



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, JUNE 9, 2021, 1:30 PM

Due to COVID-19 pandemic, meeting conducted via Zoom video/phone conferencing

DIRECTORS

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation

PRESENT:

John McNabb, Vice-Chair, Director, Electoral Area "E" (Beaver Creek)

Bob Beckett, Director, Electoral Area "A" (Bamfield)

Sarah Rymer, Alternate Director, Electoral Area "B" (Beaufort)

Kel Roberts, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Dianne Bodnar, Director, Electoral Area "F" (Cherry Creek)

Ron Paulson, Councillor, City of Port Alberni

Rachelle Cole, Councillor, District of Ucluelet

Tom Stere, Councillor, District of Tofino

Sharie Minions, Mayor, City of Port Alberni

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

Kirsten Johnsen, Member of Council, Toquaht Nation

Alan McCarthy, Member of Legislature, YuułuꞀiꞀꞀath Government

REGRETS:

Tanya Shannon, Director, Electoral Area "B" (Beaufort)

STAFF PRESENT:

Douglas Holmes, Chief Administrative Officer

Teri Fong, Chief Financial Officer

Mike Irg, General Manager of Planning and Development

Jenny Brunn, General Manager of Community Services

Alex Dyer, Planning Manager

Wendy Thomson, General Manager of Administrative Services

Janice Hill, Executive Assistant

Shane Koren, Assistant Accountant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/9-6-2021/>

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Acknowledgment of the passing of Sarah Robinson and of the Unmarked Graves at the Kamloops Indian Residential School

- Introduction by Chair Jack
- A moment of Silence
- Observations by ACRD Directors

MOVED: Director Roberts

SECONDED: Director Beckett

THAT the Alberni-Clayoquot Board of Directors write a letter to Prime Minister Trudeau urging the federal government to accelerate their efforts to account for every lost child in the residential school system throughout Canada.

CARRIED

2. APPROVAL OF AGENDA

MOVED: Director Beckett

SECONDED: Director McCarthy

THAT the agenda be approved as circulated with addition of the following late item under Section 12 (a) authorization for Electoral Area Directors to attend the virtual Electoral Area Directors Summer Meeting on June 28th from 10:00 am to 12:00 noon.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – May 26, 2021

MOVED: Director Roberts

SECONDED: Director Bodnar

THAT the minutes of the Board of Directors meeting held on May 26, 2021 be adopted.

CARRIED

b. Committee of the Whole Meeting – May 26, 2021

MOVED: Director McCarthy

SECONDED: Director Bodnar

THAT the minutes of the Committee of the Whole meeting held on May 26, 2021 be adopted.

CARRIED

c. West Coast Committee Meeting – June 2, 2021

MOVED: Director Roberts

SECONDED: Director Beckett

THAT the minutes of the West Coast Committee meeting held on June 2, 2021 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Introduction: Shane Koren, Assistant Accountant – Teri Fong, Chief Financial Officer

The Chief Financial Officer introduced new employee Shane Koren, Assistant Accountant with the Regional District.

b. Greg Shea, Executive Director, Community Capital and MVOP, First Nations Health Authority (FNHA) regarding FNHA Community Capital Program.

The delegation conducted a presentation on the First Nations Health Authority Capital Program. The FNHA is unique across Canada. They work to transform the way health care is delivered to BC First Nations. The delegation provided an overview of health infrastructure across the Province and within the Alberni-Clayoquot Region.

c. Capt. Josh Temple, Executive Director, Coastal Restoration Society regarding current projects.

The delegation provided an overview of the Coastal Restoration Society and efforts to support resource management and stewardship goals of First Nations, Provincial and Federal governments. He provided an overview of their projects in the region.

