



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MAY 24, 2023, 1:30 PM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### **DIRECTORS**

Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni

### **PRESENT:**

Bob Beckett, Director, Electoral Area "A" (Bamfield)

Fred Boyko, Director, Electoral Area "B" (Beaufort)

Vaida Siga, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Susan Roth, Director, Electoral Area "E" (Beaver Creek)

Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)

Cindy Solda, Alternate Director, Councillor, City of Port Alberni

Marilyn McEwen, Mayor, District of Ucluelet

Tom Stere, Councillor, District of Tofino

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

Kirsten Johnsen, Member of Council, Toquaht Nation

### **REGRETS:**

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation

Sharie Minions, Mayor, City of Port Alberni

Yuulu?if?ath Government, Member of Legislature (vacant)

### **STAFF PRESENT:**

Daniel Sailland, Chief Administrative Officer

Mike Irg, General Manager of Planning & Development

Jenny Brunn, General Manager of Community Services

Wendy Thomson, General Manager of Administrative Services

Heather Zenner, Protective Services Manager

Charlie Starratt, Regional Fire Services Manager

Michael McGregor, Lands and Resources Coordinator

Jodie Frank, Organics Diversion Coordinator

Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/24-5-2023/>

### **1. CALL TO ORDER**

The Vice-Chairperson called the meeting to order at 1:30 pm.

The Vice-Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Vice-Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions – Directors and Staff present in the Boardroom.

**2. APPROVAL OF AGENDA**

*MOVED: Director Solda*

*SECONDED: Director Sparrow*

*THAT the agenda be approved as circulated.*

**CARRIED**

**3. DECLARATIONS**

Vice-Chairperson Haggard declared a conflict-of-interest respecting agenda item 9.1 (b) Rezoning Application, RF22005, Von Brendel, 5447 Maebelle Road (Cherry Creek).

**4. ADOPTION OF MINUTES**

**a. Board of Directors Meeting – May 10, 2023**

*MOVED: Director Stere*

*SECONDED: Director Cote*

*THAT the minutes of the Board of Directors Meeting held on May 24, 2023 be adopted.*

**CARRIED**

**b. Alberni Valley & Bamfield Services Committee Meeting – May 18, 2023**

*MOVED: Director Cote*

*SECONDED: Director Sparrow*

*THAT the minutes of the Alberni Valley & Bamfield Services Committee meeting held on May 18, 2023 be adopted.*

**CARRIED**

**c. Electoral Area Directors Committee Meeting – May 18, 2023**

*MOVED: Director Sparrow*

*SECONDED: Director Stere*

*THAT the minutes of the Electoral Area Directors Committee meeting held on May 18, 2023 be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

- a. **Leigh Campbell, Planner/BCLSA Intern and Catherine Orr, Landscape Architect, MDI Landscape Architects Inc., presenting Options Report for the Park Management Plan for the Log Train Trail Regional Park.**

The delegation presented the Log Train Trail Park Management Plan Options Report conducted on behalf of the Regional District.

- b. **Renée LaBoucane, Strathcona Regional District and Christina Owen, Baylinks Networks regarding the Connected Coast Project.**

The delegation presented the Connected Coast Project bringing high-speed internet to rural and remote communities along the BC coastline, Haida Gwaii and Vancouver Island. This project is a joint venture between the Strathcona Regional District and CityWest.

**6. CORRESPONDENCE FOR ACTION**

**7. CORRESPONDENCE FOR INFORMATION**

- a. **DISTRICT OF COLDSTREAM**  
Letter dated May 9, 2023 regarding Homes for People Action Plan.
- b. **YUULU?I?ATH? GOVERNMENT**  
Press Release dated May 16, 2023 announcing the Members of Legislature for the 2023-2027 term.
- c. **PACIFIC RIM NATIONAL PARK RESERVE**  
Joint Provincial News Release dated May 16, 2023 regarding unauthorized camping.
- d. **ISLAND COASTAL ECONOMIC TRUST**  
Email received May 16, 2023 regarding Stories on the Coast.
- e. **FISHERIES AND OCEANS CANADA**  
Report received May 18, 2023 regarding Pacific Aquaculture Transition – What We Heard Report Phase 1 and 2.

