



Alberni-Clayoquot Regional District

MINUTES OF THE WEST COAST COMMITTEE MEETING HELD ON WEDNESDAY, MARCH 3, 2021, 10:00 AM

Due to COVID-19 pandemic, meeting conducted via Zoom video/phone conferencing

- MEMBERS PRESENT:** Kel Roberts, Director, Electoral Area "C" (Long Beach), Chair
Tom Stere, Councillor, District of Tofino
Rachelle Cole, Councillor, District of Ucluelet
Kirsten Johnsen, Member of Council, Toquaht Nation
Karen Haugen, Pacific Rim National Park
- REGRETS:** Alan McCarthy, Member of Legislature, Yuułu?if?ath Government
- STAFF PRESENT:** Douglas Holmes, Chief Administrative Officer
Teri Fong, Chief Financial Officer
Jenny Brunn, General Manager of Community Services
Wendy Thomson, General Manager of Administrative Services
Mark Fortune, Airport Manager
Heather Zenner, Protective Services Manager
Charlie Starratt, Regional Fire Services Manager
Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at <https://www.acrd.bc.ca/events/3-3-2021/>

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 10:00 am.

The Chairperson recognized the meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

2. **APPROVAL OF AGENDA**

MOVED: Director Cole

SECONDED: Director Stere

THAT the agenda be approved as circulated with the addition of the following late item: Item 4 c. Delegations – Terry Smith, Chair, Barkley Community Forest Corporation regarding proposed Christmas tree farm at the Long Beach Airport.

CARRIED

3. MINUTES

a. West Coast Committee Meeting Minutes – January 20, 2021

MOVED: Director Stere

SECONDED: Director Cole

THAT the minutes of the West Coast Committee meeting held on January 20, 2021 be received.

CARRIED

4. PETITIONS, DELEGATIONS & PRESENTATIONS

a. James Rodgers, Cofounder and Executive Director – CARE Network regarding an update on operations and services in the region and seeking support to amend the lease at the Long Beach Airport.

Mr. Rodgers provided an update on CARE Network and services provided. They are a non-profit animal outreach organization on the west coast run by volunteers. He discussed operations at the current facility at the Long Beach Airport and their long-term vision is to set up operations in the officers' mess at the Airport. He spoke to their request to the West Coast Committee about a year ago to take over responsibility of this building. The Network would like to rehabilitate the building and make it the base of their operations. Mr. Rodgers requested support from the Committee for taking over the officers' mess at the Long Beach Airport and a long-term lease.

b. Chloé Dubois, President - Ocean Legacy Foundation & Alys Hoyland, Youth Coordinator and Beach Clean Lead - Surfrider Pacific Rim regarding an update on the Ocean Legacy – Ocean Plastic Depot at the West Coast landfill.

The delegation provided an overview of the Ocean Legacy Foundation and Surfrider Pacific Rim. They conducted a power point presentation on the Ocean Plastic Depot project at the West Coast Landfill including; background on the project, sorting guide and materials, program delivery, membership program, next steps and long-term vision for the project. In collaboration with the Alberni-Clayoquot Regional District and the quathet Regional District they established 2 depots focusing on diverting 4 primary material types; ropes and netting, polystyrene, billets and large items, buoys, floats traps and baskets. This program was designed and implemented in 2020 with the goal to divert approximately 150 tonnes of rope and missed plastics and approximately 400 cubic yards of expanded polystyrene foam.

- c. **Terry Smith, Chair, Barkley Community Forest Corporation regarding proposed Christmas Tree farm at the Long Beach Airport.**

The delegation provided an overview of their proposal to potentially use the Long Beach Airport approaches for a Christmas tree farm. This program would be run by volunteers and supported by the Community Forest. The Corporation will provide expertise to get this program up and running.

5. **REQUESTS FOR DECISIONS**

- a. **Request for Decision regarding Long Beach Airport – Lease Rates and Airport Maintenance Charge**

MOVED: Director Stere

SECONDED: Director Johnsen

THAT the West Coast Committee recommend that the Alberni-Clayoquot Regional District Board of Directors approve the updating of Bylaw R1016-4, Tofino-Ucluelet Airport Fees to include Airport Maintenance Charges of \$0.25/m² with a minimum rate of \$300 and flat rate of \$300 for registered non-profits, water landing strip operators, silviculture and agriculture activities, effective June 1st, 2021.

