



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, FEBRUARY 8, 2023

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation
Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni
Bob Schmitt, Alternate Director, Electoral Area "A" (Bamfield)
Fred Boyko, Director, Electoral Area "B" (Beaufort)
Vaida Siga, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
Susan Roth, Director, Electoral Area "E" (Beaver Creek)
Sharie Minions, Mayor, City of Port Alberni
Marilyn McEwen, Mayor, District of Ucluelet
Tom Stere, Councillor, District of Tofino
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
Kirsten Johnsen, Member of Council, Toquaht Nation
Jenny Touchie, Member of the Legislature, Yuułuʔiłʔatḥ Government

REGRETS:

Bob Beckett, Director, Electoral Area "A" (Bamfield)

STAFF PRESENT:

Daniel Sailland, Chief Administrative Officer
Teri Fong, Chief Financial Officer
Mike Irg, General Manager of Planning & Development
Wendy Thomson, General Manager of Administrative Services
Michael McGregor, Lands & Resources Coordinator
Heather Zenner, Protective Services Manager
Charlie Starratt, Regional Fire Services Manager
Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/8-2-2023/>

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Board Members and Staff present in the Boardroom.

Moment of Silence – The Board of Directors conducted a moment of silence in memory and honour of Donna Brett, former Director and Chair on the ACRD Board of Directors and Port Alberni City Councillor.

2. APPROVAL OF AGENDA

MOVED: Director Cote
SECONDED: Director Roth

THAT the agenda be approved as circulated with an addition reason to go in-camera under Section 19.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – January 25, 2023

MOVED: Director Cote
SECONDED: Director Roth

THAT the minutes of the Board of Directors meeting held on January 25, 2023 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Joanne Sales, Executive Directors, Broombusters Invasive Plant Society regarding Spread of invasive scotch broom across Vancouver Island.

The delegation provided a power point presentation on behalf of the local Broombusters regarding the spread of scotch broom across Vancouver Island. Scotch Broom is an invasive species and a significant fire hazard. Qualicum Beach will be presenting a resolution regarding the spread of Scotch Broom at the Association of Vancouver Island Coastal Communities (AVICC) convention. The delegation requested the Board of Directors support this resolution at AVICC.

b. Tawney Lem, Executive Director & Marc LaBrie, Director of Development, West Coast Aquatic providing an update on the organization and its activities.

The delegation presented background information on West Coast Aquatic including their governance structure, activities and their work on the Chinook Rebuilding Strategy.

They spoke to the BC Coastal Marine Strategy engagement process currently underway by the Province and offered to support the Board with submitting input into the BC Coastal Marine Strategy intensions paper.

MOVED: Director Stere

SECONDED: Director Cote

THAT the ACRD Board of Directors work with West Coast Aquatic to develop input into the BC Coastal Marine Strategy for submission to the Province.

CARRIED

6. CORRESPONDENCE FOR ACTION

7. CORRESPONDENCE FOR INFORMATION

a. WESTERN FOREST PRODUCTS

Public Statement regarding WFP operations.

b. TOM GOWAN

Email to Director Roth regarding the Port Alberni Aquatic Center

c. ISLAND COASTAL ECONOMIC TRUST

News release on the revitalization of the Marina in the Town of Comox with construction of a new and expanded building

MOVED: Director Roth

SECONDED: Director Boyko

THAT the ACRD Board of Directors agree to employ the assent voting referendum process when coming to decisions regarding a potential new aquatic centre.

DEFEATED

MOVED: Director Haggard

SECONDED: Director Cote

THAT the ACRD Board of Directors write a letter to Western Forest Products supporting their exploration of potential viable industrial manufacturing solutions for Alberni-Pacific Division.

CARRIED

MOVED: Director Cote

SECONDED: Director Roth

THAT the Board of Directors receive items a-c for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Airport Project Coordination Resources

MOVED: Director Cote
SECONDED: Director Haggard

THAT the Alberni-Clayoquot Regional District Board of Directors approve a 0.25 FTE staff allocation for AVRA Airport Project Coordination and include it in the draft 2023-2027 Financial Plan.

