



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, JUNE 8, 2022, 1:30 PM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### **DIRECTORS**

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation

### **PRESENT:**

John McNabb, Vice-Chair, Director, Electoral Area "E" (Beaver Creek)

Bob Beckett, Director, Electoral Area "A" (Bamfield)

Tanya Shannon, Director, Electoral Area "B" (Beaufort)

Kel Roberts, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Dianne Bodnar, Director, Electoral Area "F" (Cherry Creek)

Sharie Minions, Mayor, City of Port Alberni

Ron Corbeil, Councillor, City of Port Alberni

Tom Stere, Councillor, District of Tofino

Lara Kemps, Alternate Director, District of Ucluelet

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

Kirsten Johnsen, Member of Council, Toquaht Nation

Alan McCarthy, Member of Legislature, Yuułu?if?ath Government

### **REGRETS:**

Rachelle Cole, Councillor, District of Ucluelet

### **STAFF PRESENT:**

Daniel Sailland, Chief Administrative Officer

Teri Fong, Chief Financial Officer

Mike Irg, General Manager of Planning & Development

Jenny Brunn, General Manager of Community Services

Wendy Thomson, General Manager of Administrative Services

Paulo Eichelberger, Solid Waste Manager

Eddie Kunderman, Operations Manager

Janice Hill, Executive Assistant

Jodie Frank, Organics Coordinator

Randy Thoen, FireSmart Coordinator

Heather Zenner, Protective Services Manager

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

[www.acrd.bc.ca/events/8-6-2022/](http://www.acrd.bc.ca/events/8-6-2022/)

### **1. CALL TO ORDER**

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Board Members and Staff present in the Boardroom.

**2. APPROVAL OF AGENDA**

*MOVED: Director McNabb*

*SECONDED: Director Roberts*

*THAT the agenda be approved as circulated with the addition of the following late item under section 9.1 (a) Temporary Use Permit TUP22006.*

**CARRIED**

**3. DECLARATIONS**

The Chairperson declared a conflict of interest respecting agenda item 9.1 (a) Temporary Use Permit TUP22006.

**4. ADOPTION OF MINUTES**

**a. Board of Directors Meeting – May 25, 2022**

*MOVED: Director Cote*

*SECONDED: Director Roberts*

*THAT the minutes of the Board of Directors meeting held on May 25, 2022, be adopted.*

**CARRIED**

**b. West Coast Committee Meeting – June 1, 2022**

*MOVED: Director Roberts*

*SECONDED: Director Stere*

*THAT the minutes of the West Coast Committee meeting held on June 1, 2022, be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**6. CORRESPONDENCE FOR ACTION**

**a. Request for Letter of Support from the District of Ucluelet regarding the Ucluelet Regional Fire Hall Development Project**

*MOVED: Director Kemps*  
*SECONDED: Director Stere*

*THAT the Alberni-Clayoquot Regional District Board of Directors send a letter of support for the District of Ucluelet's application to the 2022 Strategic Priorities Fund for the Ucluelet Regional Fire Hall Development Project.*

**CARRIED**

**7. CORRESPONDENCE FOR INFORMATION**

- a. **PROVINCE OF BC & THE ALLIANCE OF BC MODERN TREATY NATIONS**  
B.C. and Modern Treaty Nations renew implementation commitment
- b. **ISLAND COASTAL ECONOMIC TRUST**  
Sunshine Coast Strategy Aims to Maximize Investment and Jobs
- c. **ISLAND CORRIDOR FOUNDATION**  
2022 ICF New Board Directors

*MOVED: Director McNabb*  
*SECONDED: Director Roberts*

*THAT the Board of Directors receive items a-c for information.*

**CARRIED**

**8. REQUEST FOR DECISIONS & BYLAWS**

- a. **Request for Decision regarding Bylaw A1089, Elections and Assent Voting, 2022**

*MOVED: Director McNabb*  
*SECONDED: Director Roberts*

*THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw A1089, Elections and Assent Voting, 2022.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Cote*

*THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw A1089, Elections and Assent Voting, 2022.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Roberts*

*THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw A0189, Elections and Assent Voting, 2022.*

**CARRIED**

MOVED: Director McNabb  
SECONDED: Director Cote

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw A1089, Elections and Assent Voting, 2022.*

**CARRIED**

**b. Request for Decision regarding 2022 UBCM Convention - Meeting Requests – Premier, Cabinet Ministers & Ministry Staff**

MOVED: Director McNabb  
SECONDED: Director Cote

*THAT the Alberni-Clayoquot Regional District Board of Directors provide direction to the General Manager of Administrative Services by June 20th on meeting requests with the Premier, Cabinet Ministers or Provincial Ministry staff in conjunction with the 2022 Union of British Columbia Municipalities Conference respecting issues/concerns impacting communities in the Alberni-Clayoquot Region.*

**CARRIED**

Director Cootes entered the meeting at 2:12 pm.

**c. Request for Decision regarding Lakeshore Trail Extension Award**

MOVED: Director Cote  
SECONDED: Director Roberts

*THAT the Alberni Clayoquot Regional District Board of Directors authorize the CAO to award the construction contract of Lakeshore Drive Trail Extension to Denis Francoeur Backhoeing Ltd. at the price of \$114,172.14.*

**CARRIED**

**d. Request for Decision regarding 2022-2023 Annual Operating Agreement**

MOVED: Director McNabb  
SECONDED: Director Cote

*THAT the Alberni-Clayoquot Regional District Board of Directors approve execution of the 2022 – 2023 Annual Operating Agreement between BC Transit and the ACRD.*

**CARRIED**

**e. Request for Decision regarding Bylaw F1106-1 Amendment of Long Beach Airport Water System Rates and Regulation Bylaw**

*MOVED: Director Roberts*  
*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to the bylaw cited as "Long Beach Airport Water System Rates and Regulation Amendment Bylaw, No. F1106-1, 2022".*

**CARRIED**

*MOVED: Director Roberts*  
*SECONDED: Director Kemps*

*THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to the bylaw cited as "Long Beach Airport Water System Rates and Regulation Amendment Bylaw, No. F1106-1, 2022".*

**CARRIED**

*MOVED: Director Roberts*  
*SECONDED: Director Stere*

*THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to the bylaw cited as "Long Beach Airport Water System Rates and Regulation Amendment Bylaw, No. F1106-1, 2022".*

**CARRIED**

*MOVED: Director Roberts*  
*SECONDED: Director Stere*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt the bylaw cited as "Long Beach Airport Water System Rates and Regulation Amendment Bylaw, No. F1106-1, 2022".*

**CARRIED**

**f. Request for Decision regarding Sort'nGo – West Coast Landfill Construction Delay - Project Implementation Options**

*MOVED: Director Stere*  
*SECONDED: Director Roberts*

*THAT the Alberni-Clayoquot Regional District Board of Directors approve proceeding with a Fall 2022 implementation the West Coast 3-stream collection program and create an alternate tipping location at the West Coast Landfill to collect organics material, as an interim solution due to project construction delays.*

**CARRIED**

**g. Request for Decision regarding Service Agreement - West Coast Sort'nGo to include the Tla-o-qui-aht and Yuułuʔiłʔatḥ First Nations**

*MOVED: Director Stere*

*SECONDED: Director Roberts*

*THAT the Alberni-Clayoquot Regional District Board of Directors approve entering into service agreements with the Tla-o-qui-aht First Nation and Yuułuʔiłʔatḥ Government for the provision of 3 stream curbside collection of waste in the communities of Hitacu, Esowista and Ty-histanis.*

**CARRIED**

**h. Request for Decision regarding West Coast Collection of Waste Materials Regulation and Charges Bylaw R1036**

*MOVED: Director Stere*

*SECONDED: Director Bodnar*

*THAT the ACRD Board of Directors give first reading to the bylaw cited as "West Coast Waste Materials Regulation and Charges Bylaw No. R1036, 2022".*

