



Alberni-Clayoquot Regional District

MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, DECEMBER 21, 2022, 1:30 PM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: John Jack, Chairperson, Councillor, Huu-ay-aht First Nation
Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni
Bob Beckett, Director, Electoral Area "A" (Bamfield)
Fred Boyko, Director, Electoral Area "B" (Beaufort)
Vaida Siga, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
Susan Roth, Director, Electoral Area "E" (Beaver Creek)
Marilyn McEwen, Mayor, District of Ucluelet
Tom Stere, Councillor, District of Tofino
Kirsten Johnsen, Member of Council, Toquaht Nation
Jenny Touchie, Member of the Legislature, Yuułuʔiłʔatḥ Government

REGRETS: Sharie Minions, Mayor, City of Port Alberni
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

STAFF PRESENT: Daniel Sailland, Chief Administrative Officer
Teri Fong, Chief Financial Officer
Mike Irg, General Manager of Planning & Development
Shane Koren, Procurement Coordinator
Wendy Thomson, General Manager of Administrative Services

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
<https://www.acrd.bc.ca/events/21-12-2022/>

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 1:33 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Board Members and Staff present in the Boardroom.

2. **APPROVAL OF AGENDA**

MOVED: Director Siga

SECONDED: Director Boyo

THAT the agenda be approved with the following late item under 4 (c) RFD Grant Application with BC Air Access Program.

CARRIED

3. DECLARATIONS

4. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Appointment of Chief Election Officer & Deputy – 2023 By-Election Cherry Creek Director.

*MOVED: Director Siga
SECONDED: Director Boyko*

THAT the Alberni-Clayoquot Regional District Board of Directors appoint the following individuals for the purpose of organizing and conducting the by-election for Director of Electoral Area “F” (Cherry Creek):

- a. Wendy Thomson, Chief Election Officer*
- b. Jenny Brunn, Deputy Chief Election Officer*

CARRIED

b. Request for Decision regarding Long Beach Airport – Fence Construction and Installation Award.

*MOVED: Director Stere
SECONDED: Director McEwen*

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors award the Long Beach Airport fence – Construction and Installation contract to Hazelwood Construction Services Inc. in the amount of \$2,816,657.00 (excluding GST); and further,

THAT the ACRD Board of Directors authorize the CAO to negotiate and execute the Long Beach Airport fence – Construction and Installation contract on behalf of the Regional District; and further,

THAT the Alberni-Clayoquot Regional District Board of Directors support amending the Airports Capital Assistance Program - Wildlife Fence Replacement Agreement to include an additional \$732,704.00 of funding.

CARRIED

c. LATE RFD: Request for Decision regarding Grant Application with BC Air Access Program.

MOVED: Director Stere

SECONDED: Director McEwen

THAT the Alberni-Clayoquot Regional District Board of Directors support the application for funding from British Columbia Air Access Program for the Long Beach Airport capital project to construct a new water pumphouse and fire flow pumping system for a total project cost of \$1,134,000.

CARRIED

5. PLANNING MATTERS

5.1 ELECTORAL AREA DIRECTORS ONLY

a. SPROAT LAKE OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW

Memorandum and Bylaw P1443

Official Community Plan text and maps uploaded separately to the

MOVED: Director Cote

SECONDED: Director Boyko

THAT the ACRD Board of Directors defer this to the first Board of Directors meeting in January 2023.

CARRIED

6. REPORTS

a. Options for Communication Policy Development.

MOVED: Director Roth

SECONDED: Director Siga

THAT this report be received for discussion.

7. UNFINISHED BUSINESS

8. LATE BUSINESS

9. QUESTION PERIOD

Questions/Comments from the public. The Corporate Officer advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

10. **ADJOURN**

MOVED: Director Touchie

SECONDED: Director Siga

THAT this meeting be adjourned at 1:58 pm.

CARRIED

Certified Correct:

John Jack

John Jack,
Chairperson

Wendy Thomson

Wendy Thomson,
General Manager of Administrative Services