



Alberni-Clayoquot Regional District

MINUTES OF THE ELECTORAL AREA DIRECTORS COMMITTEE MEETING HELD ON WEDNESDAY, NOVEMBER 29, 2023, 1:30PM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: Susan Roth, Director, (Chair) Electoral Area "E" (Beaver Creek)
Bob Beckett, Director, (Vice-Chair), Electoral Area "A" (Bamfield)
Fred Boyko, Director, Electoral Area "B" (Beaufort)
Vaida Siga, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)

STAFF PRESENT: Daniel Sailland, Chief Administrative Officer
Teri Fong, Chief Financial Officer
Mike Irg, General Manager of Planning & Development
Alex Dyer, Planning Manager
Amy Anaka, Planner
Brooke Eschuk, Junior Planner
Wendy Thomson, General Manager of Administrative Services
Heather Zenner, Manager of Administrative Services
Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
<https://www.acrd.bc.ca/events/29-11-2023/>

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions- Committee Members and Staff present in the Boardroom and via Zoom.

2. APPROVAL OF AGENDA

MOVED: Director Boyko

SECONDED: Director Cote

THAT the agenda be approved as circulated with the addition of the following items:

1) *Late item submission Agenda Item 5 Correspondence for Information (Letter from*

- Sproat Lake District Property Owners)*
2) *Late Business Agenda Item 10. In-camera Bylaw enforcement 90 1(f)*

CARRIED

3. MINUTES

- a. **Electoral Area Directors Committee Meeting – September 27, 2023**

MOVED: Director Boyko

SECONDED: Director Sparrow

THAT the minutes of the Electoral Area Directors Committee Meeting held on September 27, 2023 be received.

CARRIED

4. PETITIONS, DELEGATIONS & PRESENTATIONS

5. CORRESPONDENCE

- a. **Correspondence November 28, 2023 from Sproat Lake District Property Owners regarding vote outcomes and information from the November 19, 2023 Sproat Lake District Town Hall Meeting.**

MOVED: Director Cote

SECONDED: Director Sparrow

THAT this correspondence be received for information.

CARRIED

6. REQUEST FOR DECISIONS

- a. **Request for Decision regarding Community Planning Engagement Summary and Next Steps**

MOVED: Director Cote

SECONDED: Director Sparrow

THAT the Electoral Area Directors Committee receive the Community Planning Engagement Summary and recommend that the ACRD Board of Directors direct staff to proceed with comprehensive updates to the six Electoral Area OCPs.

CARRIED

MOVED: Director Boyko

SECONDED: Director Roth

THAT the Electoral Area Directors Committee recommend that the ACRD Board of Directors direct staff to prepare a report within three months for consideration by the Electoral Area Directors Committee;

And further, the report consider the following;

- *options to modify section 3 of the ACRD zoning bylaw,*
- *a comparative analysis of one ACRD zoning bylaw vs two or more ACRD zoning bylaws in the electoral areas, including an assessment of the financial implications and administrative requirements to administer multiple zoning bylaws,*
- *an analysis of legal requirements in the Local Government Act (LGA) and other Provincial statutes for the ACRD to fund and provide Rural Planning Service under part 14 of the LGA, and*
- *to consider electoral area public input received through the ACRD Community Planning Engagement sessions held between October 6, and November 12, 2023.*

CARRIED

The meeting was recessed at 3:55 pm.

The meeting was re-convened at 4:06 pm

b. Request for Decision regarding Canada Community Building Funds (CCBF)

MOVED: Director Boyko

SECONDED: Director Roth

THAT the Electoral Area Directors Committee direct staff to include the use of Canada Community Building Funds for the Beaver Creek Community Club for hall upgrades in the amount of \$48,000 in the Draft 2024-2028 Financial Plan.

CARRIED

MOVED: Director Roth

SECONDED: Director Boyko

THAT the Electoral Area Directors Committee confirm all projects with the amendment of:

- *Proceeding with the renovation to the Beaver Creek Firehall only with regard to the construction related to WorksafeBC clean room requirements;*

- *Remove the grant funds for the other upgrades to the Beaver Creek Firehall until a study of highest and best use for the hall is conducted for a maximum of \$50,000;*
- *Upon completion of safety required upgrades, reallocate remaining fire hall funds to the capital project related to securing a new water source for Beaver Creek Water System if the water feasibility study regarding the future source for the community states such direction.*

CARRIED

7. REPORTS

8. LATE BUSINESS

9. QUESTION PERIOD

Questions/Comments from the public. The Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

10. IN-CAMERA

Motion to close the meeting to the public as per the Community Charter, section(s):

- 90 (1) (f) Law enforcement, if the board considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.*

11. REPORT OUT - RECOMMENDATIONS FROM IN-CAMERA

12. ADJOURN

MOVED: Director Roth

SECONDED: Director Sparrow

THAT this meeting be adjourned 5:19 pm

CARRIED

Certified Correct:

Susan Roth

Susan Roth,
Chairperson

Heather Zenner

Heather Zenner
Manager of Administrative Services