



# Alberni-Clayoquot Regional District

## MINUTES OF THE ELECTORAL AREA DIRECTORS COMMITTEE MEETING HELD ON WEDNESDAY, MAY 5, 2021, 1:30 PM

Due to COVID-19 pandemic, meeting conducted via Zoom video/phone conferencing.

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**DIRECTORS PRESENT:** Penny Cote, Director, (Chair) Electoral Area “D” (Sproat Lake)  
Bob Beckett, Director, Electoral Area “A” (Bamfield)  
Tanya Shannon, Director, (Vice-Chair), Electoral Area “B” (Beaufort)  
Kel Roberts, Director, Electoral Area “C” (Long Beach)  
John McNabb, Director, Electoral Area “E” (Beaver Creek)  
Dianne Bodnar, Director, Electoral Area “F” (Cherry Creek)

**STAFF PRESENT:** Douglas Holmes, Chief Administrative Officer  
Teri Fong, Chief Financial Officer  
Mike Irg, General Manager of Planning and Development  
Alex Dyer, Planning Manager  
Wendy Thomson, General Manager of Administrative Services  
Heather Zenner, Protective Services Manager  
Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:  
<https://www.acrd.bc.ca/events/5-5-2021/>

### 1. **CALL TO ORDER**

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

### 2. **APPROVAL OF AGENDA**

*MOVED: Director Roberts*

*SECONDED: Director McNabb*

*THAT the agenda be approved as circulated.*

**CARRIED**

### 3. **MINUTES**

a. **Electoral Area Directors Committee Meeting – January 27, 2021**

*MOVED: Director Roberts*  
*SECONDED: Director McNabb*

*THAT the minutes of the Electoral Area Directors Committee Meeting held on January 27, 2021 be received.*

**CARRIED**

**4. REPORTS**

- a. Options for Streamlining Zoning Application Process and Public Hearings
- b. Somass Watershed Flood Management Plan Peer Review – verbal report, GM Planning & Development, M. Irg.

*MOVED: Director McNabb*  
*SECONDED: Director Beckett*

*THAT the Electoral Area Directors Committee receives reports a-b.*

**CARRIED**

**5. LATE BUSINESS**

**6. QUESTION PERIOD**

Questions/Comments from the public. The Corporate Officer advised there were no questions or comments from the public respecting an agenda topic from Zoom webinar attendees or submissions received by email at [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca).

**7. IN-CAMERA**

*MOVED: Director Beckett*  
*SECONDED: Director Roberts*

*THAT the meeting be closed to the public as per the Community Charter, section(s):*

- i. 90 (1) (c) labour relations or other employee relations;*
- ii. 90 (1) (g) litigation or potential litigation affecting the regional district.*

**CARRIED**

The meeting was closed to the public at 2:05 pm.

The meeting was re-opened to the public at 2:55 pm.

8. **REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA**

9. **ADJOURN**

*MOVED: Director Roberts*

*SECONDED: Director McNabb*

*THAT this meeting be adjourned 2:56 pm.*

**CARRIED**

Certified Correct:



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Penny Cote,  
Chairperson



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Wendy Thomson,  
General Manager of Administrative Services