



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, AUGUST 24, 2022

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

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- DIRECTORS PRESENT:** John Jack, Chairperson, Councillor, Huu-ay-aht First Nation  
John McNabb, Vice-Chair, Director, Electoral Area "E" (Beaver Creek)  
Bob Beckett, Director, Electoral Area "A" (Bamfield)  
Tanya Shannon, Director, Electoral Area "B" (Beaufort)  
Kel Roberts, Director, Electoral Area "C" (Long Beach)  
Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
Dianne Bodnar, Director, Electoral Area "F" (Cherry Creek)  
Sharie Minions, Mayor, City of Port Alberni  
Ron Corbeil, Councillor, City of Port Alberni  
Rachelle Cole, Councillor, District of Ucluelet  
Tom Stere, Councillor, District of Tofino  
Kirsten Johnsen, Member of Council, Toquaht Nation
- REGRETS:** Wilfred Cootes, Councillor, Uchucklesaht Tribe Government  
Alan McCarthy, Member of Legislature, Yuułu?if?ath Government
- STAFF PRESENT:** Daniel Sailland, Chief Administrative Officer  
Teri Fong, Chief Financial Officer  
Jenny Brunn, General Manager of Community Services  
Wendy Thomson, General Manager of Administrative Services  
Heather Zenner, Protective Services Manager  
Michael McGregor, Lands and Resources Coordinator  
Alex Dyer, Planning Manager  
Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:  
[https://portalberni.zoom.us/webinar/register/WN\\_cDhSe2BjTlaumrBEuY4NSA](https://portalberni.zoom.us/webinar/register/WN_cDhSe2BjTlaumrBEuY4NSA)

### 1. **CALL TO ORDER**

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Board Members and Staff present in the Boardroom.

## 2. APPROVAL OF AGENDA

*MOVED: Director Corbeil*  
*SECONDED: Director Johnsen*

*THAT the agenda be approved as circulated with the addition of the following late items:*

- *8 (g) Maplehurst Park Plan – Governance – Governance Expansion – Late public correspondence*
- *9.1 (a) TUP21004 – Late public correspondence*
- *9.1 (c) TUP22007 – Late public correspondence*

**CARRIED**

## 3. DECLARATIONS

## 4. ADOPTION OF MINUTES

### a. **Electoral Area Directors Committee Meeting – July 27, 2022**

*MOVED: Director Beckett*  
*SECONDED: Director Stere*

*THAT the minutes of the Electoral Area Directors meeting held on July 27, 2022 be adopted.*

**CARRIED**

### b. **Board of Directors Meeting – July 27, 2022**

*MOVED: Director Roberts*  
*SECONDED: Director Bodnar*

*THAT the minutes of the Board of Directors meeting held on July 27, 2022 be adopted.*

**CARRIED**

## 5. PETITIONS, DELEGATIONS & PRESENTATIONS

### DELEGATIONS:

### a. **Cst. Elizabeth O'Connor, Indigenous Policing Services, Port Alberni RCMP-GRC, youth violence and associated gang and affiliated lifestyle groups.**

Constable O'Connor introduced Jamie Richmond, Youth Outreach Coordinator with NTC's Teechuktl Program and Nick Seredick, Vice-Principal, 8<sup>th</sup> Avenue Learning Centre.

The delegation conducted a power point presentation on gangs and at-risk youth in Port Alberni. They provided an overview of programs available for at-risk youth at the 8<sup>th</sup> Avenue Learning Centre and the Teechuktl Youth Outreach Program.

*MOVED: Director Cote*

*SECONDED: Director McNabb*

*THAT the ACRD Board of Directors authorize the delegation to continue presenting past the ten-minute allotted time slot.*

**CARRIED**

**b. David Michaud, President, Alberni Valley Bulldogs request for sponsorship and what the ACRD would receive for that sponsorship.**

The delegation provided an update on the Alberni Valley Bulldogs and presented the 2022 – 2023 Partnership Proposal with the ACRD. Opportunities for this year include their new large LED wall screen which will provide the Regional District with an opportunity to reach out to the public. Historically the ACRD's investment as been \$25,000 plus GST.

**c. Dewayne Richmond regarding TUP21007, 9200 Central Lake Road.**

Mr. Richmond provided Directors with an overview of his proposal to develop a 10-site campground on his property located at 9200 Central Lake Road for seasonal and long-term recreation vehicle accommodation. He discussed the challenges of retaining workers for his business due to lack of housing in the area.

