



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, APRIL 27 2022, 1:30 PM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation

PRESENT:

John McNabb, Vice-Chairperson, Director, Electoral Area "E" (Beaver Creek)

Bob Beckett, Director, Electoral Area "A" (Bamfield)

Tanya Shannon, Director, Electoral Area "B" (Beaufort)

Kel Roberts, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Dianne Bodnar, Director, Electoral Area "F" (Cherry Creek)

Cindy Solda, Councillor, City of Port Alberni Alternate

Ron Paulson, Councillor, City of Port Alberni Alternate

Rachelle Cole, Councillor, District of Ucluelet

Kirsten Johnsen, Member of Council, Toquaht Nation

Tom Stere, Councillor, District of Tofino

Alan McCarthy, Member of Legislature, Yuułu?iŋ?ath Government

REGRETS:

Sharie Minions, Mayor, City of Port Alberni

Ron Corbeil, Councillor, City of Port Alberni

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

STAFF PRESENT:

Daniel Sailland, Chief Administrative Officer

Teri Fong, Chief Financial Officer

Mike Irg, General Manager of Planning & Development

Jenny Brunn, General Manager of Community Services

Wendy Thomson, General Manager of Administrative Services

Paulo Eichelberger, Solid Waste Manager

Alex Dyer, Planning Manager

Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/27-4-2022/>

1. CALL TO ORDER

The Vice-Chairperson called the meeting to order at 1:30 pm.

The Vice-Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Vice-Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions – Directors and Staff present in the Boardroom.

2. APPROVAL OF AGENDA

MOVED: Director Roberts

SECONDED: Director Solda

THAT the agenda be approved as circulated.

CARRIED

3. DECLARATIONS

Director Shannon declared a conflict of interest respecting agenda item 9.1 (a)

Director Cote declared a conflict of interest respecting agenda item 9.1 (b)

Director Bodnar declared a conflict of interest 9.1 (b) and 9.1 (c)

4. ADOPTION OF MINUTES

a. West Coast Committee Meeting – April 13, 2022

MOVED: Director Cote

SECONDED: Director Roberts

THAT the minutes of the West Coast Committee meeting held on April 13, 2022, be adopted.

CARRIED

b. Board of Directors Meeting – April 13, 2022

MOVED: Director Beckett

SECONDED: Director Cole

THAT the minutes of the Board of Directors meeting held on April 13, 2022, be adopted.

CARRIED

c. Committee-of-the-Whole Meeting – April 20, 2022

MOVED: Director Shannon

SECONDED: Director Cote

THAT the minutes of the Committee-of-the-Whole meeting held on April 20, 2022, be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

6. CORRESPONDENCE FOR ACTION

- a. **Correspondence dated April 17, 2022 from the Coastal Community Network regarding Membership Fee of \$500 for 2022.**

MOVED: Director Cote

SECONDED: Director Roberts

THAT the Alberni-Clayoquot Regional District Board of Directors approve the \$500 Membership Fee for the Coastal Community Network with the funding to come from the Committee Expense Line of the General Government Budget in the 2022-2026 Financial Plan.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. **DISTRICT OF SICAMOUS**
Luxury Tax on Recreational Boats
- b. **MINISTRY OF MUNICIPAL AFFAIRS**
- Grant Application - Bamfield Liquid Waste Management Plan
 - Grant Application – Franklin Bridge Feasibility & Design
- c. **FONDATION ÉMERGENCE**
International Day Against Homophobia and Transphobia, May 17, 2022
- d. **ISLAND COASTAL ECONOMIC TRUST**
Circular Economy Project to Accelerate Business Innovation
- e. **MINISTRY OF EDUCATION AND CHILDCARE**
Central Vancouver Island Families Benefit from New Child Care Spaces

MOVED: Director Cote

SECONDED: Director Solda

THAT the ACRD Board of Directors instruct staff to investigate the cost of installing commemorative flag poles at the Regional District Office.

CARRIED

MOVED: Director Roberts

SECONDED: Director Beckett

THAT the Board of Directors receive items a-e for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

Chairperson Jack entered the meeting at 1:48 pm.

a. Request for Decision regarding West Coast Recycling Depots Public Concern on Hours Reduction.

MOVED: Director Stere

SECONDED: Director Roberts

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to send a letter to Recycle BC expressing concern over the reduction of hours and services at the recycling depots in Ucluelet and Tofino.

