Review – West Coast Committee Terms of Reference, 2023

*MOVED: Director Siga*  
*SECONDED: Director Johnsen*

*THAT the West Coast Committee re-confirm their Terms of Reference for 2023 as presented.*

**CARRIED**

**b. REQUEST FOR DECISION**  
Re: 2023-2027 Draft Financial Plan – West Coast Services

*MOVED: Director McEwen*  
*SECONDED: Director Johnsen*

*THAT the West Coast Committee recommend the Long Beach Airport proposed budget, as presented, be included in the first reading of the 2023-2027 Alberni-Clayoquot Regional District Financial Plan bylaw.*

**CARRIED**

*MOVED: Director Siga*  
*SECONDED: Director McEwen*

*THAT the West Coast Committee recommend the West Coast Emergency Coordination - proposed service budget, as presented, be included in the first reading of the 2023-2027 Alberni-Clayoquot Regional District Financial Plan bylaw.*

**CARRIED**

*MOVED: Director McEwen*  
*SECONDED: Director Johnsen*

*THAT the West Coast Committee recommend the West Coast Multiplex Service proposed budget, as presented, be included in the first reading of the 2023-2027 Alberni-Clayoquot Regional District Financial Plan bylaw.*

**CARRIED**

*MOVED: Director Johnsen*  
*SECONDED: Director McEwen*

*THAT the West Coast Committee recommend the West Coast Transit service proposed budget, as presented, be included in the first reading of the 2023-2027 Alberni-Clayoquot Regional District Financial Plan bylaw.*

**CARRIED**

*MOVED: Director McEwen*  
*SECONDED: Director Siga*

*THAT the West Coast Committee recommend the West Coast Waste Management service proposed budget, as presented, be included in the first reading of the 2023-2027 Alberni-Clayoquot Regional District Financial Plan bylaw.*

**CARRIED**

**c. REQUEST FOR DECISION**

Re: Long Beach Airport (CYAZ) Lease Preliminary Application File # 2023-002  
– Source Holdings

*MOVED: Director Stere*

*SECONDED: Director Siga*

*THAT the West Coast Committee defers the Preliminary Lease Application LBA-2023-002 from Chris Cowan (Source Holdings Ltd.) to a future Committee meeting following the completion of the Long Beach Airport Land Use and Development Plan.*

**CARRIED**

**d. REQUEST FOR DECISION**

Re: Long Beach Airport (CYAZ) Lease Preliminary Application File # 2023-003  
– Charlie Cornish

*MOVED: Director McEwen*

*SECONDED: Director Siga*

*THAT the West Coast Committee supports the Preliminary Lease Application LBA-2023-003 from Charlie Cornish and recommend that the ACRD Board of Directors consider approval of the final application.*

**CARRIED**

**6. REPORTS**

**a. Ex-Officio Member Updates**

- **Pacific Rim National Park** – Jacinthe Amyot provided an update on Pacific Rim National Park activities. The dog ban pilot project initiated last year on Combers Beach continues. All dogs are prohibited on Combers Beach between April 1<sup>st</sup> to October 1<sup>st</sup> in order to protect migrating shorebirds. The pilot project has been successful, with an increase in shorebirds by 32% since the start of the project. They have had 97% compliance by residents and visitors to Combers Beach.

*MOVED: Director Stere*

*SECONDED: Director Siga*

*THAT the West Coast Committee receive the verbal report.*

**CARRIED**

**b. Reports for Information**

- Expansion of ACRD Voyent Alert Emergency Notification System to Long Beach Electoral Area
- West Coast Sort'nGo Three Stream Waste Collection Service Update
- Recycle BC Expanded Product List

**7. LATE BUSINESS**

**a. Late Business – Advancing Inclusive Governance**

*MOVED: Director Stere*

*SECONDED: Director McEwen*

*THAT the West Coast Committee recommend that the Alberni-Clayoquot Regional District (ACRD) Board of Directors direct staff to develop a plan for advancing inclusive governance within the formal Board governance structures of the ACRD in 2023.*

**CARRIED**

**8. QUESTION PERIOD**

Questions/Comments from the public. The Corporate Officer advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca).

**9. IN-CAMERA**

*MOVED: Director Stere*

*SECONDED: Director McEwen*

*THAT the meeting be closed to the public as per the Community Charter, section(s):*

- 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;*
- 21 (1) (a) (ii) of FOIPPA: the head of a public body must refuse to disclose to an applicant information that would reveal commercial, financial, labour relations, scientific or technical information of or about a third party.*

*iii. 21 (c) (i) of FOIPPA: the disclosure of which could reasonably be expected to harm significantly the competitive position or interfere significantly with the negotiating position of the third party*

**CARRIED**

The meeting was closed to the public at 11:14 am.

The meeting was re-opened to the public at 11:33 am.

**10. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA**

**11. ADJOURN**

*MOVED: Director Siga*

*SECONDED: Director Johnsen*

*THAT this meeting be adjourned 11:33 am.*

**CARRIED**

Certified Correct:

*Tom Stere*

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Tom Stere,  
Chairperson

*Wendy Thomson*

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Wendy Thomson,  
General Manager of Administrative Services