**6. CORRESPONDENCE FOR ACTION**

**a. Correspondence dated August 17, 2022, from North Island College regarding the Build 2026, Strategic Plan and Year 1 Dashboard and Working Together Dashboard Year 1, Report 1.**

*MOVED: Director Beckett*

*SECONDED: Director Cole*

*THAT the ACRD Board of Directors invite North Island College representatives to update the Board on the progress the College has made on the initiatives set out in the two plans.*

**CARRIED**

**b. Correspondence dated August 17, 2022, from Association of Vancouver Island and Coastal Communities regarding invitation to attend Coastal**

**Marine Strategy On-Line Information Session scheduled for September 19<sup>th</sup> at 9:30 am.**

*MOVED: Director Cote*

*SECONDED: Director Cole*

*THAT the ACRD Board of Directors authorize all interested Directors to attend the Coastal Marine Strategy On-line Information Session on September 19, 2022.*

**CARRIED**

**7. CORRESPONDENCE FOR INFORMATION**

**a. ISLAND COASTAL ECONOMIC TRUST**

Nanum'iyus Tth'ele' Murals in Duncan to Celebrate Quw'utsun Culture and Heritage

**b. UNION OF BRITISH COLUMBIA MUNICIPALITIES**

2020 CRI – FireSmart Community Funding Supports – Alberni Valley & Bamfield FireSmart Project

*MOVED: Director Cole*

*SECONDED: Director Beckett*

*THAT the Board of Directors receive items a-b for information.*

**CARRIED**

**8. REQUEST FOR DECISIONS & BYLAWS**

**a. Request for Decision regarding Bylaw A1090 Board Remuneration, Expenses, and Benefits.**

*MOVED: Director Jack*

*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to bylaw cited as "Board Remuneration, Expenses, and Benefits Bylaw No. A1090, 2022".*

**CARRIED**

*MOVED: Director Jack*

*SECONDED: Director Beckett*

*THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to bylaw cited as "Board Remuneration, Expenses and Benefits Bylaw No. A1090, 2022".*

**CARRIED**

*MOVED: Director Jack*  
*SECONDED: Director Roberts*

*THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to bylaw cited as "Board Remuneration, Expenses, and Benefits Bylaw No. A1090, 2022".*

**CARRIED**

*MOVED: Director Jack*  
*SECONDED: Director Cole*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt bylaw cited as "Board Remuneration, Expenses, and Benefits Bylaw No. A1090, 2022".*

**CARRIED**

*MOVED: Director Jack*  
*SECONDED: Director Roberts*

*THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to develop a committee, following the 2022 local government elections, to develop ideas to encourage diversity and participation in the region.*

**CARRIED**

**b. Request for Decision regarding West Coast Multiplex - Updated Memorandum of Understanding (MOU).**

*MOVED: Director Roberts*  
*SECONDED: Director Cole*

*THAT the ACRD Board direct staff to advise the West Coast Multiplex Society that the ACRD may consider signing an updated memorandum of understanding (MOU) upon renewed stakeholder consultation in the determination of regional recreation priorities for the West Coast.*

**CARRIED**

*MOVED: Director Roberts*  
*SECONDED: Director Stere*

*THAT the ACRD Board direct staff to engage with the West Coast communities to determine the preferred process for dialogue regarding the establishment of recreational facility priorities and possible facility locations, and staff be directed to report to the Board on this issue prior to the re-establishment of strategic priorities in 2023.*

**CARRIED**

*MOVED: Director Roberts*  
*SECONDED: Director Stere*

*THAT the ACRD Board direct staff to work with the West Coast Multiplex Society to identify opportunities for ongoing collaboration as we take time to re-engage interested parties and communities regarding this initiative.*

**CARRIED**

- c. Request for Decision regarding Lot 2, Section 20, Township 1, Barclay Land District, VIP 20011 / 325 Bamfield Road.**  
(Deferred from July 27, 2022 Board of Directors Meeting)

*MOVED: Director Beckett*  
*SECONDED: Director Johnsen*

*THAT the Alberni-Clayoquot Regional District Board of Directors resolve to register a Notice on Title to Lot 2, Section 20, Township 1, Barclay Land District, VIP 20011 (325 Bamfield Road), as per Section 57 of the Community Charter.*

**CARRIED**

*MOVED: Director Beckett*  
*SECONDED: Director Stere*

*THAT the ACRD Board of Directors refer this matter to an in-camera discussion.*

**CARRIED**

- d. Request for Decision regarding Board Resolution – Conduct a Special Board of Directors Meeting, September 7, 2022.**

*MOVED: Director McNabb*  
*SECONDED: Director Shannon*

*THAT the quarterly meeting of the Electoral Area Directors meeting scheduled for Wednesday, September 7, 2022, at 1:30 pm in the Regional District Board Room and via Zoom be cancelled.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Roberts*

