



# Alberni-Clayoquot Regional District

## MINUTES OF THE SOLID WASTE MANAGEMENT PLAN ADVISORY COMMITTEE MEETING HELD ON WEDNESDAY, OCTOBER 4, 2023, 1:00 PM

Board Room, 3008 Fifth Avenue, Port Alberni, BC

---

**MEMBERS** Tom Stere, Chairperson, Councillor, District of Tofino

**PRESENT:** Terry Deakin, Industry, Alberni Valley  
Helen Zanette, School District 70  
Darrell Ross, Tseshaht First Nation  
John McNabb, Member at Large  
Mayco Noel, Residential Hauler, Ucluelet  
Tory Bouchard, City of Port Alberni  
Robin Jackson, Surfrider

**REGRETS:** John Jack, Chief Councillor, Huu-ay-aht First Nations  
Jake Turek, Ministry of Agriculture and Food  
William Severinson, Tla-o-qui-aht First Nation  
Jaquie Arsenault, Toquaht Nation  
Robin Jackson, Contractor, West Coast  
Pam Craig, School District 70  
Aaron Rodgers, District of Tofino  
Todd Thomson, MoE & Climate Change Strategy  
Cameron Vale, Berry & Vale  
James MacIntosh, District of Ucluelet  
Fraser Work, Consultant, West Coast  
Diane Bodner, Member at Large

**GUESTS:** Colleen Dane, Engagement Consultant  
Tamara Shulman, Technical Support Consultant

**STAFF PRESENT:** Jodie Frank, Solid Waste Project Coordinator  
Paulo Eichelberger, Solid Waste Manager  
Brenda Sauve, Solid Waste Coordinator  
Wendy Hayes, Community Services Assistant

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:00 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

Introductions - Committee Members and Staff present in the Boardroom.

- a. All members, staff, and guests introduced themselves.

**2. APPROVAL OF AGENDA**

*MOVED: J. McNabb*

*SECONDED: T. Stere*

*THAT the agenda be approved as circulated with the addition of late items as outlined for consideration.*

**CARRIED**

**3. MINUTES**

**a. Solid Waste Management Plan Advisory Committee Meeting held  
Wednesday, September 20, 2023**

*MOVED: J. McNabb*

*SECONDED: T. Stere*

*THAT the minutes of the Solid Waste Management Plan Advisory Committee Meeting held on September 20, 2023 be received.*

**CARRIED**

**4. PRESENTATIONS/DISCUSSIONS**

- a. Solid Waste Management Plan Current System and Process – Verbal  
Tamara Schulman, Technical Support Consultant gave a SWMP presentation overview of the planning process, solid waste systems, roles and overview, priorities for the plan, and guiding principles.
- b. Breakout Session – Forming our guiding principles.  
The meeting attendees broke out into groups to discuss and prioritize the guiding principles and what would be the top three.
- c. Consultation and Engagement role – Verbal  
Colleen Dane, Engagement Consultant gave a presentation and overview of her role, strategy, goals, phases, tools, and next steps.
- d. Schedule for future meetings – Verbal  
The next meeting is November 23, 2023.

**6. QUESTION PERIOD**

Questions/Comments from the public. The Community Services Assistant advised there were no questions or comments respecting an agenda topic from the public:

- Participating in Person in the ACRD Board Room
- Submissions received by email at [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca).

7. **ADJOURN**

*MOVED: J. McNabb*

*SECONDED: M. Noel*

*THAT this meeting was adjourned at 4:07 pm.*

**CARRIED**

Certified Correct:

*John Jack*

\_\_\_\_\_  
John Jack,  
Chairperson

*Wendy Hayes*

\_\_\_\_\_  
Wendy Hayes,  
Community Services Assistant