



# Alberni-Clayoquot Regional District

## MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING HELD ON WEDNESDAY, FEBRUARY 22, 2023

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### **DIRECTORS**

John Jack, Chairperson, Huu-ay-aht First Nation

### **PRESENT:**

Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni

Fred Boyko, Director, Electoral Area "B" (Beaufort)

Bob Schmitt, Alternate Director, Electoral Area "A" (Bamfield)

Vaida Siga, Director, Electoral Area "C" (Long Beach)

Susan Roth, Director, Electoral Area "E" (Beaver Creek)

Rene Lacoursiere, Alternate Director, Electoral Area "D" (Sproat Lake)

Sharie Minions, Mayor, City of Port Alberni

Marilyn McEwen, Mayor, District of Ucluelet

Kirsten Johnsen, Member of Council, Toquaht Nation

Jenny Touchie, Member of the Legislature, Yuułu?it?ath Government

### **REGRETS:**

Bob Beckett, Director, Electoral Area "A" (Bamfield)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Tom Stere, Councillor, District of Tofino

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

### **STAFF PRESENT:**

Daniel Sailland, Chief Administrative Officer

Teri Fong, Chief Financial Officer

Jenny Brunn, General Manager of Community Services

Heather Zenner, Protective Services Manager

Charlie Starratt, Regional Fire Services Manager

Wendy Thomson, General Manager of Administrative Services

Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/22-2-2023/>

## **1. CALL TO ORDER**

The Chairperson called the meeting to order at 10:00 am.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Committee Members and Staff present in the Boardroom.

## **2. APPROVAL OF AGENDA**

*MOVED: Director Roth*  
*SECONDED: Director Haggard*

*THAT the agenda be approved as circulated.*

**CARRIED**

## **CONFLICT-OF-INTEREST**

Director Roth declared a conflict-of-interest respecting grant-in-aid application #15 - Sage Haven Society.

Director Haggard declared a conflict-of-interest respecting grant-in-aid application #27 – Cherry Creek Community Recreation Commission.

## **3. PETITIONS, DELEGATIONS & PRESENTATIONS**

- a. **Pat Deakin, Economic Development Manager, City of Port Alberni regarding update on Economic Development activities in the Region.**

Mr. Deakin provided an update on economic development activities in the region for 2022 including reconciliation, business retention, business attraction and grant writing.

Vice-Chairperson Haggard assumed responsibility of Chairing the meeting.

## **4. REQUEST FOR DECISIONS**

- a. **Request for Decision – 2023 Grant-in-Aid Applications**

### **GIA 01 Alberni Valley Rescue Squad**

*MOVED: Director Minions*  
*SECONDED: Director Roth*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$12,000.00 in 2023 to the Alberni Valley Rescue Squad with the following areas participating as follows: \$6,000.00 to all municipalities and electoral areas participating, and \$6,000.00 to City of Port Alberni, Electoral Areas “A” (Bamfield), “B” (Beaufort), “D” (Sproat Lake), “E” (Beaver Creek) and “F” (Cherry Creek).*

**CARRIED**

### **GIA 02 Westcoast Inland Search and Rescue**

*MOVED: Director McEwen*  
*SECONDED: Director Siga*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$6,000.00 in 2023 to Westcoast Inland Search and Rescue with the following areas participating: all Municipalities and Electoral Areas.*

*MOVED: Director Roth*  
*SECONDED: Director Minions*

*THAT the main motion be amended by removing Beaver Creek as a participant in the Westcoast Inland Search and Rescue 2023 grant-in-aid.*

**CARRIED**

The main motion as amended was

**CARRIED**

*MOVED: Chairperson Jack*  
*SECONDED: Director Minions*

*THAT the above motion to award a grant-in-aid to the West Coast Inland Search and Rescue in 2023 in the amount of \$6,000.00 be deferred in order to get more information from the applicant on what electoral areas they serve.*

**CARRIED**

**GIA 03 Port Alberni Victim Services Society**

*MOVED: Director Minions*  
*SECONDED: Director Roth*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$26,000 in 2023 to the Port Alberni Victim Services Society with the following areas participating: City of Port Alberni and Electoral Areas "A" (Bamfield), "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

**GIA 04 Port Alberni Marine Rescue Society**

*MOVED: Director Minions*  
*SECONDED: Director Roth*

*THAT the grant-in-aid application from the Port Alberni Marine Rescue Society be deferred in order to get more information from the applicant on what electoral areas benefit from this service.*

