



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, AUGUST 23, 2023, 1:30 PM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

- DIRECTORS PRESENT:**
- John Jack, Chairperson, Chief Councillor, Huu-ay-aht First Nations
 - Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni
 - Bob Beckett, Director, Electoral Area "A" (Bamfield)
 - Jack McLeman, Alternate Director, Electoral Area "B" (Beaufort)
 - Vaida Siga, Director, Electoral Area "C" (Long Beach)
 - Penny Cote, Director, Electoral Area "D" (Sproat Lake)
 - Susan Roth, Director, Electoral Area "E" (Beaver Creek)
 - Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)
 - Sharie Minions, Mayor, City of Port Alberni
 - Marilyn McEwen, Mayor, District of Ucluelet
 - Tom Stere, Councillor, District of Tofino
 - Kirsten Johnsen, Member of Council, Toquaht Nation
 - Levana Mastrangelo, Member of the Legislature, Yuułu?if?ath Government
- REGRETS:**
- Fred Boyko, Director, Electoral Area "B" (Beaufort)
 - Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
- STAFF PRESENT:**
- Teri Fong, Chief Financial Officer
 - Jenny Brunn, General Manager of Community Services
 - Heather Zenner, Manager of Administrative Services
 - Charlie Starratt, Regional Fire Services Manager
 - Alex Dyer, Planning Manager
 - Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
<https://www.acrd.bc.ca/events/23-8-2023/>

1. **CALL TO ORDER**

The Vice-Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

The Chairperson gave an overview of a staff provided document titled 'Guidance for Directors Participating in ACRD Board & Committee Meetings via Electronic and Hybrid Format – August 2023'.

Introductions – Directors and Staff present in the Boardroom.

2. APPROVAL OF AGENDA

MOVED: Director Cote
SECONDED: Director Stere

THAT the agenda be approved as circulated with the addition of the following late item:

- *Section 9.1 (b) Rezoning Application RE23001, 6505 Fayette Road.*

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Committee-of-the-Whole Meeting – June 28, 2023

MOVED: Director Stere
SECONDED: Director Cote

THAT the minutes of the Committee of the Whole meeting held on June 28, 2023 be adopted.

CARRIED

b. Board of Directors Meeting – July 26, 2023

MOVED: Director Stere
SECONDED: Director Saiga

THAT the minutes of the Board of Directors meeting held on July 26, 2023 be adopted.

CARRIED

c. Agricultural Development Committee Meeting – August 15, 2023

MOVED: Director Stere
SECONDED: Director Cote

THAT the minutes of the Agricultural Development Committee meeting held on August 15, 2023 be adopted.

CARRIED

Director Mastrangelo entered meeting at 1:38pm.

5. PETITIONS, DELEGATIONS & PRESENTATIONS

- a. **Introductions:**
 - **Kirstin Kerr-Donohue, Administrative Assistant**
 - **Charlene Harrison, Administrative Assistant**
- b. **S/Sgt. Mike Thompson, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for second quarter (April – June 2023).**
- c. **Ben Geselbracht, Nanaimo City Councillor, Katherine Pearce, Community Energy, representing Vancouver Island and Coastal Communities Climate Leadership Steering Committee. Funding Request Presentation.**

Director McEwan left at 1:59 pm.

- d. **Marlena Locke, Laurel Davidson, Sproat Lake Marine Patrol, Year End Presentation**

6. CORRESPONDENCE FOR ACTION

- a. **Correspondence dated July 25, 2023 from Black Press Media requesting the Alberni-Clayoquot Regional District stop all advertising with Meta platforms, Facebook, and Instagram.**

MOVED: Director Cote

SECONDED: Director Stere

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to investigate the Black Press Media request letter and report back to the board at a future meeting.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. **CITY OF PORT ALBERNI**
Copy of Correspondence to the Honourable Justin Trudeau, Prime Minister of Canada and the Honourable David Eby, Premier of British Columbia regarding Request for Secondary Access Route.
- b. **PEACE RIVER REGIONAL DISTRICT**