**CARRIED**

*MOVED: Director Stere*

*SECONDED: Director Johnsen*

*THAT the ACRD Board of Directors give second reading to the bylaw cited as "West Coast Waste Materials Regulation and Charges Bylaw No. R1036, 2022".*

**CARRIED**

*MOVED: Director Stere*

*SECONDED: Director Roberts*

*THAT the ACRD Board of Directors give third reading to the bylaw cited as "West Coast Waste Materials Regulation and Charges Bylaw No. R1036, 2022".*

**CARRIED**

*MOVED: Director Stere*

*SECONDED: Director Bodnar*

*THAT the ACRD Board of Directors adopt the bylaw cited as "West Coast Waste Materials Regulation and Charges Bylaw No. R1036, 2022".*

**CARRIED**

**i. Request for Decision regarding Bylaw R1021-8 Garbage and Recycling Materials Collection Amendment**

*MOVED: Director McNabb*  
*SECONDED: Director McCarthy*

*THAT the ACRD Board of Directors give first reading to the bylaw cited as "Bylaw No. R1021-8, Garbage and Recycling Materials Collection Amendment, 2022".*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Bodnar*

*THAT the ACRD Board of Directors give second reading to the bylaw cited as "Bylaw No. R1021-8, Garbage and Recycling Materials Collection Amendment, 2022".*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director McCarthy*

*THAT the ACRD Board of Directors give third reading to the bylaw cited as "Bylaw No. R1021-8, Garbage and Recycling Materials Collection Amendment, 2022".*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Beckett*

*THAT the ACRD Board of Directors adopt the bylaw cited as "Bylaw No. R1021-8, Garbage and Recycling Materials Collection Amendment, 2022".*

**CARRIED**

**j. Request for Decision regarding Lot 20, Plan VIP939, District Lot 167, Alberni Land District (5141 Kingston St.)**

*MOVED: Director Shannon*  
*SECONDED: Director Roberts*

*THAT the Alberni-Clayoquot Regional District Board of Directors resolve to register a Notice on Title to Lot 20, Plan VIP939, District Lot 167, Alberni Land District (5141 Kingston St.) as per Section 57 of the Community Charter.*

**CARRIED**

**k. Request for Decision regarding Lot 11, Plan VIP939, District Lot 167, Alberni Land District (5160 Wednesbury St.)**

*MOVED: Director Shannon*  
*SECONDED: Director Bodnar*

*THAT the Alberni-Clayoquot Regional District Board of Directors resolve to register a Notice on Title to Lot 11, Plan VIP939, District Lot 167, Alberni Land District (5160 Wednesbury St.) as per Section 57 of the Community Charter.*

**CARRIED**

**I. Request for Decision regarding Lot 4, Block 46, Section 49, Clayoquot Land District, VIP510 (1098 Sixth Avenue)**

*MOVED: Director Roberts*  
*SECONDED: Director Cote*

*THAT the Alberni-Clayoquot Regional District Board of Directors resolve to register a Notice on Title to Lot 4, Block 46, Section 49, Clayoquot Land District, VIP510 as per Section 57 of the Community Charter.*

**CARRIED**

**9. PLANNING MATTERS**

**9.1 ELECTORAL AREA DIRECTORS ONLY**

The Chairperson declared a conflict of interest respecting agenda item 9.1 (a) and left the meeting at 2:58 pm.

The Vice-Chairperson assumed the Chair.

Director Johnsen left the meeting at 2:58 pm.

- a. TUP22006, HFN LANDS CORPORATION INC. NO BC0825585, 390 GRAPPLER ROAD (BAMFIELD)**  
Temporary Use Permit Application – Memorandum and Permit

*MOVED: Director Beckett*  
*SECONDED: Director Roberts*

*THAT the Board of Directors issue Temporary Use Permit TUP22006.*

**CARRIED**

- b. RD21009, SPROAT LAKE LANDING INC., 10695 LAKESHORE ROAD (SPROAT LAKE)**  
Rezoning Application – Memorandum and Bylaws P1436 & P1437

The Chairperson re-entered the meeting at 3:10 pm.



