



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MAY 11, 2022, 1:30 PM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation

PRESENT:

John McNabb, Vice-Chair, Director, Electoral Area "E" (Beaver Creek)

Bob Beckett, Director, Electoral Area "A" (Bamfield)

Tanya Shannon, Director, Electoral Area "B" (Beaufort)

Kel Roberts, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Dianne Bodnar, Director, Electoral Area "F" (Cherry Creek)

Debbie Haggard, Councillor, City of Port Alberni, Alternate

Ron Corbeil, Councillor, City of Port Alberni

Rachelle Cole, Councillor, District of Ucluelet

Kirsten Johnsen, Member of Council, Toquaht Nation

Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

REGRETS:

Sharie Minions, Mayor, City of Port Alberni

Tom Stere, Councillor, District of Tofino

STAFF PRESENT:

Daniel Sailland, Chief Administrative Officer

Teri Fong, Chief Financial Officer

Mike Irg, General Manager of Planning & Development

Jenny Brunn, General Manager of Community Services

Wendy Thomson, General Manager of Administrative Services

Charlie Starratt, Regional Fire Services Manager

Paulo Eichelberger, Solid Waste Manager

Shane Koren, Procurement Coordinator

Jodie Frank, Organics Diversion Coordinator

Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

www.acrd.bc.ca/events/11-5-2022/

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions of Directors present in the boardroom.

2. APPROVAL OF AGENDA

MOVED: Director McNabb

SECONDED: Director Roberts

THAT the agenda be approved as circulated with the addition of the following late item under section 16 – In Camera – Additional reason to go in-camera as per Section 91 (1) (a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the Regional District or another position appointed by the Regional District.

CARRIED

3. DECLARATIONS

Director Shannon declared a conflict of interest respecting agenda item 9.1 (a).

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – April 27, 2022

MOVED: Director McNabb

SECONDED: Director Roberts

THAT the minutes of the Board of Directors meeting held on April 27, 2022, be adopted.

CARRIED

b. Alberni Valley & Bamfield Services Committee Meeting – May 4, 2022

MOVED: Director McNabb

SECONDED: Director Cote

THAT the minutes of the Alberni Valley & Bamfield Services Committee Meeting held on May 4, 2022, be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

- a. John Douglas and Alastair Craighead, Friends of Rail to Trail Vancouver Island regarding alternative uses for the Island Corridor.**

The delegation provided an overview of Friends of Rail to Trail Vancouver Island. They are a non-profit society incorporated in September 2018 to investigate and encourage the re-purposing of unused Vancouver Island rail lines as multi-use trails. Their vision is to encourage the preservation and protection of the E&N Railway corridors in perpetuity as a multi-use active transportation network connecting communities on Vancouver Island. FORT-VI's current emphasis is the spur from Coombs to the McLean Mill site. The delegation requested the ACRD Board of Directors consider providing a letter of support for funding opportunities through the Federal Government in order to conduct a case study.

b. Inspector Eric Rochette, Officer in Charge, RCMP - Port Alberni Detachment, regarding the Port Alberni RCMP Crime Report for January to March 2022.

Inspector Rochette presented the crime statistics for the first quarter of 2022 for the Port Alberni RCMP Detachment. There has been a significant increase in property crimes, up 81% compared to the same quarter in 2021.

c. Pat Deakin from the City of Port Alberni, Peter Muggleston from Alberni Valley Tourism, Bill Collette from Alberni Valley Chamber of Commerce to present the status of their work on the Municipal and Regional District Tax (MRDT).

The delegation provided an update on activities to re-introduce the Municipal and Regional District Tax (MRDT) into Port Alberni and adjacent electoral areas. They are asking for a resolution of support from the ACRD Board of Directors in favour of Alberni Valley Tourism, who will be formally applying for the MRDT.

MOVED: Director McNabb

SECONDED: Director Haggard

THAT the Alberni Clayoquot Regional District Board of Directors support Alberni Valley Tourism's request to the Province of British Columbia to levy a two-percent Municipal and Regional District Tax within the City of Port Alberni and the Alberni-Clayoquot Regional District Electoral Areas B, D, E and F for the purposes of supporting tourism marketing programs and projects with the Alberni Valley Tourism Association as Designated Recipient.

CARRIED

6. CORRESPONDENCE FOR ACTION

7. CORRESPONDENCE FOR INFORMATION

a. GOVERNMENT OF CANADA

Southern Resident Killer Whale Bulletin

b. CITY OF CAMPBELL RIVER

Municipal Support for the Vancouver Island North Film Commission

- c. **CITY OF NANAIMO**
Municipal Support for the Vancouver Island North Film Commission
- d. **JOHN HOWITT ELEMENTARY SCHOOL**
Invitation to attend our Garbage Inquiry Project
- e. **ISLAND COASTAL ECONOMIC TRUST**
Uchucklesaht Tribal Community to Update Economic Strategy
- f. **THE CORPORATION OF THE TOWNSHIP OF SPALLUMCHEEN**
Luxury Tax on Recreational Boats

MOVED: Director Roberts

SECONDED: Director McNabb

THAT the Board of Directors receive items a-f for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding UBCM 2022 Community Excellence Awards**

MOVED: Director Cote

SECONDED: Director Beckett

THAT the Alberni-Clayoquot Regional District Board of Directors submit an application to the 2022 Community Excellence Awards in the 'Excellence in Governance' category recognizing the efforts of the Alberni-Clayoquot Regional District membership in establishing effective governance structures that include the full participation of four Treaty First Nations on the Regional District Board.

