



# Alberni-Clayoquot Regional District

## MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, JULY 13, 2022, 1:30 PM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### DIRECTORS

#### PRESENT:

John McNabb, Vice-Chair, Director, Electoral Area "E" (Beaver Creek)  
Bob Beckett, Director, Electoral Area "A" (Bamfield)  
Tanya Shannon, Director, Electoral Area "B" (Beaufort)  
Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
Dianne Bodnar, Director, Electoral Area "F" (Cherry Creek)  
Sharie Minions, Mayor, City of Port Alberni  
Ron Corbeil, Councillor, City of Port Alberni  
Rachelle Cole, Councillor, District of Ucluelet  
Tom Stere, Councillor, District of Tofino  
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

#### REGRETS:

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation  
Kel Roberts, Director, Electoral Area "C" (Long Beach)  
Kirsten Johnsen, Member of Council, Toquaht Nation  
Alan McCarthy, Member of Legislature, YuułuꞀitꞀath Government

#### STAFF PRESENT:

Teri Fong, Chief Financial Officer  
Jenny Brunn, General Manager of Community Services  
Wendy Thomson, General Manager of Administrative Services  
Paulo Eichelberger, Solid Waste Manager  
Shane Koren, Procurement Coordinator  
Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:  
[www.acrd.bc.ca/events/13-7-2022/](http://www.acrd.bc.ca/events/13-7-2022/)

### 1. CALL TO ORDER

The Vice-Chairperson called the meeting to order at 1:30 pm.

The Vice-Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Vice-Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions – Board members present in the Boardroom.

**2. APPROVAL OF AGENDA**

*MOVED: Director Corbeil*  
*SECONDED: Director Bodnar*

*THAT the agenda be approved as circulated.*

**CARRIED**

**3. DECLARATIONS**

**4. REQUEST FOR DECISIONS**

- a. **Request for Decision regarding Tender for West Coast Organic Processing Facility and Tipping Area Construction – Civil Works**

*MOVED: Director Stere*  
*SECONDED: Director Bodnar*

*THAT the Alberni-Clayoquot Regional District Board of Directors award the West Coast Organic Processing Facility and Tipping Area Construction – Civil Works contract to Hazelwood Construction Services Inc. in the amount of \$2,612,848.35 (excluding GST) upon confirmation of satisfactory reference checks; and further,*

*THAT the ACRD Board of Directors authorize the CAO to negotiate and execute the West Coast Organic Processing Facility and Tipping Area Construction – Civil Works contract on behalf of the Regional District.*

**CARRIED**

**5. LATE BUSINESS**

**6. QUESTION PERIOD**

Questions/Comments from the public. The Corporate Officer advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca).

**7. ADJOURN**

*MOVED: Director Beckett*  
*SECONDED: Director Shannon*

*THAT this meeting be adjourned at 1:35 pm.*

**CARRIED**

Certified Correct:

*John McNabb*  
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John McNabb,  
Vice- Chairperson

*Wendy Thomson*  
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Wendy Thomson,  
General Manager of Administrative Services