CARRIED

- b. **Request for Decision regarding LBA – 2021 Lease Renewals**

MOVED: Director Cole

SECONDED: Director Johnsen

THAT the West Coast Committee recommends that the Alberni-Clayoquot Regional District Board of Directors approve the following lease renewals at the Long Beach Airport for 2021:

1. *Tofino Air – Lease lot 6 at a rate of \$6,708.37 per year plus GST and yearly BC CPI increases for a (3) three- year term from April 1st, 2021 to March 31st, 2024.*
2. *Tofino Air – Water Strip at a rate of \$3,641.04 per year plus GST and yearly BC CPI increases for a (3) three-year term from November 1st, 2021 to October 31st, 2024.*
3. *Atleo Air – Lease Lot 1 at a rate of \$5,331.25 per year plus GST and yearly BC CPI increases for a (3) three-year term from August 1st, 2021 to July 31st, 2024.*

4. *Terrance Salman – Lease Lot 2 at a rate of \$7,371.04 per year plus GST and yearly BC CPI increases for a (3) three-year term from August 1st, 2021 to July 31st, 2024.*
5. *Long Beach Enterprises – (Fuel Supplier) Lease lot 11 at a rate of \$2,605.04 per year plus GST and yearly BC CPI increases for a (3) three-year term from August 1st, 2021 to July 31st, 2024.*
6. *Ocean Networks – Lease Lots 12 & 13 at a rate of \$7,117.82 per year plus GST and yearly BC CPI increase for a (3) three-year term from July 31st, 2021 to June 30th, 2024.*
7. *Pacific Coastal Airlines – Kiosk 8 at a rate of \$7,117.82 per year plus GST and yearly BC CPI increases for a (3) year-term from April 1st, 2021 to March 31st, 2024.*

CARRIED

c. Request for Decision regarding Long Beach Airport Short Term Lease – The Coastal Hive

MOVED: Director Stere

SECONDED: Director Cole

THAT the West Coast Committee recommend to the Alberni-Clayoquot Regional District approve entering into a (3) three-year term lease agreement effective April 1, 2021 until March 31, 2024 with the Coastal Hive at the Long Beach Airport at a rate of \$1,398/per year plus GST and annual BC CPI increases.

CARRIED

d. Request for Decision regarding Cascadia Air – Scheduled Flights at the Long Beach Airport

MOVED: Director Cole

SECONDED: Director Johnsen

THAT the West Coast Committee recommend that the Alberni-Clayoquot Board of Directors issue a letter authorizing Cascadia Air to operate scheduled service at the Long Beach Airport.

CARRIED

e. Request for Decision regarding Bylaw R1033-2 Tipping fee for Rope & Netting at the West Coast Landfill

MOVED: Director Roberts
SECONDED: Director Cole

THAT the West Coast Committee recommend that the Alberni-Clayoquot Regional District Board of Directors approve the amended Bylaw R1033-2, West Coast Landfill Tipping Fee and Regulation Amendment, 2021.

CARRIED

f. Request for Decision regarding Fire Protection for the Port Albion Area

MOVED: Director Cole
SECONDED: Director Johnsen

THAT the West Coast Committee recommend to the ACRD Board of Directors that ACRD staff be directed to engage the District of Ucluelet, the Ucluelet Volunteer Fire Brigade and the Yuułuᑭitᑭath First Nation in discussions to explore the feasibility of providing fire protection for the Port Albion area.

CARRIED

6. REPORTS

- a. **West Coast Compost Pilot 2020 Report**
- b. **West Coast Transit Update**
- c. **West Coast Transit Service – Portions of Area “C” Withdraw Options**

MOVED: Director Stere
SECONDED: Director Cole

THAT the West Coast Committee receive reports a-c for information.

CARRIED

7. LATE BUSINESS

8. QUESTION PERIOD

Questions/Comments from the public attending the meeting via Zoom webinar or email submissions received at responses@acrd.bc.ca. The Corporate Officer advised there were no questions or input received from the public respecting a topic on the agenda today.

9. IN-CAMERA

MOVED: Director Cole
SECONDED: Director Johnsen

THAT the meeting be closed to the public as per the Community Charter, section(s):

- i. 90 (1) (j) Information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;
21 (1) (c) (i) of FOIPPA: The head of a public body must refuse to disclose to an applicant information, the disclosure of which could reasonably be expected to harm significantly the competitive position or interfere significantly with the negotiating position of the third party.*

CARRIED

The meeting was closed to the public at 11:41 pm.

The meeting was re-opened to the public at 12:15 pm.

10. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA

*MOVED: Director Cole
SECONDED: Director Stere*

THAT the West Coast Committee recommend that the ACRD Board of Directors approve the following lease renewal at the Long Beach Airport with Devon Transport (aka Budget Car Rental) at a rate of \$6,490.20 per year plus GST and yearly BC CPI increases for a (3) three-year term from October 1st, 2021 to September 30th, 2024.

CARRIED

11. ADJOURN

*MOVED: Director Stere
SECONDED: Director Cole*

THAT this meeting be adjourned 12:21 pm.

CARRIED

Certified Correct:



Kel Roberts,
Chairperson



Wendy Thomson,
General Manager of Administrative Services