



Alberni-Clayoquot Regional District

MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING HELD ON WEDNESDAY, NOVEMBER 8, 2023, 10:00 AM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS John Jack, Chairperson, Chief Councillor, Huu-ay-aht First Nation

PRESENT: Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni
Bob Beckett, Director, Electoral Area "A" (Bamfield)
Fred Boyko, Director, Electoral Area "B" (Beaufort)
Vaida Siga, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
Susan Roth, Director, Electoral Area "E" (Beaver Creek)
Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)
Sharie Minions, Mayor, City of Port Alberni
Marilyn McEwen, Mayor, District of Ucluelet
Tom Stere, Councillor, District of Tofino

REGRETS: Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
Kirsten Johnsen, Member of Council, Toquaht Nation
Levana Mastrangelo, Executive Legislator, Yuułu?if?ath Government

STAFF PRESENT: Daniel Sailland, Chief Administrative Officer
Teri Fong, Chief Financial Officer
Mike Irg, General Manager of Planning & Development
Jenny Brunn, General Manager of Community Services
Wendy Thomson, General Manager of Administrative Services
Heather Zenner, Manager of Administrative Services
Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
<https://www.acrd.bc.ca/events/8-11-2023/>

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 10:00 am.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Committee Members and Staff present in the Boardroom and via Zoom.

2. APPROVAL OF AGENDA

MOVED: Director Cote
SECONDED: Director Sparrow

THAT the agenda be approved as circulated.

CARRIED

3. REQUEST FOR DECISIONS

a. Request for Decision regarding ACRD Draft Strategic Plan 2024 – 2027.

The Chief Administration Officer gave an overview of the 2021-2024 Strategic Plan, highlighting which items are recommended to be removed and carried over into the 2024-2027 Strategic Plan.

The Chief Administrative Officer gave an overview of the Draft Strategic Plan 2024-2027.

MOVED: Director Sparrow
SECONDED: Director Stere

THAT the Committee of the Whole recommend that the Draft 2024 – 2027 Strategic Plan as amended be forwarded for consideration of adoption by the Alberni-Clayoquot Regional District Board of Directors at the November 22, 2023, regular meeting.

CARRIED

MOVED: Director Cote
SECONDED: Director Boyko

THAT the Committee of the Whole direct staff to utilize the 2024-2027 Strategic Plan as the basis for developing the draft 2024 budget and financial plan.

CARRIED

b. Request for Decision regarding 2024 – 2028 ACRD Financial Plan Process.

MOVED: Director Cote
SECONDED: Director Stere

THAT the Committee of the Whole supports the 2024-2028 Financial Plan approach including the strategy for building the financial plan, the approach to public participation, and proposed meeting dates.

CARRIED

c. **Request for Decision regarding Growing Community Fund Allocation Process.**

MOVED: Director Sparrow
SECONDED: Director Haggard

THAT the Committee of the Whole receive this report and refer to the next Electoral Area Directors Committee for further discussion regarding the allocation of the Growing Community Fund in coordination with the Canada Community Building Fund to ensure existing project priorities are funded based on grant criteria.

CARRIED

7. REPORTS

a. **External Grant Dashboard – October 30, 2023**

MOVED: Director Cote
SECONDED: Director McEwan

THAT this report be received.

CARRIED

8. LATE BUSINESS

9. QUESTION PERIOD

Questions/Comments from the public. The Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

10. ADJOURN

MOVED: Director Sparrow
SECONDED: Director Roth

THAT this meeting be adjourned at 12:23pm.

CARRIED

Certified Correct:

John Jack

John Jack,
Chairperson

Heather Zenner

Heather Zenner,
Manager of Administrative Services