



# Alberni-Clayoquot Regional District

## MINUTES OF THE ELECTORAL AREA DIRECTORS COMMITTEE MEETING HELD ON THURSDAY, SEPTEMBER 9, 2021, 10:00 AM

Due to COVID-19 pandemic, meeting conducted via Zoom video/phone conferencing

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**DIRECTORS PRESENT:** Penny Cote, Director, (Chair) Electoral Area “D” (Sproat Lake)  
Bob Beckett, Director, Electoral Area “A” (Bamfield)  
Tanya Shannon, Director, (Vice-Chair), Electoral Area “B” (Beaufort)  
Kel Roberts, Director, Electoral Area “C” (Long Beach)  
John McNabb, Director, Electoral Area “E” (Beaver Creek)  
Dianne Bodnar, Director, Electoral Area “F” (Cherry Creek)

**STAFF PRESENT:** Teri Fong, Acting Chief Administrative Officer  
Mike Irg, General Manager of Development Services  
Tricia Bryant, Acting Chief Financial Officer  
Wendy Thomson, General Manager of Administrative Services  
Alex Dyer, Planning Manager  
Amy Anaka, Planner  
Paulo Eichelbrger, Solid Waste Manager

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:  
<https://www.acrd.bc.ca/events/9-9-2021/>

### 1. **CALL TO ORDER**

The Chairperson called the meeting to order at 10:00 am.

The Chairperson recognized the meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

### 2. **APPROVAL OF AGENDA**

*MOVED: Director Shannon*

*SECONDED: Director Beckett*

*THAT the agenda be approved as circulated with the addition of the following late item under Section 5 (a) Memorandum – Rural Planning & Building Inspection Update.*

**CARRIED**

### 3. MINUTES

#### a. **Electoral Area Directors Committee Meeting – May 5, 2021**

*MOVED: Director Roberts*

*SECONDED: Director Bodnar*

*THAT the minutes of the Electoral Area Directors Committee Meeting held on May 5, 2021 be received.*

**CARRIED**

### 4. REQUEST FOR DECISIONS

#### a. **Request for Decision regarding Burning Regulation Bylaws and Public Engagement Summary**

*MOVED: Director McNabb*

*SECONDED: Director Beckett*

*THAT the Electoral Area Directors Committee recommend that the Board of Directors proceed with consideration of burning regulation Bylaws R1030 and R1032 as presented and a burning regulation communication plan.*

**CARRIED**

#### b. **Request for Decision regarding Zoning Bylaw Review Project Update and Next Steps**

Director McNabb left the meeting at 11:02 am

*MOVED: Director Shannon*

*SECONDED: Director Beckett*

*THAT the Electoral Area Directors Committee recommend that the ACRD Board of Directors direct staff to hold a joint Alberni Valley APC meeting and individual Bamfield APC and Long Beach APC meetings via Zoom or hybrid/in-person, if possible, to review the bylaws.*

**CARRIED**

*MOVED: Director Bodnar*

*SECONDED: Director Beckett*

*THAT the Electoral Area Directors Committee recommend that the ACRD Board of Directors direct staff to host an online or in-person/hybrid, if possible, open house to allow an opportunity for the public to ask questions and provide additional input on the bylaws.*

**CARRIED**

*MOVED: Director Shannon*

*SECONDED: Director Beckett*

*THAT the Electoral Area Directors Committee recommend that the ACRD Board of Directors direct staff to organize seven public hearings to consider each of the six OCP amendment bylaws and the Zoning Bylaw at individual public hearings following first reading of the bylaws.*

**CARRIED**

## **5. REPORTS**

- a. Late Memorandum - Rural Planning & Building Inspection Update**  
(referred from the July 28, 2021 Board of Directors Meeting)

*MOVED: Director Roberts*

*SECONDED: Director Beckett*

*THAT the Electoral Area Directors Committee receives this report and refer to the next Electoral Area Directors Committee meeting for discussion.*

**CARRIED**

- b. Community Works Fund Project Intake**

*MOVED: Director Beckett*

*SECONDED: Director Shannon*

*THAT the Electoral Area Directors Committee receives this report.*

**CARRIED**

## **6. LATE BUSINESS**

## **7. QUESTION PERIOD**

Questions/Comments from the public. The Corporate Officer advised there were no questions or comments from the public respecting an agenda topic from Zoom webinar attendees or submissions received by email at [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca).

## **8. ADJOURN**

*MOVED: Director Beckett*

*SECONDED: Director Roberts*

*THAT this meeting be adjourned 11:46 am.*

**CARRIED**

Certified Correct:



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Penny Cote,  
Chairperson



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Wendy Thomson,  
General Manager of Administrative Services