CARRIED

b. Request for Decision regarding Salmon Beach Road Maintenance – Equipment, Material, and Labour Supply.

MOVED: Director Roberts

SECONDED: Director Solda

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors exempt the procurement of the Salmon Beach Road Maintenance – Equipment, Material, and Labour Supply services from the ACRD's Purchasing Policy Request for Proposal process; and further,

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors authorize staff to undertake a Request for Quotation (RFQ) process for the procurement of the Salmon Beach Road Maintenance – Equipment, Material and Labour Supply services and delegate authority to the Chief Administrative Officer (CAO) to negotiate and authorize the contract with a term length of 1-3 years.

CARRIED

c. Request for Decision regarding Bylaw F1144-1 Amendment of Millstream Water Local Service Area Rates and Regulations Bylaw.

MOVED: Director Roberts

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw No. F1144-1, Millstream Water Local Service Area Rates and Regulations Amendment, 2022.

CARRIED

MOVED: Director Roberts

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw No. F1144-1, Millstream Water Local Service Area Rates and Regulations Amendment, 2022.

CARRIED

MOVED: Director Roberts

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw No. F1144-1, Millstream Water Local Service Area Rates and Regulations Amendment, 2022.

CARRIED

MOVED: Director Roberts

SECONDED: Director Solda

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw No. F1144-1, Millstream Water Local Service Area Rates and Regulations Amendment, 2022.

CARRIED

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

Director Shannon declared a conflict of interest respecting agenda item 9.1 (a) and left the meeting at 1:56 pm.

- a. TUP21005, SHANNON, 8865 BEAVER CREEK ROAD (BEAUFORT)**
Temporary Use Permit Application – Report

MOVED: Director Roberts

SECONDED: Director Cote

THAT the Board of Directors consider issuing Temporary Use Permit TUP21005 subject to neighbouring properties being notified as per Local Government Act s.494.

CARRIED

Director Shannon re-entered the meeting at 2:05 pm.

Director Bodnar declared a conflict of interest respecting agenda item 9.1 (b) and 9.1 (c) and left the meeting at 2:05 pm.

Director Cote declared a conflict of interest respecting agenda item 9.1 (b) and left the meeting at 2:05 pm.

- b. RD19010, FLEMING, DAY, DIROCCO, COATES, FRECHETTE, SHERWOOD, BEAUTY ISLAND, GREAT CENTRAL LAKE (SPROAT LAKE)**
Rezoning Application – Memorandum and Bylaws P1405 and P1406

MOVED: Director Shannon

SECONDED: Director Roberts

THAT Bylaw P1405, Sproat Lake Official Community Plan Amendment Bylaw be adopted.

CARRIED

MOVED: Director Shannon

SECONDED: Director Roberts

THAT Bylaw P1406, Regional District of Alberni-Clayoquot Zoning Text and Atlas Amendment Bylaw be adopted.

CARRIED

Director Cote re-entered the meeting at 2:09 pm.

- c. RD21005, MYKYTE, LOT 45, TAYLOR ARM DRIVE (SPROAT LAKE)**
Rezoning Application – Memorandum and Bylaw P1430

MOVED: Director Cote

SECONDED: Director Roberts

THAT Bylaw P1430, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.

CARRIED

Director Bodnar re-entered the meeting at 2:12 pm.

- d. DVE22002, KOBUS, 6455 LAMARQUE ROAD (BEAVER CREEK)**
Development Variance Permit Application – Report

MOVED: Director McNabb

SECONDED: Director Shannon

THAT the Board of Directors consider issuing development variance permit DVE22002 subject to neighbouring properties being notified as per Local Government Act s.499.

CARRIED

- e. RE21012, BROOKS, 6629 BEAVER CREEK ROAD (BEAVER CREEK)**
Rezoning Application – Memorandum and Bylaw P1439

MOVED: Director McNabb
SECONDED: Director Roberts

THAT Bylaw P1439, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.

CARRIED

- f. RF21014, COASTAL BRIDGE & CONSTRUCTION LTD. & DODS, 370 FRANKLIN RIVER ROAD (CHERRY CREEK)**
Rezoning Application – Memorandum and Bylaw P1440

MOVED: Director Bodnar
SECONDED: Director Cote

THAT Bylaw P1440, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.

