



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, FEBRUARY 22, 2023, 1:30 PM Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

---

- DIRECTORS PRESENT:** John Jack, Chairperson, Councillor, Huu-ay-aht First Nation  
Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni  
Bob Beckett, Director, Electoral Area “A” (Bamfield)  
Fred Boyko, Director, Electoral Area “B” (Beaufort)  
Vaida Siga, Director, Electoral Area “C” (Long Beach)  
Rene Lacoursiere, Alternate Director, Electoral Area “D” (Sproat Lake)  
Susan Roth, Director, Electoral Area “E” (Beaver Creek)  
Sharie Minions, Mayor, City of Port Alberni  
Marilyn McEwen, Mayor, District of Ucluelet  
Tom Stere, Councillor, District of Tofino  
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government  
Jenny Touchie, Member of the Legislature, Yuułu?if?ath Government
- REGRETS:** Penny Cote, Director, Electoral Area “D” (Sproat Lake)  
Kirsten Johnsen, Member of Council, Toquaht Nation
- STAFF PRESENT:** Daniel Sailland, Chief Administrative Officer  
Teri Fong, Chief Financial Officer  
Mike Irg, General Manager of Planning & Development  
Jenny Brunn, General Manager of Community Services  
Wendy Thomson, General Manager of Administrative Services  
Heather Zenner, Protective Services Manager  
Charlie Starratt, Regional Fire Services Manager  
Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:  
<https://www.acrd.bc.ca/events/22-2-2023/>

### 1. **CALL TO ORDER**

The Chairperson called the meeting to order at 1:31 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions – Directors and Staff present in the Boardroom.

## 2. **APPROVAL OF AGENDA**

*MOVED: Director Beckett*

*SECONDED: Director Roth*

*THAT the agenda be approved as circulated.*

**CARRIED**

The Chairperson read out a statement following the Tseshaht First Nation announcement on February 21, 2023 on the first set of results in regards to the search for remains and gravesites at the Alberni Indian Residential School and surrounding area.

## 3. **PUBLIC CONSULTATION – 2023-2027 ACRD FINANCIAL PLAN**

- a. **Presentation – T. Fong, Chief Financial Officer  
Draft 2023-2027 Alberni-Clayoquot Regional District & Hospital District  
Financial Plan**

The Chief Financial Officer presented the draft 2023 – 2027 Financial Plan for the Alberni-Clayoquot Regional District and Hospital District.

- b. **Public Input and Questions**
- Questions/Comments from the public attending the meeting in person in the Regional District Boardroom or via Zoom.
  - Questions/Comments emailed to [budget@acrd.bc.ca](mailto:budget@acrd.bc.ca)

The public was provided an opportunity to provide input and ask questions on the draft 2023 to 2027 Financial Plan for the Alberni-Clayoquot Regional District and Regional Hospital District. No input was received by the public at the Board meeting.

## 4. **DECLARATIONS**

## 5. **ADOPTION OF MINUTES**

- a. **Board of Directors Meeting – February 8, 2023**

*MOVED: Director Roth*

*SECONDED: Director McEwen*

*THAT the minutes of the Board of Directors meeting held on February 8, 2023 be adopted.*

**CARRIED**

- b. **Committee-of-the-Whole Meeting – February 9, 2023**

*MOVED: Director Roth*  
*SECONDED: Director McEwen*

*THAT the minutes of the Committee-of-the-Whole meeting held on February 9, 2023 be adopted.*

**CARRIED**

## **6. PETITIONS, DELEGATIONS & PRESENTATIONS**

- a. **Cst. Beth O'Connor, Port Alberni Detachment, RCMP, Dave Maher, School District 70, Debra Hamilton, Alberni Drug & Alcohol Prevention Service regarding a Regional Youth Strategy, and request for Funding.**

The delegation sent their regrets and will present at a future Board meeting.

## **7. CORRESPONDENCE FOR ACTION**

- a. **Correspondence dated February 13, 2023 from Sproat Lake Community Association regarding Maintenance of Great Central Lake Sign.**

*MOVED: Director Roth*  
*SECONDED: Director McEwen*

*THAT the Alberni-Clayoquot Regional District Board of Directors instruct staff to arrange for maintenance of the Great Central Lake sign located at the intersection of the Pacific Rim Highway (Hwy 4) and Great Central Road.*