*THAT the ACRD Board of Directors call a Special Board of Directors Meeting on Wednesday, September 7, 2022, at 1:30 pm in the Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC and via Zoom in order to consider the large number of planning applications.*

**CARRIED**

**e. Request for Decision regarding Maplehurst Park Management Plan – Access.**

*MOVED: Director McNabb*

*SECONDED: Director Bodnar*

*THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to apply for a license of occupation and a Nominal Rent Tenure Lease with the Province of BC for a parking facility within Ministry of Transportation Right of Way and Crown lands at the end of Willow Road.*

**CARRIED**

*MOVED: Director McNabb*

*SECONDED: Director Corbeil*

*THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to prepare a project plan for establishing a secondary park access in Cherry Creek.*

**CARRIED**

The Chairperson left the meeting at 3:41 pm.

The Vice-Chairperson assumed the Chair.

**f. Request for Decision regarding Maplehurst Park Management Plan – Operations.**

*MOVED: Director Bodnar*

*SECONDED: Director Corbeil*

*THAT the Alberni-Clayoquot Regional District Board of Directors accept the Maplehurst Park Plan.*

**CARRIED**

*MOVED: Director Bodnar*

*SECONDED: Director Johnsen*

*THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to incorporate operational action items into the workplan and the 2023 Cherry Creek Community Parks Service Financial Plan.*

The Chairperson re-assumed the Chair at 3:47 pm.

**CARRIED**

*MOVED: Director Bodnar*

*SECONDED: Director Corbeil*

*THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to continue to work with Tseshaht First Nation and Hupacasath First Nation around appropriate park signage and name for Maplehurst Park.*

**CARRIED**

**g. Request for Decision regarding Maplehurst Park Management Plan – Governance and Expansion & Late Public Submissions**

*MOVED: Director Corbeil  
SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to pursue Maplehurst trail expansion on adjacent Crown Lands in Beaver Creek and Beaufort Electoral Areas.*

*MOVED: Director Bodnar  
SECONDED: Director Shannon*

*THAT the main motion be amended by removing the Beaufort Electoral Area.*

**CARRIED**

*The main motion as amended was*

**CARRIED**

*MOVED: Director Bodnar  
SECONDED: Director Cote*

*THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to maintain governance structure and fund operations for Maplehurst Park within the Cherry Creek Community Park service.*

**CARRIED**

**h. Request for Decision regarding Alberni Inlet Trail Expansion.**

*MOVED: Director McNabb  
SECONDED: Director Corbeil*

*THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to consider the Franklin Bridge project when appropriate grants become available for a Suspension Bridge.*

**CARRIED**

Director Minions left the meeting at 4:06 pm.

**i. Request for Decision regarding Hole in the Wall Update.**

*MOVED: Director Bodnar*  
*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District Board of Directors instruct staff to coordinate discussions with interested parties around examining options for establishing safe parking near Stokes Falls.*

**CARRIED**

**j. Request for Decision regarding Rogers Communications –Cellular Tower at West Coast Landfill.**

*MOVED: Director Roberts*  
*SECONDED: Director Cole*

*THAT the Alberni-Clayoquot Regional District Board of Directors authorize the CAO to provide Rogers Communications with a letter of land use concurrence.*

**CARRIED**

**k. Request for Decision regarding Alberni Valley Landfill 5-year License of Occupation.**

*MOVED: Director McNabb*  
*SECONDED: Director Shannon*

*THAT the ACRD Board of Directors direct staff to enter into a License of Occupation with the Province for the Alberni Valley Landfill for a five-year term.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Bodnar*

*THAT the ACRD Board of Directors direct staff to allocate resources in the 2023-2027 Draft Financial Plan to support meaningful engagement with First Nations during the Alberni Valley Landfill Long Term Tenure Application Process.*

**CARRIED**

**9. PLANNING MATTERS**

**9.1 ELECTORAL AREA DIRECTORS ONLY**

- a. TUP21004, BIALOUS/LIPSZTAJN, 2401 GRANT AVENUE (LONG BEACH)**  
Temporary Use Permit Application – Memorandum and Permit  
Late Public Submissions

*MOVED: Director Roberts*  
*SECONDED: Director McNabb*

*THAT the Board of Directors issue Temporary Use Permit TUP21004.*

**CARRIED**

- b. TUP22004, MILLER, 66 SUTTON ROAD (LONG BEACH)**  
Temporary Use Permit Application – Memorandum and Permit