*MOVED: Director Cote*  
*SECONDED: Director Bodnar*

*THAT the ACRD Board of Directors deny proceeding with Bylaws P1436 and P1437 for rezoning application RD21009.*

**DEFEATED**

*MOVED: Director McNabb*  
*SECONDED: Director Shannon*

*THAT Bylaw P1436, Sproat Lake Official Community Amendment Plan Bylaw be read a second time.*

**CARRIED**

Directors McNabb, Shannon, Roberts and Beckett voting in the affirmative.  
Directors Cote and Bodnar voted against the motion.

*MOVED: Director McNabb*  
*SECONDED: Director Shannon*

*THAT Bylaw P1436, Sproat Lake Official Community Plan Amendment Bylaw be read a third time.*

**CARRIED**

Directors McNabb, Shannon, Roberts and Beckett voting in the affirmative.  
Directors Cote and Bodnar voted against the motion.

*MOVED: Director McNabb*  
*SECONDED: Director Beckett*

*THAT Bylaw P1437, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a second time.*

**CARRIED**

Directors McNabb, Shannon, Roberts and Beckett voting in the affirmative.  
Directors Cote and Bodnar voted against the motion.

*MOVED: Director McNabb*  
*SECONDED: Director Beckett*

*THAT Bylaw P1437, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a third time.*

**CARRIED**

Directors McNabb, Shannon, Roberts and Beckett voting in the affirmative.

Directors Cote and Bodnar voted against the motion.

*MOVED: Director McNabb*  
*SECONDED: Director Beckett*

*THAT the applicants agree to enter into a restrictive covenant limiting the number of cottages to fifteen (15) units.*

**CARRIED**

Directors McNabb, Shannon, Roberts, Beckett and Bodnar voting in the affirmative.  
Director Cote voted against the motion.

## **9.2 ELECTORAL AREA DIRECTORS AND TOFINO**

### **a. WEST COAST HOUSING MEMORANDUM OF UNDERSTANDING** Request for Decision – Memorandum of Understanding

*MOVED: Director Stere*  
*SECONDED: Director McNabb*

*THAT the Board of Directors endorse the West Coast Housing Memorandum of Understanding.*

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

#### **a. FireSmart Presentation – R. Thoen, FireSmart Coordinator**

Randy Thoen, FireSmart Coordinator for the Regional District provided a power point presentation on the Fire Smart Program in the Alberni-Clayoquot region.

Director Kempes left the meeting at 3:55 pm.

Director Beckett, Director Cootes and Director McCarthy left the meeting at 3:57 pm.

Director Minions left the meeting at 4:15 pm.

*MOVED: Director McNabb*  
*SECONDED: Director Roberts*

*THAT the Board of Directors receives the staff report.*

**CARRIED**

### **10.2 COMMITTEE REPORTS**

**10.3 OTHER REPORTS**

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

**13. QUESTION PERIOD**

Questions/Comments from the public. The Corporate Officer advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca).

**14. RECESS**

*MOVED: Director McNabb*

*SECONDED: Director Bodnar*

*THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.*

**CARRIED**

The meeting was recessed at 4:22 pm.

**15. RECONVENE**

The meeting was reconvened at 4:32 pm.

**16. IN-CAMERA**

*MOVED: Director Stere*

*SECONDED: Director Roberts*

*THAT the meeting be closed to the public as per the Community Charter, sections:*

- 90 (1) (f) law enforcement, if the board considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;*
- 90 (1) (g) litigation or potential litigation affecting the regional district.*

**CARRIED**

The meeting was closed to the public at 4:31 pm.

The meeting was re-opened to the public at 5:06 pm.

**17. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA**

**18. ADJOURN**

*MOVED: Director Roberts*

*SECONDED: Director Stere*

*THAT this meeting be adjourned at 5:07 pm.*

**CARRIED**

Certified Correct:

*John Jack*  
\_\_\_\_\_  
John Jack,  
Chairperson

*Wendy Thomson*  
\_\_\_\_\_  
Wendy Thomson,  
General Manager of Administrative Services