- BC Wildfire Service Fire Fighting Equipment Resolution to the Union of British Columbia Municipalities
- c. **COMOX VALLEY REGIONAL DISTRICT**
Initiation of Regional Growth Strategy Bylaw No. 120, Amendment No. 2
 - d. **UU-A-THLUK**
On The Road Again
 - e. **CLAYOQUOT BIOSHERE TRUST**
Annual Update
 - f. **ISLAND COASTAL ECONOMIC TRUST**
New Galiano Island Studio Space Expands Rural Creative Entrepreneurial Industry
 - g. **ENVIRONMENT AND CLIMATE CHANGE CANADA**
2023 Field Report – Salish Sea Gull Project
 - h. **CANADA COMMUNITY – BUILDING FUND BC- UBCM**
Canada Community-Building Fund: First Community Works Fund Payment for 2023/2024

MOVED: Director McLeman

SECONDED: Director Cote

THAT the Board of Directors receive items a-h for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Appointment of Alberni-Clayoquot Regional District Directors to the Transportation Advisory Committee and Amendment of associated Terms of Reference.**

MOVED: Director Jack

SECONDED: Director Stere

THAT the Alberni-Clayoquot Regional District Board of Directors appoint Director Sparrow, Director Beckett, and Director Mastrangelo to the Transportation Advisory Committee and adopt the Committee Terms of Reference as amended to include representation of Health interests.

CARRIED

- b. **Request for Decision regarding Accessible British Columbia Act Requirements – Update to ACRD Board.**

MOVED: Director Haggard

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors endorse the creation of the Accessibility Committee and approve the Accessibility Committee Terms of Reference, appoint Director Siga to the ACRD Accessibility Committee and appoint Director Sparrow as the alternate Director, and invite the City of Port Alberni to partner on this project.

CARRIED

c. Request for Decision regarding UBCM Regional C2C Program Funding to support Regional Supervisory Training.

MOVED: Director Siga

SECONDED: Director Haggard

THAT the Alberni-Clayoquot Regional District Board of Directors support an application to the UBCM Regional C2C grant program for Supervisory training sessions for First Nation and local government staff in the region.

CARRIED

d. Request for Decision regarding Grant Funding Applications.

MOVED: Director Jack

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors support the application to Local Government Infrastructure Planning Grant Program for ACRD Climate Action Plan Development for the Region.

CARRIED

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

**a. RC23003, BIALOUS & LIPSZTAJN, 2401 GRANT AVENUE (LONG BEACH)
Rezoning Application – Memorandum and Bylaws P1477 and P1478**

Director McEwan re-entered at 2:43pm.

MOVED: Director Siga

SECONDED: Director McLeman

THAT Bylaw P1477, Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw, be adopted.

CARRIED

MOVED: Director Siga
SECONDED: Director McLeman

THAT Bylaw P1478, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.

CARRIED

b. RE23001, POIRIER, 6505 FAYETTE ROAD (BEAVER CREEK)
Rezoning Application – Memorandum and Bylaw P1479

MOVED: Director Roth
SECONDED: Director Sparrow

THAT Bylaw P1479, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a first time.

CARRIED

MOVED: Director Roth
SECONDED: Director McLeman

THAT Bylaw P1479, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a second time.

CARRIED

MOVED: Director Roth
SECONDED: Director McLeman

THAT Bylaw P1479, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a third time.

CARRIED

9.2 ALL DIRECTORS

a. AGRICULTURAL DEVELOPMENT COMMITTEE (ADC) TERMS OF REFERENCE UPDATE

Request for Decision

MOVED: Director McLeman
SECONDED: Director Siga

THAT the Alberni-Clayoquot Regional District Board of Directors adopt the ADC Terms of Reference as updated.

CARRIED

b. FOOD SECURITY EMERGENCY PLANNING & PREPAREDNESS FUNDING OPPORTUNITY – REGIONAL FOOD/AGRICULTURE SECURITY
Request for Decision

MOVED: Director Cote
SECONDED: Director Jack

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to apply to the Food Security Emergency Planning & Preparedness Program for funding to explore regional food security and agricultural resilience from an emergency management perspective.

CARRIED

c. VANCOUVER ISLAND & COASTAL COMMUNITIES CLIMATE LEADERSHIP STEERING COMMITTEE FUNDING REQUEST
Request for Decision

MOVED: Director Jack
SECONDED: Director Stere

THAT the Alberni-Clayoquot Regional District Board of Directors support the Vancouver Island and Coastal Communities Climate Leadership Steering Committee (VICC-CLSC) by granting their funding request for \$5,900 to retain the Community Energy Association in the position of Secretariat.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. Meeting Schedule – September 2023**
- b. Building Report- July 2023**
- c. Monthly Agreement & Grant Delegation Report – June 22, 2023 to August 17, 2023**

MOVED: Director McLeman
SECONDED: Director Stere

THAT the Board of Directors receives the staff reports a-c.