CARRIED

- g. RF21015, 1267492 BC LTD, REMAINDER DL 272, FRANKLIN RIVER ROAD (CHERRY CREEK)**
Rezoning Application – Memorandum and Bylaw P1441

MOVED: Director Bodnar
SECONDED: Director Cote

THAT Bylaw P1441, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.

CARRIED

- h. RF21016, DOCKENDORFF, 6546 CHERRY CREEK ROAD (CHERRY CREEK)**
Rezoning Application – Memorandum and Bylaw P1442

MOVED: Director Bodnar
SECONDED: Director Cote

THAT Bylaw P1442, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.

CARRIED

9.2 ELECTORAL AREA DIRECTORS AND TOFINO

- a. ZONING BYLAW REVIEW PROJECT - APC REVIEW & UPDATED TIMELINE**
Request for Decision

MOVED: Director Roberts
SECONDED: Director Bodnar

THAT the Board of Directors endorse the updated Zoning Bylaw Review Project timeline.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. Meeting Schedule – May 2022**
- b. Building Report – March 2022**
- c. Monthly Agreement & Grant Delegation Report – March 21 to April 21, 2022**
- d. Report for Information - West Coast Transit Implementation Delay**

MOVED: Director Cote
SECONDED: Director Beckett

THAT the Board of Directors receives the staff reports a-d.

CARRIED

10.2 COMMITTEE REPORTS

10.3 MEMBER REPORTS

a. 9-1-1 Corporation – J. McNabb

Director McNabb reported the 9-1-1 Corporation signed an agreement with Peace River for fire dispatch services. This agreement provides the Corporation with additional income to offset expenses.

b. Vancouver Island Regional Library – P. Cote

Director Cote reported that the Vancouver Island Regional Library strike is over. The Board will be conducting strategic planning in 2022.

c. Alberni Valley Chamber of Commerce – S. Minions – No Report

d. Air Quality Council, Port Alberni – D. Bodnar

Director Bodnar provided an update on the Air Quality Council. There has been no woodstove exchange requests to date in 2022. Anna Lewis is stepping down as Chairperson, they are seeking candidates for a new Chairperson.

e. West Coast Aquatic Board – T. Stere – No Report

f. Association of Vancouver Island & Coastal Communities – P. Cote

Director Cote reported they had a successful convention. They have a new executive and Director Cote is the new President of AVICC.

g. Beaver Creek Water Advisory Committee – J. McNabb – No Report

h. Tsawak-qin Public Advisory Group (WIWAG) – J. McNabb

Director McNabb reported on the last meeting of the Advisory Group. Discussion included an old growth summit that is happening in Anacra this Thursday.

Chairperson Jack reported on the summit being held tomorrow in Anacra. The event kicks off at 10:00 am and will be live broadcasted to YouTube. This is meant to be an old growth conversation about coastal forestry but also what's going on in other areas.

i. Agricultural Development Committee – T. Shannon

Director Shannon reported on the Committee meeting held on April 12th. One topic of discussion was the zoning bylaw updates that came out in March. The Committee is supportive of the agriculture tourism accommodations to assist agriculture producers with diversification. A number of grants are coming out again this year including the Army Worm Monitoring program.

j. Redd Fish Restoration Society (Central West Coast Forest Society) – K. Roberts

Director Roberts reported that the Provincial Government continues to support watershed restoration in Clayoquot Sound. The Society has received \$1.5 million dollars to continue this worthwhile restoration project. On May 28th they will be conducting their annual Kennedy Lake back road clean up starting at 10:00 am at the junction. Funding for this event comes directly from a grant in aid from the ACRD.

k. Other Reports

Director Cote reported that the UBCM Community Excellence Awards have come out and the deadline for submissions is May 20th.

MOVED: Director Roberts

SECONDED: Director Solda

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

Questions/Comments from the public. The Corporate Officer advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

14. IN-CAMERA

MOVED: Director McNabb
SECONDED: Director Roberts

THAT the meeting be closed to the public as per the Community Charter, sections:

- i. 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;*
- ii. 90 (2) (b) the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.*

CARRIED

The meeting was closed to the public at 3:08 pm.

The meeting was re-opened to the public at 4:06 pm.

15. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA

16. ADJOURN

MOVED: Director Paulson
SECONDED: Director Bodnar

THAT this meeting be adjourned at 4:07 pm.

CARRIED

Certified Correct:

John McNabb
John McNabb,
Vice-Chairperson

Wendy Thomson
Wendy Thomson,
General Manager of Administrative Services