CARRIED

b. Request for Decision regarding Pumper Truck Replacement

MOVED: Director Haggard
SECONDED: Director Stere

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors exempt the purchase of a new pumper truck, for the Salmon Beach Sewage Service, from the ACRD's Purchasing Policy Request for Proposal process; and further,

THAT the ACRD Board of Directors authorize staff to undertake a request for quotation process for this purchase and delegate authority to the Chief Administrative Officer to authorize the purchase, provided it's equal to or less than \$231,000.

CARRIED

c. Request for Decision regarding Provincial Restart Funds Reallocation

MOVED: Director Cote
SECONDED: Director Haggard

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to the bylaw cited as "Bylaw F1155- 1, 2022 to 2026 Alberni-Clayoquot Regional District Financial Plan Amendment".

CARRIED

MOVED: Director Cote
SECONDED: Director Haggard

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to the bylaw cited as "Bylaw F1155-1, 2022 to 2026 Alberni-Clayoquot Regional District Financial Plan Amendment".

CARRIED

MOVED: Director Cote
SECONDED: Director Haggard

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to the bylaw cited as "Bylaw F1155-1, 2022 to 2026 Alberni-Clayoquot Regional District Financial Plan Amendment".

CARRIED

*MOVED: Director Cote
SECONDED: Director Haggard*

THAT the Alberni-Clayoquot Regional District Board of Directors adopt bylaw cited as "Bylaw F1155-1, 2022 to 2026 Alberni-Clayoquot Regional District Financial Plan Amendment".

CARRIED

d. Request for Decision regarding Emergency Support Services Program Guide – 2022 update and response letter to Minister Ma

*MOVED: Director Cote
SECONDED: Director Roth*

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors send a letter to Minister Ma of Emergency Management and Climate Readiness (EMCR) identifying concerns that the ACRD has with the Provincial Emergency Support Services (ESS) Program Guide and copy the letter to the EMCR ESS Program.

THAT the main motion be amended to include sending a copy of the letter to MLA, Josie Osborne, Honourable Shelia Malcolmson, Minister of Social Development and Poverty Reduction and the local working group on poverty reduction.

The main motion as amended was

CARRIED

e. Request for Decision regarding Bamfield Community School Emergency Use Agreement between ACRD and School District NO. 70

*MOVED: Director Schmitt
SECONDED: Director Stere*

THAT the Alberni-Clayoquot Regional District Board of Directors enter into the Bamfield Community School Emergency Use Agreement with School District NO. 70 to authorize use of the Bamfield Community School for emergency related purposes, associated training, and storage of emergency supplies.

CARRIED

f. Request for Decision regarding Electoral Area 'C' Long Beach Community Wildfire Resiliency Plan (CWRP)

MOVED: Director Siga
SECONDED: Director Stere

THAT the Alberni-Clayoquot Regional District Board of Directors adopt the Electoral Area 'C' Long Beach Community Wildfire Resiliency Plan (CWRP).

CARRIED

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

- a. RE21021, PAQUETTE, 7881 BEAVER CREEK ROAD (BEAVER CREEK)**
Rezoning Application – Public Hearing Report, Public Hearing Minutes and Bylaw P1449

MOVED: Director Roth
SECONDED: Director Schmitt

THAT the Board of Directors receive the public hearing report.

CARRIED

MOVED: Director Roth
SECONDED: Director Cote

THAT the Board of Directors receive the public hearing minutes.

CARRIED

MOVED: Director Roth
SECONDED: Director Cote

THAT Bylaw P1449, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a second time.

CARRIED

MOVED: Director Roth
SECONDED: Director Cote

THAT Bylaw P1449, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a third time.

CARRIED

- b. RE22003, SCHUT, 6222 FERN ROAD (BEAVER CREEK)**
Rezoning Application – Public Hearing Report, Public Hearing Minutes and Bylaw P1451

MOVED: Director Roth
SECONDED: Director Siga

THAT the Board of Directors receive the public hearing report.

CARRIED

MOVED: Director Roth
SECONDED: Director Siga

THAT the Board of Directors receive the public hearing minutes.