CARRIED

Director Jack left at 2:57 pm

10.2 COMMITTEE REPORTS

- a. Alberni Valley & Bamfield Services Committee Meeting August 23, 2023 – D. Haggard (Verbal Report)**

Vice-Chair Haggard provided a verbal update on the Alberni Valley & Bamfield Services Committee that was held earlier in the day, including a presentation made by BC Transit regarding the Regional Transit Project Plan. The Alberni Valley & Bamfield Services Committee supported a recommendation to the Board to enter into a Memorandum of Understanding between the Tseshaht First Nation and the Alberni-Clayoquot Regional District regarding the development of Equitable Employment Initiatives as a pilot project, the Committee also supported a recommendation to the Board to approve the creation of a Bamfield Area Committee, and the Committee supported a recommendation to the Board to support the adoption of an amendment of Bylaw R1029, Alberni Tipping Fee and Regulation.

MOVED: Director Haggard

SECONDED: Director Cote

THAT the Board of Directors receives this verbal report.

CARRIED

10.3 MEMBER REPORTS
(ALL/UNWEIGHTED)

- a. 9-1-1 Corporation – B. Beckett
Did not meet in the summer. UBCM is distributing 90 million dollars to implement GIS program. All local governments, municipalities, and treaty First Nations in the ACRD received about \$45,000 each. ACRD is interested in pooling this funding to hire a GIS resource and coordinate the GIS project for the whole region.
- b. Vancouver Island Regional Library – P. Cote – No Report
- c. Alberni Valley Chamber of Commerce – S. Minions – No Report
- d. Air Quality Council, Port Alberni – M. Sparrow – No Report
- e. West Coast Aquatic Board – T. Stere – No Report
- f. Association of Vancouver Island & Coastal Communities – P. Cote
UBCM is coming up. AVICC has a lunch and Premier Eby has accepted their invitation. The transition of AVICC's sole employee, Theresa Dennison, has been completed. UBCM elections coming up.
- g. Beaver Creek Water Advisory Committee – S. Roth – No Report
- h. Tsawak-qin Public Advisory Group – M. Sparrow
- i. Agricultural Development Committee – Director Boyko statement read by Director McLeman. Meeting held on August 15th, discussed the Food Security Emergency Planning & Preparedness grant opportunity, discussed irrigation concerns, and indicated that the Fall Fair is looking for volunteers.
- j. Other Reports

MOVED: Director Stere
SECONDED: Director Sparrow

THAT the Board of Directors receive the Member Reports.

CARRIED

10.4 AREA REPORTS
(ALL/UNWEIGHTED)

- a. Electoral Area "A" (Bamfield) – B. Beckett
Three weeks ago, Daniel Sailland, CAO, and President of the Bamfield Community Affairs Society did a tour of Bamfield, met with Bamfield Marine Sciences Centre. Next week Minister Osborne is coming to Bamfield to meet with Director Beckett and CAO. Bamfield has been impacted by the Highway 4 road closure in addition to the Alberni Valley and West Coast. Would like to see those that are impacted by the road closures receive Provincial funding.
- b. Electoral Area "B" (Beaufort) – Director Boyko as read by Director McLeman.
Harvest is ongoing for many residents. Bears are currently active and hungry, so take necessary precautions. On September 10th Beaufort Town Hall (informal gathering for residents) at the Beaver Creek Community Hall.
- c. Electoral Area "C" (Long Beach) – V. Siga
ACRD bike path connector on the West Coast is complete. Some safety concerns remain at the junction (due to many access roads near the path). There are several closures on the Barkley Main due to road improvements.
- d. Electoral Area "D" (Sproat Lake) – P. Cote
Sproat Lake has been a lot quieter this year, likely due to road closures. 250 people attended the Sproat Lake Community Association 70th Anniversary. Great event. Grateful for the support from to organizer Tamara Thorpe, Sproat Lake Volunteer Fire Department, and other volunteers. Attended a West Coast Aquatic meeting, including discussion the 'Sproat Lake weir plates' at the Paper Excellence weir on Sproat Lake. Water level is currently exceptionally low. Discussed yearly maintenance plan with the 'plates' and the 'sweep'.
- e. Electoral Area "E" (Beaver Creek) – S. Roth
Some residents have concerns regarding drinking water. Referenced the Alberni Valley News article identifying that the City of Port Alberni is reviewing bulk water costs that are charged to ACRD. Director Roth is interested in discussing a separate water service for Beaver Creek and Cherry Creek, rather than purchasing bulk water from the City of Port Alberni.
- f. Electoral Area "F" (Cherry Creek) – M. Sparrow
Interested in seeing Cherry Creek water remain independent. Cherry Creek is currently having some water quality issues related to high organic matter.

