



Alberni-Clayoquot Regional District

MINUTES OF THE ELECTORAL AREA DIRECTORS COMMITTEE MEETING HELD ON WEDNESDAY, SEPTEMBER 27, 2023, 10:00 AM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: Susan Roth, Director, (Chair) Electoral Area “E” (Beaver Creek)
Bob Beckett, Director, (Vice-Chair), Electoral Area “A” (Bamfield)
Jack McLeman, Alternate Director, Electoral Area “B” (Beaufort)
Vaida Siga, Director, Electoral Area “C” (Long Beach)
Penny Cote, Director, Electoral Area “D” (Sproat Lake)
Mike Sparrow, Director, Electoral Area “F” (Cherry Creek)

REGRETS: Fred Boyko, Director, Electoral Area “B” (Beaufort)

STAFF PRESENT: Teri Fong, Chief Financial Officer (Acting CAO)
Mike Irg, General Manager of Planning & Development
Alex Dyer, Planning Manager
Heather Zenner, Manager of Administrative Services
Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
<https://www.acrd.bc.ca/events/27-9-2023/>

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 10 am.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions- Committee Members and Staff present in the Boardroom and on zoom.

2. **APPROVAL OF AGENDA**

MOVED: Director Sparrow

SECONDED: Director McLeman

THAT the agenda be approved as circulated.

CARRIED

3. **MINUTES**

a. **Electoral Area Directors Committee Meeting held May 18, 2023.**

MOVED: Director McLeman

SECONDED: Director Sparrow

THAT the minutes of the Electoral Area Directors Committee meeting held on May 18, 2023 be received.

CARRIED

4. **REQUEST FOR DECISIONS**

a. **Request for Decision regarding Accessory Dwelling Unit (ADU) Minimum Lot Size.**

MOVED: Director Siga

SECONDED: Director Sparrow

THAT the Electoral Area Directors Committee receive for information and discussion.

CARRIED

b. **Request for Decision regarding Community Planning Engagement Program – Fall 2023.**

MOVED: Director Sparrow

SECONDED: Director McLeman

THAT the Electoral Area Directors receive the report.

CARRIED

7. **QUESTION PERIOD**

Questions/Comments from the public. The Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

8. **ADJOURN**

MOVED: Director McLeman

SECONDED: Director Sparrow

THAT this meeting be adjourned 10:55am.

CARRIED

Certified Correct:

Susan Roth

Susan Roth,
Chairperson

Heather Zenner

Heather Zenner,
Manager of Administrative Services