**CARRIED**

## **8. CORRESPONDENCE FOR INFORMATION**

- a. **FOREST ENHANCEMENT SOCIETY OF BRITISH COLUMBIA**
- 2022 Accomplishments Report
  - Rising to the Climate Change Challenge
- b. **ISLAND COASTAL ECONOMIC TRUST**
- New Rural Advisory Program Announced by Island Coastal Economic Trust, with Support from the Province of BC
  - Strategic Tourism Acquisition by Ka:'yu:'k't'h'/Che:k'tles7et'h' Spurs Economic Growth in North Vancouver Island
  - Nanaimo Airport Impact Study to Advance Future Expansion
- c. **UNION OF BRITISH COLUMBIA MUNICIPALITIES**  
2022 Volunteer & Composite Fire Department Training & Equipment
- d. **CHAIRS – CAPITAL REGIONAL DISTRICT/COWICHAN VALLEY REGIONAL DISTRICT/ALBERNI-CLAYOQUOT REGIONAL DISTRICT/COMOX VALLEY REGIONAL DISTRICT**  
Vancouver Island Rail Corridor

*MOVED: Director Roth*  
*SECONDED: Director Beckett*

*THAT the Board of Directors receive items a-d for information.*

**CARRIED**

## **9. REQUEST FOR DECISIONS & BYLAWS**

- a. Request for Decision regarding Bamfield Community Park’s Building  
– Application for Grant Funding.**

*MOVED: Director Beckett*  
*SECONDED: Director McEwen*

*THAT the Alberni-Clayoquot Regional District Board of Directors support the application of grant funding to a maximum of \$120,000 for the renovations and climate change resilience upgrades of the Bamfield Community Parks - Centennial Park Community Building, from Green and Inclusive Community Buildings Program with Infrastructure Canada.*

**CARRIED**

## **10. PLANNING MATTERS**

### **10.1 ELECTORAL AREA DIRECTORS ONLY**

- a. ZONING BYLAW REVIEW PROJECT AND REZONING APPLICATION TIMELINE**  
Request for Decision

*MOVED: Director Roth*  
*SECONDED: Director Lacoursiere*

*THAT the Board of Directors endorse the Anticipated Zoning Bylaw Review Project and Rezoning Application Timeline as presented February 23, 2023.*

**CARRIED**

### **10.2 ELECTORAL AREA DIRECTORS (PARTICIPANTS/UNWEIGHTED)**

- a. BEAUFORT OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW**  
Public Hearing Report, Public Hearing Minutes and Bylaw P1448  
Official Community Plan text and maps uploaded separately to the  
[ACRD Website](#)

*MOVED: Director Boyko*  
*SECONDED: Director Roth*

*THAT the Board of Directors receive the public hearing report.*

**CARRIED**

*MOVED: Director Boyko*

*SECONDED: Director Roth*

*THAT the Board of Directors receive the public hearing minutes.*

**CARRIED**

*MOVED: Director Boyko*

*SECONDED: Director Roth*

*THAT Bylaw P1448, Beaufort Official Community Plan Amendment Bylaw be read a second time.*

**CARRIED**

*MOVED: Director Boyko*

*SECONDED: Director Roth*

*THAT Bylaw P1448, Beaufort Official Community Plan Amendment Bylaw be read a third time.*

**CARRIED**

**b. DVE22008, CHRETIEN, 4375 COMPTON ROAD (BEAVER CREEK)**  
Development Variance Permit Application – Report

*MOVED: Director Roth*

*SECONDED: Director Siga*

*THAT the Board of Directors consider issuing development variance permit DVE22008, subject to neighbouring properties being notified as per Local Government Act section 499.*

**CARRIED**

**c. RE22006, COLYN, 5605 MERSEY ROAD (BEAVER CREEK)**  
Rezoning Application – Report and Bylaw P1456

*MOVED: Director Roth*

*SECONDED: Director Siga*

*THAT Bylaw P1456, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a first time.*

**CARRIED**

*MOVED: Director Roth*

*SECONDED: Director Siga*

*THAT the public hearing for Bylaw P1456 be delegated to the Director for Electoral Area 'E', the Alternate Director or the Chairperson of the Regional District.*

**CARRIED**

*MOVED: Director Roth  
SECONDED: Director Siga*

*THAT the Board of Directors confirm that adoption of Bylaw P1456 is subject to:*

*Confirmation from a Registered On-Site Wastewater Practitioner that the property is capable of accommodating on-site sewage disposal to a minimum 0.6 acre density; and,*

*Meeting technical referral agency requirements.*

**CARRIED**

**d. RE22010, 447927 BC LTD., 5597 STRICK ROAD (BEAVER CREEK)  
Rezoning Application – Report and Bylaw P1470**

*MOVED: Director Roth  
SECONDED: Director Boyko*

*THAT Bylaw P1470, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a first time.*

**CARRIED**

*MOVED: Director Roth  
SECONDED: Director Siga*

*THAT the public hearing for Bylaw P1470 be delegated to the Director for Electoral Area 'E', the Alternate Director or the Chairperson of the Regional District.*

**CARRIED**

*MOVED: Director Roth  
SECONDED: Director Siga*

*THAT the Board of Directors confirm that adoption of Bylaw P1470 is subject to:*