Anticipating OCP meeting in the fall. May want to do a Cherry Creek townhall meeting. Interested in reviewing the voting procedures for the ACRD.

g. City of Port Alberni – S. Minions/D. Haggard

The City continues to negotiate with the preferred developer for the Somass property. Several of the buildings/equipment have been sold to be reused or repurposed. Scrap metal has been sold. Now that a lot of the demolition has occurred you can start to see a vision for the property. City is proceeding with work on Argyle Street (between 1st & 3rd Ave). Wider sidewalks, bike lanes, and moving from angle parking to parallel parking.

h. District of Tofino – T. Stere

Wastewater Treatment Plant in final stages (on time, on-budget), other projects ongoing (tennis/pickleball), road projects. Remain in Stage 3 water restrictions. With water restrictions in place the community, visitors, and businesses were able to reduce their water consumption to targeted rates (1800m³). Multi Use Path improvements were recently completed. Highway road closures have been challenging for Tofino businesses. Tofino Housing Corporation project (35 unit apartment block) should have tenants in by December, and the second component should be completed in spring 2024 with another 35 units available.

i. District of Ucluelet – M. McEwen

Attended Resort Community Collaborative Mayors meeting today (14 Resort Municipalities across the province). Discussed how to better collaborate and to prepare for meetings with Province at UBCM. Storm water upgrades on Peninsula Road this fall (majority grant funded. No water restrictions at the moment. Grant application was submitted for Housing Accelerator Plan.

j. Huu-ay-aht First Nations – J. Jack – No Report

k. Toquaht Nation – K. Johnsen

In the design stage for government building at Secret Beach. Election on October 6, 2023. Lodge being built in Macoah to house citizens and workers, ready in spring 2024.

l. Uchucklesaht Tribe Government – W. Cootes – No Report

m. Yuułuʔiłʔatḥ Government – L. Mastrangelo

Recently held a by-election. Geraldine Touchie and Kurt McCarthy were voted in. Moving forward with additional new small homes, help to bring people home and have homes for workers who are joining the Government (to build capacity). Tourism has been ok, bike path is being constructed near Mt Ozzard. Exploring wastewater treatment options including alternative options.

MOVED: Director McLeman

SECONDED: Director Cote

THAT the Board of Directors receive the Area Reports.

CARRIED

13. QUESTION PERIOD

Questions/Comments from the public. The Manager of Administration advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

Question received from member of the public in the ACRD Boardroom:

A member of the public from Cherry Creek area presented comments related to UNDRIP and left pamphlets in the Boardroom for Board members to pick up.

14. RECESS

MOVED: Director Cote

SECONDED: Director Haggard

THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.

CARRIED

The meeting was recessed at 3:23 pm.

15. RECONVENE

The meeting was reconvened at 3:37 pm.

16. IN-CAMERA

MOVED: Director Haggard

SECONDED: Director Cote

THAT the meeting be closed to the public as per the Community Charter, sections:

- 90 (1) (f) Law enforcement, if the board considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;*

- ii. *90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;*
- iii. *21 (1) (c) (i) of FOIPPA: harm significantly the competitive position or interfere significantly with the negotiating position of the third party.*

CARRIED

The meeting was closed to the public at 3:38 pm.

The meeting was re-opened to the public at 4:06 pm.

17. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA

The following resolution passed at the in-camera portion of the Board of Directors meeting was reported out in open meeting:

THAT the ACRD Board of Directors direct staff to establish a new 3-year lease with Pacific Rim National Park Reserve at 75% of market rate for 2024, 85% of market rate for 2025, and 95% of market rate in 2026.

CARRIED

18. ADJOURN

MOVED: Director Stere

SECONDED: Director Haggard

THAT this meeting be adjourned at 4:07 pm.

CARRIED

Certified Correct:

Debbie Haggard

Debbie Haggard,
Chairperson

Heather Zenner

Heather Zenner,
Manager of Administrative Services