**CARRIED**

**GIA 05 Mid Island Air Search and Rescue Society**

*MOVED: Director Minions*  
*SECONDED: Director Jack*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000.00 in 2023 to the Mid Island Air Search and Rescue Society with the following areas participating: all Municipalities and Electoral Areas.*

**CARRIED**

**GIA 06 Alberni Air Quality Society**

*MOVED: Director Minions*  
*SECONDED: Director Lacoursiere*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$10,000.00 in 2023 to the Alberni Air Quality Society with the following areas participating: City of Port Alberni and Electoral Areas "A" (Bamfield), "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

**GIA 07 Redd Fish Restoration Society**

*MOVED: Director Roth*  
*SECONDED: Director Siga*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$3,500.00 in 2023 to the Redd Fish Restoration Society with the following areas participating as follows: Tofino, Ucluelet and Area "C".*

*MOVED: Director Siga*  
*SECONDED: Director Minions*

*THAT the main motion be amended to award a grant-in-aid in 2023 in the amount of \$7,500 to the Redd Fish Restoration Society.*

**CARRIED**

*The main motion as amended was*

**CARRIED**

**GIA 08 Surfrider Foundation Pacific Rim Chapter**

Note – This grant-in-aid was not considered and will be budgeted through the West Coast Waste Management Service.

**GIA 09 West Coast Aquatic Management Association**

MOVED: Director Minions  
SECONDED: Director McEwen

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$ 12,000.00 in 2023 to the West Coast Aquatic Management Association with the following areas participating: all Municipalities and Electoral Areas.*

**CARRIED**

**GIA 10 Broombusters Invasive Plant Society**

MOVED: Director Roth  
SECONDED: Director Jack

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$1,100.00 in 2023 to the Broombusters Invasive Plant Society with the following areas participating: all Municipalities and Electoral Areas.*

**CARRIED**

**GIA 11 Ucluelet Aquarium Society**

MOVED: Director Roth  
SECONDED: Director McEwen

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$12,500.00 in 2023 to the Ucluelet Aquarium Society with the following areas participating: District of Tofino, District of Ucluelet and Electoral Area "C" (Long Beach).*

**CARRIED**

**GIA 12 Strawberry Isle Marine Research Society**

MOVED: Director McEwen  
SECONDED: Director Roth

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000.00 in 2023 to the Strawberry Isle Marine Research Society with the following areas participating as follows: District of Tofino, District of Ucluelet and Electoral Area "C" (Long Beach).*

**CARRIED**

**GIA 13 Connective Support Society Nanaimo**

*MOVED: Director Minions*  
*SECONDED: Director Haggard*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$10,000.00 in 2023 to the Connective Support Society Nanaimo with the following areas participating as follows: City of Port Alberni and Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

*MOVED: Director Roth*  
*SECONDED: Director Boyko*

*THAT the main motion be amended by removing the following participants to the 2023 grant-in-aid to Connective Support Society Nanaimo: Electoral Areas "B" (Beaufort), "D" (Sproat Lake) and "E" (Beaver Creek).*

**CARRIED**

*The main motion as amended was*

**CARRIED**

**GIA 14 Port Alberni Backpack Program Society**

*MOVED: Director Boyko*  
*SECONDED: Director Roth*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000.00 in 2023 to the Port Alberni Backpack Program Society with the following areas participating: City of Port Alberni and Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

Director Roth declared a conflict of interest respecting grant-in-aid application #15 – Sage Haven Society and left the meeting at 11:26 am.

**GIA 15 Sage Haven Society**

*MOVED: Director Minions*  
*SECONDED: Director Haggard*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,290.00 in 2023 to the Sage Haven Society with the following areas participating: City of Port Alberni, District of Ucluelet and Electoral Areas "A" (Bamfield), "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

Director Roth re-entered the meeting at 11:27 am.