*MOVED: Director Solda*

*SECONDED: Director Siga*

*THAT the Board of Directors receive items a-e for information.*

**CARRIED**

**8. REQUEST FOR DECISIONS & BYLAWS**

**a. Request for Decision regarding Adoption – Bylaw 1056, Beaver Creek Fire Protection Service Area Amendment, 2023.**

*MOVED: Director Boyko*

*SECONDED: Director Roth*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw E1052-6, cited as Beaver Creek Fire Protection Service Area Amendment, 2023.*

**CARRIED**

**b. Request for Decision regarding R1029-6 Alberni Valley Landfill Tipping Fee Bylaw Amendment.**

*MOVED: Director Cote*

*SECONDED: Director Solda*

*THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw R1029-6, Alberni Valley Tipping Fee and Regulation Amendment, 2023.*

**CARRIED**

Directors Beckett, Boyko, Siga, Cote, Solda, McEwen, Sparrow, Stere, Cootes, Johnsen and Haggard voted in favour of the motion.

Director Roth voted against the motion.

*MOVED: Director Cote*

*SECONDED: Director Solda*

*THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw R1029-6, Alberni Valley Tipping Fee and Regulation Amendment, 2023.*

**CARRIED**

Directors Beckett, Boyko, Siga, Cote, Solda, McEwen, Sparrow, Stere, Cootes, Johnsen and Haggard voted in favour of the motion.

Director Roth voted against the motion.

*MOVED: Director Cote*

*SECONDED: Director Solda*

*THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw R1029-6, Alberni Valley Tipping Fee and Regulation Amendment, 2023.*

**CARRIED**

Directors Beckett, Boyko, Siga, Cote, Solda, McEwen, Sparrow, Stere, Cootes, Johnsen and Haggard voted in favour of the motion.

Director Roth voted against the motion.

*MOVED: Director Cote*  
*SECONDED: Director Solda*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw R1029-6, Alberni Valley Tipping Fee and Regulation Amendment, 2023.*

**CARRIED**

Directors Beckett, Boyko, Siga, Cote, Solda, McEwen, Sparrow, Stere, Cootes, Johnsen and Haggard voted in favour of the motion.  
Director Roth voted against the motion.

**c. Request for Decision regarding ACRD Solid Waste Management Plan Update and Advisory Committee Recruitment Process.**

*MOVED: Director Stere*  
*SECONDED: Director Solda*

*THAT the ACRD Board of Directors endorse the process of renewing the Solid Waste Management Plan (SWMP) and direct staff to notify the public and the Ministry of Environment and Climate Change Strategy of its intent to renew the plan and begin a process of consultation.*

**CARRIED**

*MOVED: Director Stere*  
*SECONDED: Director Solda*

*THAT ACRD Board of Directors endorse the process for member recruitment for the Solid Waste Management Plan Advisory Committee (SWMPAC) and direct staff to bring forward the associated terms of reference for approval to the ACRD Board for consideration and approval.*

**CARRIED**

**9. PLANNING MATTERS**

**9.1 ELECTORAL AREA DIRECTORS ONLY**

**a. DPA22026, 1230751 BC LTD., 721 BAMFIELD ROAD (BAMFIELD)**  
Form and Character Development Permit Application – Report and Permit

*MOVED: Director Beckett*  
*SECONDED: Director Cote*

*THAT the Board of Directors issue development permit DPA22026.*

**CARRIED**

Vice-Chairperson Haggard declared a conflict of interest respecting agenda item 9.1 (a) and left the meeting at 2:33 pm.

Director Cote assumed the Chair.

- b. RF22005, VON BRENDDEL, 5447 MAEBELLE ROAD (CHERRY CREEK)**  
Rezoning Application – Memorandum and Bylaw P1454

*MOVED: Director Sparrow*

*SECONDED: Director Boyko*

*THAT Bylaw P1454, Cherry Creek Official Community Plan Amendment Bylaw be adopted.*

**CARRIED**

Vice-Chairperson Haggard re-entered the meeting at 2:35 pm and re-assumed the Chair.

