



# Alberni-Clayoquot Regional District

## MINUTES OF THE WEST COAST COMMITTEE MEETING

HELD ON WEDNESDAY, JANUARY 20, 2021, 10:00 AM

Due to COVID-19 pandemic, meeting conducted via Zoom video/phone conferencing

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- MEMBERS PRESENT:** Kel Roberts, Chair, Director, Electoral Area "C" (Long Beach)  
Tom Stere, Councillor, District of Tofino, Vice-Chair  
Rachelle Cole, Councillor, District of Ucluelet  
Kirsten Johnsen, Member of Council, Toquaht Nation  
Dave Tovell, Pacific Rim National Park
- REGRETS:** Alan McCarthy, Member of Legislature, Yuułu?iŋ?ath Government  
Rob Bullock, Ahousaht First Nation  
Eli Enns, Tla-o-qui-aht First Nation  
Norma Bird, Hesquiaht First Nation
- STAFF PRESENT:** Douglas Holmes, Chief Administrative Officer  
Teri Fong, Chief Financial Officer  
Jenny Brunn, GM or Community Services  
Tricia Bryant, Asset Management Coordinator  
Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:  
<https://www.acrd.bc.ca/events/20-1-2021/>

### 1. CALL TO ORDER

The Chief Administrative Officer called the meeting to order at 10:02 am.

The Chief Administrative Officer recognized the meeting this morning is being held throughout the Nuuchahnulth territories.

The Chief Administrative Officer reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

### 2. ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON FOR 2021

#### a. ELECTION OF CHAIRPERSON FOR 2021

The Chief Administrative Officer conducted the election for Chairperson on the West Coast Committee for 2021.

The Chief Administrative Officer requested nominations three times. Director Cole nominated Director Roberts. Director Roberts accepted the nomination.

There being no further nominations, the Chief Administrative Officer declared Director Roberts, Chairperson of the West Coast Committee for 2021.

b. **ELECTION OF VICE-CHAIRPERSON 2021**

The Chief Administrative Officer conducted the election for Vice-Chairperson of the West Coast Committee for 2021.

The Chief Administrative Officer requested nominations three times. Director Cole nominated Director Stere. Director Stere accepted the nomination. There being no further nominations the Chief Administrative Officer declared Director Stere, Vice-Chairperson of the West Coast Committee for 2021.

The Chairperson assumed the Chair.

**3. APPROVAL OF AGENDA**

*MOVED: Director Cole*  
*SECONDED: Director Stere*

*THAT the agenda be approved as circulated.*

**CARRIED**

**4. MINUTES**

a. **West Coast Committee Meeting Minutes – October 7, 2020**

*MOVED: Director Cole*  
*SECONDED: Director Stere*

*THAT the minutes of the West Coast Committee meeting held on October 7, 2020 be received.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

a. **Richard Giele, Visitor Experience Product Development Officer, Pacific Rim National Park Reserve, regarding Canso Bomber Trail Feasibility Study.**

Mr. Giele and Mr. Tovell provided an overview and update on the Canso Bomber Trail project and provided the opportunity for the committee to identify any concerns or issues with the project in its early conceptual stage.

- b. **Dave Tovell, Acting Park Superintendent, Pacific Rim National Park Reserve, update on the Pacific Rim National Park Reserve.**  
Mr. Tovell provided an update on the Pacific Rim National Park Reserve including the construction of the ʔapsčiiik ʔašii (ups-cheek ta-shee) pathway. The pathway is 95% completed. At this time, the pathway is 100% closed as it is still a construction site. However, it does appear that people have been using the site and he would like any messaging to state that the site is currently closed. They have also started resumption planning for COVID-19 to discuss what 2021 could look like for the Parks.

## 6. **REQUESTS FOR DECISIONS**

- a. **Information Report regarding the Alberni-Clayoquot Regional District Draft Strategic Plan.**

*MOVED: Director Cole*  
*SECONDED: Director Johnsen*

*THAT the West Coast Committee receive the report for information.*

**CARRIED**

- b. **Request for Decision regarding review – West Coast Committee Terms of Reference for 2021.**

*MOVED: Director Roberts*  
*SECONDED: Director Stere*

*THAT the West Coast Committee recommend that the Alberni-Clayoquot Regional District Board of Directors adopt the revised Terms of Reference for the West Coast Committee for 2021.*

**CARRIED**

- c. **Request for Decision regarding West Coast Waste Management Asset Management Plan Version 1 – Presentation – (T. Bryant)**

*MOVED: Director Stere*  
*SECONDED: Director Johnsen*

*THAT the West Coast Committee recommend the Alberni-Clayoquot Regional District Board of Directors adopt the West Coast Waste Management Asset Management Plan Version 1.*

**CARRIED**

## 7. REPORTS

- a. **West Coast Transit Service – J. Brunn, GM of Community Services (Verbal)**
- b. **Leachate Improvements at the West Coast Landfill – J. Brunn, GM of Community Services (Verbal)**
- c. **Unauthorized Camping – D. Holmes, CAO (Verbal)**

*MOVED: Director Cole*  
*SECONDED: Director Johnsen*

*THAT verbal reports a-c be received.*

**CARRIED**

## 8. QUESTION PERIOD

Questions/Comments from the public attending the meeting via Zoom webinar. The Executive Assistant advised there were no questions from the public.

In order to provide the public with an opportunity to ask questions or provide input to the Committee respecting a topic on the agenda, the Regional District set up an email address [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca). The Executive Assistant reported there were no questions or comments received from the public with respect to the meeting today.

## 9. ADJOURN

*MOVED: Director Stere*  
*SECONDED: Director Cole*

*THAT this meeting be adjourned 11:30 am.*

**CARRIED**

Certified Correct:



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Kel Roberts,  
Chairperson



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Wendy Thomson,  
General Manager of Administrative Services