CARRIED

- b. **Request for Decision regarding ACRD Fire Service Review, 2021 – Dave Mitchell and Associates**

MOVED: Director McNabb

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors receive the ACRD Fire Service Review Report as presented.

CARRIED

MOVED: Director McNabb

SECONDED: Director Cootes

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to develop a five-year work plan and associated budget with regards to the 2022 ACRD Fire Services Review Report developed by Dave Mitchell & Associates.

CARRIED

The meeting recessed at 2:54 pm
The meeting re-convened at 3:06 pm

c. Request for Decision regarding Alberni Valley Drag Race Association – Grant in Aid

MOVED: Director McNabb

SECONDED: Director Bodnar

THAT the Alberni-Clayoquot Regional District Board of Directors put aside the 2022 grant in aid awarded to the Alberni Valley Drag Race Association and award a special event grant in the amount of \$3,000.00 in 2022.

MOVED: Director Beckett

SECONDED: Director Roberts

THAT the main motion be amended, decreasing the amount to \$2,000.00.

DEFEATED

The main motion was back on the table and was,

DEFEATED

MOVED: Director McNabb

SECONDED: Director Cote

THAT the ACRD Board of Directors support the 2022 Alberni Valley Drag Racing Association event as follows:

- *\$2,000 from the 2022 Special Events fund, and;*
- *\$1,000 from the awarded 2022 Grant in Aid Application.*

CARRIED

d. Request for Decision regarding Electoral Area E (Beaver Creek), Tseshaht First Nation and Hupačasath First Nation Residential Curbside Collection Services

MOVED: Director McNabb

SECONDED: Director Bodnar

THAT the Alberni-Clayoquot Regional District Board of Directors award the Electoral Area E (Beaver Creek), Tseshaht First Nation, and Hupačasath First Nation Residential Curbside Collection Services contract to Nicklin Waste Disposal in the amount of \$92,129.40 (excluding GST) per year on a 3-year term, commencing July 1, 2022; and further,

THAT the ACRD Board of Directors authorize the CAO to negotiate and execute the Electoral Area E (Beaver Creek), Tseshah First Nation and Hupacasath First Nation Residential Curbside Collection Services contract on behalf of the Regional District.

CARRIED

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

Director Shannon declared a conflict of interest and left the meeting at 3:25 pm

- a. TUP21005, SHANNON, 8865 BEAVER CREEK ROAD (BEAUFORT)**
Temporary Use Permit Application – Memorandum and Permit

MOVED: Director McNabb

SECONDED: Director Roberts

THAT the Board of Directors issue Temporary Use Permit TUP21005.

CARRIED

Director Shannon re-entered the meeting at 3:26 pm.

- b. DVE22002, KOBUS, 6455 LAMARQUE ROAD (BEAVER CREEK)**
Development Variance Permit Application – Memorandum and Permit

MOVED: Director McNabb

SECONDED: Director Cote

THAT the Board of Directors issue development variance permit DVE22002.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

10.2 COMMITTEE REPORTS

10.3 OTHER REPORTS

11. UNFINISHED BUSINESS

12. LATE BUSINESS

MOVED: Director McNabb

SECONDED: Director Roberts

THAT the following be allowed for consideration as a late item – COPS for Cancer Announcement.

CARRIED

Director Cole reported she is honoured to have been awarded a seat on the 25th COPS for Cancer ride, Tour de Rock, the last week of September and the first week of October 2022.

13. QUESTION PERIOD

Questions/Comments from the public. The Corporate Officer advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

14. RECESS

MOVED: Director Roberts

SECONDED: Director Cole

THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.

CARRIED

The meeting was recessed at 3:33 pm.

15. RECONVENE

The meeting was reconvened at 3:55 pm.

16. IN-CAMERA

MOVED: Director Roberts

SECONDED: Director McNabb

THAT the meeting be closed to the public as per the Community Charter, sections:

- 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;*
- 21 (1) (c) (i) of FOIPPA: harm significantly the competitive position or interfere significantly with the negotiating position of the third party.*

- iii. *91 (1) (a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the Regional District or another position appointed by the Regional District.*

CARRIED

The meeting was closed to the public at 3:56 pm.

The meeting was re-opened to the public at 4:19 pm.

17. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA

The following resolutions were reported out from the in-camera portion of the Board of Directors meeting:

THAT the Alberni-Clayoquot Regional District Board of Directors authorize the issuing of a non-award for the tender for the West Coast Organic Processing Facility and Tipping Area Construction and Other Works; and further,

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to proceed with issuing separate tenders for civil/ground works and building construction for the Organics Processing Facility and Tipping Area Construction Project.

18. ADJOURN

MOVED: Director McNabb

SECONDED: Director Corbeil

THAT this meeting be adjourned at 4:18 pm.

CARRIED

Certified Correct:

John Jack

John Jack,
Chairperson

Wendy Thomson

Wendy Thomson,
General Manager of Administrative Services