**GIA 16 Port Alberni Association for Community Living**

*MOVED: Director Roth*

*SECONDED: Director Haggard*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000.00 in 2023 to the Port Alberni Association for Community Living with the following areas participating: City of Port Alberni and Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

**GIA 17 Fir Park Village/Echo Village Foundation**

*MOVED: Director Jack*

*SECONDED: Director Minions*

*THAT the 2023 grant-in-aid application from Fir Park Village/Echo Village Foundation be deferred to in order to gather more information from the applicant including what areas benefit from the service and an overview of their timelines.*

**CARRIED**

**GIA 18 Alberni Valley Hospice Society & Ty Watson House**

*MOVED: Director Haggard*

*SECONDED: Director Roth*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$10,000.00 in 2023 to the Alberni Valley Hospice Society & Ty Watson House with the following areas participating: all Municipalities and Electoral Areas.*

*MOVED: Director McEwen*

*SECONDED: Director Roth*

*THAT the main motion be amended by removing the District of Ucluelet, District of Tofino and Electoral Area "C" (Long Beach) from participating in the grant-in-aid to the Alberni Valley Hospice Society & Ty Watson House in 2023.*

**CARRIED**

*The main motion as amended was*

**CARRIED**

**GIA 19 Clayoquot Biosphere Trust Society**

*MOVED: Director Roth*  
*SECONDED: Director McEwen*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$10,000.00 in 2023 to the Clayoquot Biosphere Trust Society with the following areas participating: District of Tofino, District of Ucluelet and Electoral Area "C" (Long Beach).*

**CARRIED**

**GIA 20 Bread of Life Society**

*MOVED: Director Minions*  
*SECONDED: Director Haggard*

*THAT 2023 grant-in-aid application from the Bread of Life Society be deferred in order to receive more information from the applicant.*

**CARRIED**

Chairperson Jack left the meeting at 11:45 am.

**GIA 21 Alberni Valley Chamber of Commerce**

*MOVED: Director Roth*  
*SECONDED: Director Lacoursiere*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$4,000.00 in 2023 to the Alberni Valley Chamber of Commerce with the following areas participating for \$1,000 each: Electoral Areas "A" (Bamfield), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

**GIA 22 Vancouver Island North Film Commission**

*MOVED: Director Roth*  
*SECONDED: Director McEwen*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000.00 in 2023 to the Vancouver Island North Film Commission with the following areas participating: all Municipalities and Electoral Areas.*

**CARRIED**

**GIA 23 Alberni District Fall Fair Association**



*MOVED: Director Roth*  
*SECONDED: Director McEwen*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$1,000.00 (in-kind) in 2023 to the Alberni District Fall Fair Association with the following areas participating: all Municipalities and Electoral Areas.*

**CARRIED**

**GIA 24 Music by the Sea**

*MOVED: Director Roth*  
*SECONDED: Director Lacoursiere*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$2,000.00 in 2023 to Music by the Sea with the following areas participating: all Municipalities and Electoral Areas.*

**CARRIED**

**GIA 25 Carving on the Edge Festival Society**

*MOVED: Director McEwen*  
*SECONDED: Director Roth*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$2,500.00 in 2023 to the Carving on the Edge Festival Society with the following areas participating: all Municipalities and Electoral Areas.*

**CARRIED**

**GIA 26 Alberni Valley Drag Race Association**

*MOVED: Director Roth*  
*SECONDED: Director Minions*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000.00 in 2023 to the Alberni Valley Drag Race Association, subject to an event being held in 2023, with the following areas participating: Electoral Areas "A" (Bamfield), "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

The Vice-Chairperson declared a conflict of interest respecting grant-in-aid #27 – Cherry Creek Community Recreation Commission and left the meeting at 11:59 am.

*MOVED: Director Roth*

*SECONDED: Director Minions*

*THAT the Committee of the Whole appoint Director Minions interim Chair.*

**CARRIED**

Director Minions assumed the Chair.

**GIA 27 Cherry Creek Community Recreation Commission**

*MOVED: Director Roth*

*SECONDED: Director Lacoursiere*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$20,000.00 in 2023 to the Cherry Creek Community Recreation Commission with the following area participating: Electoral Area "F" (Cherry Creek).*

**CARRIED**

Director Haggard re-entered the meeting at 12:01 pm and re-assumed the Chair.

**GIA 28 Portal Players Dramatic Society**

*MOVED: Director Lacoursiere*

*SECONDED: Director Roth*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$2,000.00 in 2023 to the Portal Players Dramatic Society with the following areas participating: City of Port Alberni and Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

**GIA 29 Alberni Maker Space Society**

*MOVED: Director Minions*

*SECONDED: Director Haggard*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000.00 in 2023 to the Alberni Maker Space Society with the following areas participating: City of Port Alberni and Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

**GIA 30 Pacific Rim Arts Society**

*MOVED: Director McEwen*  
*SECONDED: Director Roth*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$2,500.00 in 2023 to the Pacific Rim Arts Society with the following areas participating: all Municipalities and Electoral Areas.*

*MOVED: Director Lacoursiere*  
*SECONDED: Director Roth*

*THAT the main motion be amended by reducing the grant amount to \$2,000.00,*

**CARRIED**

*The main motion as amended was*

**CARRIED**

**GIA 31 Alberni Valley Wrestling Club**

*MOVED: Director Minions*  
*SECONDED: Director Lacoursiere*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$1,500.00 in 2023 to the Alberni Valley Wrestling Club with the following areas participating: all Municipalities and Electoral Areas.*

**CARRIED**

Director Minions left the meeting at 12:11 pm.

