



# Alberni-Clayoquot Regional District

## MINUTES OF THE SALMON BEACH COMMITTEE MEETING HELD ON THURSDAY, JANUARY 19, 2023, 2:00 PM Zoom/Board Room (Hybrid) – 3008 Fifth Avenue, Port Alberni, BC

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### MEMBERS

**PRESENT:** Kel Roberts, Chair, Alternate Director, Electoral Area “C” (Long Beach)  
Mary Ellen Peete  
Ron McKinlay  
Jill Maibach  
Terry Graff  
Ken Lunde

**REGRETS:** Vaida Siga, Chair, Director, Electoral Area “C” (Long Beach)

**STAFF PRESENT:** Jenny Brunn, General Manager of Community Services  
Eddie Kunderman, Operations Manager  
Michael McGregor, Lands and Resources Coordinator  
Janice Hill, Executive Assistant  
Kerri Waugh, Administrative Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:  
<https://www.acrd.bc.ca/events/19-1-2023/>

### 1. **CALL TO ORDER**

The Chairperson called the meeting to order at 2:10 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

### 2. **APPROVAL OF AGENDA**

*MOVED:* E. Peete

*SECONDED:* J. Maibach

*THAT the agenda be approved as circulated.*

**CARRIED**

### 3. **MINUTES**

a. **Salmon Beach Committee Meeting held March 17, 2022**

MOVED: J. Maibach

SECONDED: R. McKinlay

*THAT the minutes of the Salmon Beach Committee Meeting held on March 17, 2022, be received.*

**CARRIED**

**4. REQUEST FOR DECISIONS**

a. **Request for Decision regarding Annual Review – Salmon Beach Committee Terms of Reference, 2023**

MOVED: E. Peete

SECONDED: K. Lunde

*THAT the Salmon Beach Committee re-confirm their Terms of Reference for 2023 as presented.*

**CARRIED**

b. **Request for Decision regarding Maintenance and Operations Services Contract**

MOVED: R. McKinlay

SECONDED: E. Peete

*THAT the Salmon Beach Committee recommend that the ACRD Board of Directors delegate authority to the Chief Administrative Officer to negotiate with the successful proponent for Maintenance and Operations Services in Salmon Beach, provided it is equal to or less than \$96,800.*

**CARRIED**

c. **Request for Decision regarding Pumper Truck Replacement**

MOVED: R. McKinlay

SECONDED: E. Peete

*THAT the Salmon Beach Committee recommend that the Alberni-Clayoquot Regional District (ACRD) Board of Directors exempt the purchase of a new pumper truck, for the Salmon Beach Sewage Service, from the ACRD's Purchasing Policy Request for Proposal process; and further,*

**CARRIED**

MOVED: R. McKinlay

SECONDED: E. Peete

*THAT the Salmon Beach Committee recommend that the ACRD Board of Directors authorize staff to undertake a request for quotation process for this purchase and delegate authority to the Chief Administrative Officer to authorize the purchase, provided it's equal to or less than \$231,000.*

**CARRIED**

## **5. REPORTS**

**a. Salmon Beach Recreation Condition Assessment – M. McGregor, Lands and Resources Coordinator**

**b. Road Maintenance Renewal Plan – E. Kunderman, Operations Manager**

**c. Garbage Compound and Garbage Can Lid (verbal report) – E. Kunderman, Operations Manager / J. Brunn, General Manager of Community Services**

The Operations Manager provided information regarding issues with bear proofing of bins in 2022. Residents are finding the steel lids too heavy and the compound is not fenced or secured. Looking to potentially move the bins to the secured compound with an electrified fence or look back into using a lighter lid with bear proof equipment from Wildsafe BC.

The General Manager of Community Services provided information that the Regional District will be starting the Solid Waste Management Plan update process, they are looking to talk to the community of Salmon Beach and gauge what will work for the community, potential for improved waste diversion and recycling services.

**d. Security Camera (verbal report) – E. Kunderman, Operations Manager**

The Operations Manager provided an update on the installation of a security camera at the front gate.

**e. Payment on Affidavits (verbal report) – E. Kunderman, Operations Manager**

The Operations Manager provided an update that the legal fees and the enforcement related to these affidavits is something the Regional District will not be able to reimburse. The investigation was under the service of rural planning so legally funds can not be taken from the Salmon Beach budget.

**f. West Coast Transit Tax (verbal report) – E. Kunderman, Operations Manager**

The Operations Manager provided an update that there will be no funding provided by the Provincial Government this year for West Coast Transit. They are currently in the process of identifying alternative options to implement a service in lieu of receiving that provincial funding. As there is no service this

year due to lack of funding that tax will be down to zero.

- g. 2023 Budget Items (verbal report) – E. Kunderman, Operations Manager**  
The Operations Manager provided an update on the budget process.

*MOVED: E. Peete*  
*SECONDED: K. Lunde*

*THAT the Salmon Beach Committee receives these reports for information.*

**CARRIED**

**6. LATE BUSINESS**

**7. QUESTION PERIOD**

Questions/Comments from the public. The GM of Community Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in the Zoom webinar
- Submissions received by email at [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca).

**8. ADJOURN**

*MOVED: R. McKinlay*  
*SECONDED: K. Lunde*

*THAT this meeting be adjourned 3:32pm*

**CARRIED**

Certified Correct:

*Kel Roberts*

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Kel Roberts,  
Chairperson

*Jenny Brunn*

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Jenny Brunn,  
General Manager of Community Services