CARRIED

MOVED: Director Roth
SECONDED: Director Siga

*THAT Bylaw P1451, Regional District of Alberni-Clayoquot Zoning Atlas Amendment
Bylaw be read a second time.*

CARRIED

MOVED: Director Roth
SECONDED: Director Siga

*THAT Bylaw P1451, Regional District of Alberni-Clayoquot Zoning Atlas Amendment
Bylaw be read a third time.*

CARRIED

- c. RE22002, FOEHSE, 6134 WADENA ROAD (BEAVER CREEK)**
Rezoning Application – Bylaw P1452

MOVED: Director Roth
SECONDED: Director Siga

*THAT Bylaw P1452, Regional District of Alberni-Clayoquot Zoning Atlas Amendment
Bylaw be read a second time.*

CARRIED

MOVED: Director Roth
SECONDED: Director Cote

*THAT Bylaw P1452, Regional District of Alberni-Clayoquot Zoning Atlas Amendment
Bylaw be read a third time.*

CARRIED

10. REPORTS

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

Questions/Comments from the public. The Corporate Officer advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

14. RECESS

MOVED: Director Cote

SECONDED: Director Roth

THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.

CARRIED

The meeting was recessed at 3:13 pm.

15. RECONVENE

The meeting was reconvened at 3:22 pm.

16. IN-CAMERA

MOVED: Director Jack

SECONDED: Director Stere

THAT the meeting be closed to the public as per the Community Charter, sections:

- i. 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district, and;*
- ii. Section 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act (FOIPPA) and Section 21 (1) (a) (ii) of FOIPPA commercial, financial, labour relations, scientific or technical information of our about a third party.*

CARRIED

The meeting was closed to the public at 3:22 pm.

The meeting was re-opened to the public at 3:53 pm.

17. **REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA**

The following resolutions passed at the in-camera portion of the Board of Directors meeting were reported out in open meeting:

THAT the Alberni-Clayoquot Regional District Board of Directors appoint the following individuals to the Alberni Valley Aquatic Centre Advisory Committee for the extent of the Aquatics Feasibility Study project:

- *Maurya Tatler, Member at-large representing Electoral Area “B” (Beaufort)*
- *Linda Bowers, Member at-large representing Electoral Area “D” (Sproat Lake)*
- *Colin McLeman, Member at-large representing Electoral Area “E” (Beaver Creek)*
- *Sarah Henshall, Member at-large representing Electoral Area “F” (Cherry Creek)*
- *Ron Paulsen, Member at-large representing the City of Port Alberni*

THAT the Alberni-Clayoquot Regional District Board of Directors report out in the open portion of the meeting on the following resolutions passed by the Board of Directors at their in-camera meeting held on December 14, 2022 regarding primary care recruitment and retention:

THAT the ACRD Board direct staff to budget \$75,000.00 from general government to examine the first phase of a feasibility for a service that addresses the key areas of a primary care recruitment and retention.

Director Boyko and Director Roth voted against the motion.
Directors Beckett, Johnsen, Stere, Cote, McEwen, Siga, Solda, and Jack voted in favour of the motion.

THAT the ACRD Board directs staff to develop a public engagement and outreach plan as part of the feasibility work, that helps promote public understanding of the issues being faced and the options available to address them.

Director Boyko and Director Roth voted against the motion.
Directors Beckett, Johnsen, Stere, Cote, McEwen, Siga, Solda, and Jack voted in favour of the motion.

THAT the ACRD Board direct staff to work with the City of Port Alberni and the Alberni-Clayoquot Health Network to establish Terms of Reference for a primary care recruitment and retention task force as part of the feasibility work identified for 2023 and as identified in this report.

Director Boyko and Director Roth voted against the motion.
Directors Beckett, Johnsen, Stere, Cote, McEwen, Siga, Solda, and Jack voted in favour of the motion.

18. ADJOURN

MOVED: Director Stere

SECONDED: Director Schmitt

THAT this meeting be adjourned at 3:54 pm.

CARRIED

Certified Correct:

John Jack

John Jack,
Chairperson

Wendy Thomson

Wendy Thomson,
General Manager of Administrative Services