



Alberni-Clayoquot Regional District

MINUTES OF THE ELECTORAL AREA DIRECTORS COMMITTEE MEETING HELD ON THURSDAY, FEBRUARY 23, 2023, 1:30 PM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: Susan Roth, Chairperson, Director, Electoral Area "E" (Beaver Creek)
Bob Beckett, Director, (Vice-Chair), Electoral Area "A" (Bamfield)
Fred Boyko, Director, Electoral Area "B" (Beaufort)
Vaida Siga, Director, Electoral Area "C" (Long Beach)
Rene Lacoursiere, Alternate Director, Electoral Area "D" (Sproat Lake)

REGRETS: Penny Cote, Director, Electoral Area "D" (Sproat Lake)

STAFF PRESENT: Daniel Sailland, Chief Administrative Officer
Teri Fong, Chief Financial Officer
Mike Irg, General Manager of Planning & Development
Jenny Brunn, General Manager of Community Services
Wendy Thomson, General Manager of Administrative Services
Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
<https://www.acrd.bc.ca/events/23-2-2023/>

1. **CALL TO ORDER - CAO**

The General Manager of Administrative Services (GMAS) called the meeting to order at 1:30 pm.

The GMAS recognized this meeting is being within the territories of the Tseshaht First Nation and Hupacasath First Nation.

The GMAS reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

2. **ELECTION OF CHAIRPERSON/VICE-CHAIRPERSON FOR 2023**

ELECTION OF CHAIRPERSON

The GMAS conducted the election for Chairperson of the Electoral Area Directors Committee for 2023. The GMAS requested nominations three times.

The GMAS declared Director Roth Chairperson of the Electoral Area Directors Committee for 2023.

ELECTION OF VICE-CHAIRPERSON

The GMAS conducted the election of Vice-Chairperson of the Electoral Area Directors Committee for 2023. The GMAS requested nominations three times.

The GMAS declared Director Beckett Vice-Chairperson of the Electoral Area Directors Committee for 2023.

Director Roth assumed the Chair.

3. APPROVAL OF AGENDA

MOVED: Director Beckett

SECONDED: Director Boyko

THAT the agenda be approved as circulated.

CARRIED

4. MINUTES

a. Electoral Area Directors Committee Meeting – November 30, 2022

MOVED: Director Siga

SECONDED: Director Boyko

THAT the minutes of the Electoral Area Directors Committee Meeting held on November 30, 2022 be received.

CARRIED

5. REQUEST FOR DECISIONS

a. Request for Decision regarding Annual Review – Electoral Area Directors Committee Terms of Reference, 2023

MOVED: Director Siga

SECONDED: Director Beckett

THAT the Electoral Area Directors Committee re-confirm their Terms of Reference for 2023 as presented.

CARRIED

b. Request for Decision regarding 2023 – 2027 Draft Financial Plan – Electoral Area Sub Regional Services

MOVED: Director Siga

SECONDED: Director Boyko

THAT the Electoral Area Directors Committee recommend the Building Inspection proposed budget, as presented, be included in the first reading of the 2023-2027 Alberni-Clayoquot Regional District Financial Plan bylaw.

CARRIED

*MOVED: Director Beckett
SECONDED: Director Siga*

THAT the Electoral Area Directors Committee recommend the Electoral Area Administration proposed budget, as presented, be included in the first reading of the 2023-2027 Alberni-Clayoquot Regional District Financial Plan bylaw.

CARRIED

*MOVED: Director Boyko
SECONDED: Director Siga*

THAT the Electoral Area Directors Committee recommend the Management of Development – Rural Areas proposed budget, as presented, be included in the first reading of the 2023-2027 Alberni-Clayoquot Regional District Financial Plan bylaw.

CARRIED

*MOVED: Director Lacoursiere
SECONDED: Director Siga*

THAT the Electoral Area Directors Committee recommend the Vancouver Island Regional Library proposed budget, as presented, be included in the first reading of the 2023-2027 Alberni-Clayoquot Regional District Financial Plan bylaw.

CARRIED

*MOVED: Director Beckett
SECONDED: Director Siga*

THAT the Electoral Area Directors Committee instruct staff to provide the Vancouver Island Library Board tax requisition impacts for the last five years and projections for the next five years for consideration at the March 8th Committee of the Whole meeting.

CARRIED

6. REPORTS

7. LATE BUSINESS

8. QUESTION PERIOD

Questions/Comments from the public. The Corporate Officer advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

9. **ADJOURN**

MOVED: Director Siga
SECONDED: Director Boyko

THAT this meeting be adjourned 2:46 pm.

CARRIED

Certified Correct:

Susan Roth

Susan Roth,
Chairperson

Wendy Thomson

Wendy Thomson,
General Manager of Administrative Services