*Confirmation from a Registered On-Site Wastewater Practitioner that the property is capable of accommodating on-site sewage disposal to a minimum 0.6 acre density; and,*

*Meeting technical referral agency requirements.*

**e. RE22012, HETHERINGTON, 6038 KIRKPATRICK ROAD E (BEAVER CREEK)  
Rezoning Application – Report and Bylaw P1471**

*MOVED: Director Roth  
SECONDED: Director Siga*

*THAT Bylaw P1471, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a first time.*

**CARRIED**

*MOVED: Director Roth  
SECONDED: Director Siga*

*THAT the public hearing for Bylaw P1471 be delegated to the Director for Electoral Area 'E', the Alternate Director or the Chairperson of the Regional District.*

**CARRIED**

*MOVED: Director Roth  
SECONDED: Director Siga*

*THAT the Board of Directors confirm that adoption of Bylaw P1471 is subject to:*

*Confirmation from a Registered On-Site Wastewater Practitioner that the property is capable of accommodating on-site sewage disposal to a minimum 0.6 acre density; and,*

*Meeting technical referral agency requirements.*

**CARRIED**

### **10.3 ALL DIRECTORS**

#### **a. SUPPORT FOR THE COUNCIL FOR AGRICULTURAL WATER SUPPLY Request For Decision**

*MOVED: Director Roth  
SECONDED: Director Minions*

*THAT the ACRD Board make the Council for Agricultural Water Supply (CAWS) a permanent working group of the ACRD with support from the Agricultural Support Workers to continue efforts to secure water supply for primary producers/food production in the ACRD, utilizing the upcoming provincial Watershed Security Strategy funds to achieve deliverables such as increasing water storage and installing an observation well in the Alberni Valley.*

**CARRIED**

## **11. REPORTS**

### **11.1 STAFF REPORTS**

- a. Meeting Schedule – March 2023**
- b. Building Report- January 2023**
- c. Monthly Agreement & Grant Delegation Report – January 20 to February 16, 2023**

**d. For Information - B.C. Active Transportation Grant Update**

*MOVED: Director Roth*  
*SECONDED: Director Beckett*

*THAT the Board of Directors receives the staff reports a-d.*

**CARRIED**

**11.2 COMMITTEE REPORTS**

**11.3 MEMBER REPORTS**

**a. 9-1-1 Corporation - B. Beckett**

Director Beckett provided an update on the Corporation. The ACRD accounts for 15% of the call volume, ranking 3<sup>rd</sup> for call volume distribution.

**b. Vancouver Island Regional Library – P. Cote – No Report**

**c. Alberni Valley Chamber of Commerce – S. Minions – No Report**

**d. Air Quality Council, Port Alberni – S. Roth – No Report**

Director Minions left the meeting at 2:51 pm.

**e. West Coast Aquatic Board – T. Stere**

Director Stere spoke to the Coastal Marine Strategy input session being hosted by West Coast Aquatic on April 5<sup>th</sup> and encouraged Directors to attend.

**f. Association of Vancouver Island & Coastal Communities – P. Cote – No Report**

**g. Beaver Creek Water Advisory Committee – S. Roth – No Report**

**h. Tsawak-qin Public Advisory Group (WIWAG) – S. Roth**

Director Roth reported on the February 9<sup>th</sup> meeting. The HUU-ay-aht First Nation presented their integrated resource management plan.

**i. Agricultural Development Committee – F. Boyko**

Director Boyko reported on the February 14<sup>th</sup> meeting. Topics of discussion included a potential agricultural support worker and food security.

**j. Redd Fish Restoration Society (Central West Coast Forest Society) – M. McEwen – No Report**

**k. Other Reports**

- **Heritage Commission Meeting – January 2, 2023**
- **Heritage Commission Meeting – February 1, 2023**

*MOVED: Director Lacoursiere*  
*SECONDED: Director Roth*



*THAT the Board of Directors receive the Member Reports a to k.*

**CARRIED**

**12. UNFINISHED BUSINESS**

**13. LATE BUSINESS**

**14. QUESTION PERIOD**

Questions/Comments from the public. The Corporate Officer advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca).

**15. IN-CAMERA**

*MOVED: Director Jack*

*SECONDED: Director Roth*

*THAT the meeting be closed to the public as per the Community Charter, sections:*

- i. 90 (1) (c) Labour relations or other employee relations.*

**CARRIED**

The meeting was closed to the public at 2:56 pm.

The meeting was re-opened to the public at 4:05 pm.

**16. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA**

**17. ADJOURN**

*MOVED: Director Roth*

*SECONDED: Director Lacoursiere*

*THAT this meeting be adjourned at 4:06 pm.*

**CARRIED**

Certified Correct:

*John Jack*

John Jack,  
Chairperson

*Wendy Thomson*

Wendy Thomson,  
General Manager of Administrative Services