- c. ZONING BYLAW TEXT AMENDMENT – INCREASED PERMITTED FLOOR AREA FOR ACCESSORY DWELLING UNITS**  
Report and Bylaw P1473

*MOVED: Director Roth*

*SECONDED: Director Sparrow*

*THAT the Board of Directors consider first reading of Bylaw P1473, Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw at a future date, and that notice be given in accordance with section 467 of the Local Government Act AND FURTHER*

*THAT staff be directed to provide supplementary public notice on the ACRD Facebook page and through a mailout.*

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a. **Meeting Schedule – June 2023**  
b. **Building Report – April 2023**  
c. **Log Train Trail Management Plan – M. McGregor, Lands & Resources Coordinator**

*MOVED: Director Solda*

*SECONDED: Director Cote*

*THAT the Board of Directors receives the staff reports a-c.*

**CARRIED**

## 10.2 COMMITTEE REPORTS

## 10.3 MEMBER REPORTS

- a. 9-1-1 Corporation – B. Beckett – No Report
- b. Vancouver Island Regional Library – P. Cote – No Report
- c. Alberni Valley Chamber of Commerce – S. Minions – No Report
- d. Air Quality Council, Port Alberni – S. Roth – No Report
- e. West Coast Aquatic Board – T. Stere – No Report
- f. Association of Vancouver Island & Coastal Communities – P. Cote

Director Cote reported they are currently working on transitioning the Executive Coordinator from being an employee of UBCM to an employee of AVICC.

- g. Beaver Creek Water Advisory Committee – S. Roth – No Report
- h. Tsawak-qin Public Advisory Group (WIWAG) – S. Roth – No Report
- i. Agricultural Development Committee – F. Boyko – No Report
- k. Other Reports

*MOVED: Director Sparrow*

*SECONDED: Director Siga*

*THAT the Board of Directors receive the Member Reports.*

**CARRIED**

## 11. UNFINISHED BUSINESS

## 12. LATE BUSINESS

## 13. QUESTION PERIOD

Questions/Comments from the public. The Corporate Officer advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca).

## 14. IN-CAMERA

*MOVED: Director Solda*

*SECONDED: Director Sparrow*

*THAT the meeting be closed to the public as per the Community Charter, sections:*

- i. 90 (1) (a) : personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;*
- ii. 90 (1) (c) : labour relations or other employee relations.*

**CARRIED**

The meeting was closed to the public at 3:14 pm.

The meeting was re-opened to the public at 3:55 pm.

## **15. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA**

The following resolution passed at the in-camera portion of the Board of Directors meeting were reported out in the open portion of the Board meeting:

*THAT the ACRD Board of Directors instruct staff to bring back options for increasing benefits coverage for Directors and options for benefits being paid by the Regional District.*

*THAT the Alberni-Clayoquot Regional District Board of Directors ratify the 2023 to 2026 collective agreement with CUPE Local 118.*

*THAT the Alberni-Clayoquot Regional District Board of Directors approve the creation of a full-time Solid Waste Projects Coordinator that will replace the full-time Organics Diversion Coordinator term position.*

*THAT the Board of Directors appoint the following individuals to the Beaufort APC for a two-year term: Ted McGill, Peter Dekens, Claude Lessard, Les Toth, Steve Mabley, and Douglas Hedman.*

*THAT the Board of Directors appoint the following individuals to the Long Beach APC for a two-year term: Sarah Hagar, Rachael O'Callahan, Jennifer Fitzgerald, Nicky Ling, and Janet Busby.*

*THAT the Board of Directors appoint the following individuals to the Sproat Lake APC for a two-year term: Joe Lamoureux, Geo Monruffet, Sheri Gerigk and Mark Marley.*

*THAT the Board of Directors appoint the following individuals to the Beaver Creek APC for a two-year term: Gordon Blakey, Heather Persons, Nicholas Thierstein, Clark Power, Jim Warm, Ellen Flood, and Sue Thomas.*

*THAT the Board of Directors appoint the following individuals to the Cherry Creek APC for a two-year term: Carrie Smith, Ken Wilson, John Versteeg Jr., Mike Jones, Marina Gaiga, and Charlaine Lacroix.*

**16. ADJOURN**

*MOVED: Director Solda*

*SECONDED: Director Roth*

*THAT this meeting be adjourned at 3:55 pm.*

**CARRIED**

Certified Correct:

*Debbie Haggard*

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Debbie Haggard,  
Vice- Chairperson

*Wendy Thomson*

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Wendy Thomson,  
General Manager of Administrative Services