**GIA 32 City of Port Alberni Economic Development**

*MOVED: Director McEwen*  
*SECONDED: Director Haggard*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in 2023 in the amount of \$10,500.00 to the City of Port Alberni – Economic Development with the following areas participating as follows: \$1,000.00 to Electoral Area “A” (Bamfield), \$500 to Electoral Area “B” (Beaufort), and \$3,000 each to Electoral Areas “D” (Sproat Lake), “E” (Beaver Creek) and “F” (Cherry Creek).*

**CARRIED**

**GIA 33 Bamfield Community Affairs Society**

*MOVED: Director Schmitt*  
*SECONDED: Director Roth*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in 2023 in the amount of \$10,000.00 to the Bamfield Community Affairs Society with the following area participating: Electoral Area "A" (Bamfield).*

**CARRIED**

**GIA 34            Sproat Lake Contribution to City of Port Alberni to Eliminate Non-city Resident Rate Fees**

*MOVED:            Director Lacoursiere*

*SECONDED:        Director Roth*

*THAT the Committee of the Whole recommend the ACRD Board of Directors award a grant-in-aid in 2023 in the amount of \$24,243.00 to the City of Port Alberni to eliminate the Sproat Lake non-city resident rate fees with the following area participating: Electoral Area "D" (Sproat Lake).*

**CARRIED**

**GIA 35            Sproat Lake Special Events**

*MOVED:            Director Lacoursiere*

*SECONDED:        Director Roth*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in 2023 in the amount of \$10,000.00 to Sproat Lake Special Events with the following area participating: Electoral Area "D" (Sproat Lake).*

**CARRIED**

**GIA 36            Beaver Creek Special Events**

*MOVED:            Director Roth*

*SECONDED:        Director McEwen*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in 2023 in the amount of \$1,000.00 to Beaver Creek Special Events with the following area participating: Electoral Area "E" (Beaver Creek).*

**CARRIED**

**GIA 37            Cherry Creek Contribution to City of Port Alberni to Eliminate Non-city Resident Rate Fees**

*MOVED:            Director Haggard*

*SECONDED:        Director Roth*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in 2023 in the amount of \$22,509.00 to the City of Port Alberni to*

*eliminate the Cherry Creek non-city resident rate fees with the following area participating: Electoral Area "F" (Cherry Creek).*

**CARRIED**

Director Schmitt declared a late conflict of interest respecting grant-in-aid application #33 – Bamfield Community Affairs Society and requested the Committee re-consider this grant-in-aid application without him present. Director Schmitt declared a conflict of interest and left the meeting at 12:23 pm.

*MOVED: Director Haggard*

*SECONDED: Director McEwen*

*THAT the recommendation passed by the Committee of the Whole to award a grant-in-aid in 2023 to the Bamfield Community Affairs Society in the amount of \$10,000.00 be rescinded.*

**CARRIED**

*MOVED: Director Lacoursiere*

*SECONDED: Director Roth*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in 2023 in the amount of \$10,000.00 to the Bamfield Communities Affairs Society with the following area participating: Electoral Area "A" (Bamfield).*

**CARRIED**

Director Schmitt re-entered the meeting at 12:24 pm.

*MOVED: Director Haggard*

*SECONDED: Director Roth*

*THAT the Committee of the Whole recommend that Regional District staff revise the grant-in-aid guidelines, including a communications and outreach plan to be presented to the ACRD Board of Directors for future consideration.*

**CARRIED**

## **5. QUESTION PERIOD**

Questions/Comments from the public. The Corporate Officer advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca).

## **6. ADJOURN**

*MOVED: Director Roth*  
*SECONDED: Director McEwen*

*THAT this meeting be adjourned at 12:28 pm.*

**CARRIED**

Certified Correct:

*Debbie Haggard*

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Debbie Haggard,  
Vice- Chairperson

*Wendy Thomson*

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Wendy Thomson,  
General Manager of Administrative Services