*MOVED: Director Roberts*  
*SECONDED: Director Beckett*

*THAT the Board of Directors issue Temporary Use Permit TUP22004.*

**CARRIED**

- c. TUP22007, KIMOLA/KAIKKONEN/COWLAND/BARIL-DIONNE, 2660 TOFINO  
UCLUELET HIGHWAY (LONG BEACH)**  
Temporary Use Permit Application – Memorandum and Permit  
Late Public Submissions

*MOVED: Director Roberts*  
*SECONDED: Director Cote*

*THAT the Board of Directors issue Temporary Use Permit TUP22007.*

**CARRIED**

- d. TUP21007, JANTZEN & RICHMOND, 9211 CENTRAL LAKE ROAD (SPROAT  
LAKE)**  
Temporary Use Permit Application – Report

*MOVED: Director Cote*  
*SECONDED: Director Bodnar*

*THAT the Board of Directors deny Temporary Use Permit TUP21007.*

**CARRIED**

## **9.2 ALL DIRECTORS**

- a. CLAYOQUOT WILDERNESS RESORT LTD., BEDWELL RIVER, CLAYOQUOT  
SOUND (LONG BEACH)**  
Request For Decision

*MOVED: Director Roberts*  
*SECONDED: Director Cole*

*THAT the Board of Directors support the application for a structural change to the Clayoquot Wilderness Lands Liquor Primary License to increase the maximum capacity from 50 to 130 persons and to resolve that the ACRD opts out of conducting the public input process.*

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a. Meeting Schedule – September 2022**
- b. Building Report – July 2022**
- c. Monthly Agreement & Grant Delegation Report**

*MOVED: Director Shannon*

*SECONDED: Director Cote*

*THAT the Board of Directors receives the staff reports a-c.*

**CARRIED**

### **10.2 COMMITTEE REPORTS**

### **10.3 MEMBER REPORTS**

(Deferred from July 27, 2022 Board of Directors Meeting)

#### **a. 9-1-1 Corporation – J. McNabb**

Director McNabb reported the Corporation will be meeting in a couple weeks and discussed an agreement they are considering with Telus.

#### **b. Vancouver Island Regional Library – P. Cote**

Director Cote reported on the success of the summer reading program. The Board is entering into their budgeting process.

#### **c. Alberni Valley Chamber of Commerce – S. Minions – No Report**

#### **d. Air Quality Council, Port Alberni – D. Bodnar – No Report**

#### **e. West Coast Aquatic Board – T. Stere – No Report**

#### **f. Association of Vancouver Island & Coastal Communities – P. Cote**

Director Cote reported the Association is currently working to fill the vacant Executive Coordinator position. Premier John Horgan will attend the AVICC Luncheon at the 2022 UBCM Convention.

#### **g. Beaver Creek Water Advisory Committee – J. McNabb – No Report**

#### **h. Tsawak-qin Public Advisory Group (WIWAG) – J. McNabb**

Director McNabb reported on his attendance at the unveiling ceremony of the sign at the old Cameron Division.

**i. Agricultural Development Committee – T. Shannon**

Director Shannon reported on the highlights of their last meeting. Preparations are underway for a booth at the Fall Fair.

**j. Redd Fish Restoration Society (Central West Coast Forest Society)  
– K. Roberts – No Report**

**k. Other Reports**

*MOVED: Director Shannon*

*SECONDED: Director Beckett*

*THAT these reports be received for information.*

**CARRIED**

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

**13. QUESTION PERIOD**

Questions/Comments from the public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca).

The GM of Administrative Services read out one comment received from a member of the public respecting agenda item 8 (e) Maplehurst Park Management Plan – Access. Regional District staff will respond to the questions raised.

**14. RECESS**

*MOVED: Director Cole*

*SECONDED: Director McNabb*

*THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.*

**CARRIED**

The meeting was recessed at 4:47 pm.

**15. RECONVENE**

The meeting was reconvened at 4:55 pm.

**16. IN-CAMERA**

*MOVED: Director Jack*  
*SECONDED: Director Shannon*

*THAT the meeting be closed to the public as per the Community Charter, section:*  
*i. 90 (1) (f) Law enforcement, if the Board considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.*

**CARRIED**

The meeting was closed to the public at 4:56 pm.

The meeting was re-opened to the public at 5:20 pm.

**17. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA**

**18. ADJOURN**

*MOVED: Director Cole*  
*SECONDED: Director Shannon*

*THAT this meeting be adjourned at 5:20 pm.*

**CARRIED**

Certified Correct:

*John Jack*  
John Jack,  
Chairperson

*Wendy Thomson*  
Wendy Thomson,  
General Manager of Administrative Services