



Alberni-Clayoquot Regional District

MINUTES OF THE ELECTORAL AREA DIRECTORS COMMITTEE MEETING HELD ON WEDNESDAY, JANUARY 27, 2021, 10:00 AM

Due to COVID-19 pandemic, meeting conducted via Zoom video/phone conferencing

DIRECTORS PRESENT: Penny Cote, Chair, Director, Electoral Area “D” (Sproat Lake)
Bob Beckett, Director, Electoral Area “A” (Bamfield)
Tanya Shannon, Vice-Chair, Director, Electoral Area “B” (Beaufort)
Kel Roberts, Director, Electoral Area “C” (Long Beach)
John McNabb, Director, Electoral Area “E” (Beaver Creek)
Dianne Bodnar, Director, Electoral Area “F” (Cherry Creek)

STAFF PRESENT: Douglas Holmes, Chief Administrative Officer
Teri Fong, Chief Financial Officer
Mike Irg, General Manager of Planning and Development
Jenny Brunn, General Manager of Community Services
Wendy Thomson, General Manager of Administrative Services
Julia Martin, Administrative Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
<https://www.acrd.bc.ca/events/27-1-2021/>

1. **CALL TO ORDER - CAO**

The CAO called the meeting to order at 10:01 am.

The CAO recognized the meeting this morning is being held throughout the Nuu-chah-nulth territories.

The CAO reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

2. **ELECTION OF CHAIRPERSON/VICE-CHAIRPERSON FOR 2021**

ELECTION OF CHAIRPERSON

The General Manager of Administrative Services (GMAS) conducted the election for Chairperson of the Electoral Area Directors Committee for 2021. The GMAS requested nominations three times.

The GMAS declared Director Cote to the position of Chairperson of the Electoral Area Directors Committee for 2021.

ELECTION OF VICE-CHAIRPERSON

The GMAS conducted the election of Vice-Chairperson of the Electoral Area Directors Committee for 2021. The GMAS requested nominations three times.

The GMAS declared Director Shannon to the position of Vice-Chairperson of the Electoral Area Directors Committee for 2021.

Director Cote assumed the Chair.

3. APPROVAL OF AGENDA

MOVED: Director Roberts

SECONDED: Director Shannon

THAT the agenda be approved as circulated.

CARRIED

4. MINUTES

a. Electoral Area Directors Committee Meeting – November 4, 2020.

MOVED: Director Shannon

SECONDED: Director Roberts

THAT the minutes of the Electoral Area Directors Committee Meeting held on November 4, 2020 be received.

CARRIED

5. CORRESPONDENCE

6. REQUEST FOR DECISIONS

a. Request for Decision regarding Review – Electoral Area Directors Committee Terms of Reference, 2021

MOVED: Director Bodnar

SECONDED: Director Shannon

THAT the Electoral Area Directors Committee recommend that the Alberni-Clayoquot Regional District Board of Directors adopt the revised terms of reference for the Electoral Area Directors Committee for 2021.

CARRIED

b. Request for Decision regarding Community Works Fund Projects

MOVED: Director McNabb

SECONDED: Director Shannon

THAT the Electoral Area Directors direct staff to include the following new projects in the 2021-2025 Draft Financial Plan for consideration by the Board of Directors:

- *Sproat Lake Community Association – Multi-Purpose Court Upgrade \$75,000*
- *Sproat Lake Community Association – Hall Upgrade Phase 3 \$70,000*
- *Sproat Lake Community Park – Trail Development \$140,000*
- *Beaver Creek Community Park – Bridge at Evergreen \$25,000*

CARRIED

c. Request for Decision regarding Options for Applying 200-Year Flood Plain Maps in the Electoral Areas

MOVED: Director McNabb

SECONDED: Director Beckett

THAT the Electoral Area Directors Committee recommend that the ACRD Board of Directors proceed with a peer review of critical information respecting options for applying 200 year flood plain maps in the electoral areas by an engineering firm with local experience and knowledge in this area.

CARRIED

MOVED: Director McNabb

SECONDED: Director Roberts

THAT the report be received.

CARRIED

7. REPORTS

a. Proposed Amendments to the ACRD Building Bylaw PS1005-5

b. Zoning Bylaw Review and Housing Needs Report Projects Update

MOVED: Director McNabb

SECONDED: Director Roberts

THAT the Electoral Area Directors Committee receives reports a-b.

CARRIED

8. LATE BUSINESS

9. QUESTION PERIOD

Questions/Comments from the public attending the meeting via Zoom webinar. The Corporate Officer advised there were no questions from the public.

In order to provide the public with an opportunity to ask questions or provide input to the Committee respecting a topic on the agenda, the Regional District set up an email address responses@acrd.bc.ca. The Corporate Officer reported there were no questions or comments received from the public with respect to the meeting today.

10. IN-CAMERA

MOVED: Director McNabb

SECONDED: Director Roberts

*Motion to close the meeting to the public as per the Community Charter, section:
i. 90 (1) (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

CARRIED

The meeting was closed to the public at 11:27 am.

The meeting was re-opened to the public at 11:42 am.

11. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA

12. ADJOURN

MOVED: Director McNabb

SECONDED: Director Beckett

THAT this meeting be adjourned 11:43 am.

CARRIED

Certified Correct:



Penny Cote,
Chairperson



Wendy Thomson,
General Manager of Administrative Services