6. CORRESPONDENCE FOR ACTION

7. CORRESPONDENCE FOR INFORMATION

a. UBCM

Gas Tax Agreement Community Works Fund Payment

b. ISLAND COASTAL ECONOMIC TRUST

New Small Capital Program Set to Drive Vitality into Downtown Areas

c. CITY OF PRINCE GEORGE

Resolutions Submitted to the 2021 UBCM Convention

- d. **MARK & SUSAN RECKSIEDLER**
Mozart Road Concerns
- e. **CIVIL RESOLUTION TRIBUNAL**
Information for Motor Vehicle Accident Disputes
- f. **GOVERNMENT OF CANADA**
Blue Economy Strategy (Click link to view full report online) <https://www.dfo-mpo.gc.ca/campaign-campagne/bes-seb/index-eng.html>)

MOVED: Director Johnsen

SECONDED: Director McNabb

THAT the Board of Directors receive items a-f for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Meeting Requests – Premier, Cabinet Ministers & Ministry Staff 2021 UBCM Convention**

MOVED: Director Roberts

SECONDED: Director Paulson

THAT the Alberni-Clayoquot Regional District Board of Directors provide direction to the General Manager of Administrative Services no later than June 28th on requesting meetings with the Premier, Cabinet Ministers or Provincial Ministry staff in conjunction with the 2021 Union of British Columbia Municipalities Conference respecting issues/concerns impacting communities in the Alberni-Clayoquot Region.

CARRIED

Director Minions entered the meeting at 3:03 pm

- b. **Request for Decision regarding Visual Air Quality Monitoring Station Agreement**

MOVED: Director McNabb

SECONDED: Director Rymer

THAT the Alberni-Clayoquot Regional District Board of Directors enter into an agreement with the Ministry of Environment and Climate Change Strategy for a Visual Air Quality Monitoring Station at the Alberni Valley Landfill for a term commencing July 1, 2021 and ending June 1, 2031.

CARRIED

- c. **Request for Decision regarding Bylaw F1148-1 Amendment of Beaver Creek Water System Rates and Regulation Bylaw**

MOVED: Director McNabb

SECONDED: Director Roberts

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw No. F1148-1, Beaver Creek Water Local Service Area Rates and Regulations Amendment Bylaw No. F1148-1, 2021.

CARRIED

MOVED: Director McNabb

SECONDED: Director Minions

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw No. F1148-1, Beaver Creek Water Local Service Area Rates and Regulations Amendment Bylaw No. F1148-1, 2021.

CARRIED

MOVED: Director McNabb

SECONDED: Director Beckett

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw No. F1148-1, Beaver Creek Water Local Service Area Rates and Regulations Amendment Bylaw No. F1148-1, 2021.

CARRIED

MOVED: Director McNabb

SECONDED: Director Roberts

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw No. F1148-1, Beaver Creek Water Local Service Area Rates and Regulations Amendment Bylaw No. F1148-1, 2021.

CARRIED

d. Request for Decision regarding Bylaw F1147-1 Amendment of Bamfield Water System Rates and Regulation Bylaw

MOVED: Director Beckett

SECONDED: Director Roberts

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw No. F1147-1, Bamfield Water Local Service Area Rates and Regulations Amendment Bylaw No. F1147-1, 2021.

CARRIED

MOVED: Director Beckett

SECONDED: Director McCarthy

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw No. F1147-1, Bamfield Water Local Service Area Rates and Regulations Amendment Bylaw No. F1147-1, 2021.

CARRIED

MOVED: Director Beckett

SECONDED: Director Bodnar

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw No. F1147-1, Bamfield Water Local Service Area Rates and Regulations Amendment Bylaw No. F1147-1, 2021.

CARRIED

MOVED: Director Beckett

SECONDED: Director Roberts

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw No. F1147-1, Bamfield Water Local Service Area Rates and Regulations Amendment Bylaw No. F1147-1, 2021.

CARRIED

e. Request for Decision regarding Bylaw R1016-5 Amendment of Tofino-Ucluelet Airport Fees

MOVED: Director Roberts

SECONDED: Director Cole

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw R1016-5, Tofino-Ucluelet Airport Fees Amendment Bylaw No. R1016-5, 2021.

CARRIED

MOVED: Director Roberts

SECONDED: Director Johnsen

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw R1016-5, Tofino-Ucluelet Airport Fees Amendment Bylaw No. R1016-5, 2021.

CARRIED

MOVED: Director Roberts

SECONDED: Director Johnsen

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw R1016-5, Tofino-Ucluelet Airport Fees Amendment Bylaw No. R1016-5, 2021.

CARRIED

MOVED: Director Roberts

SECONDED: Director Cole

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw R1016-5, Tofino-Ucluelet Airport Fees Amendment Bylaw No. R1016-5, 2021.

CARRIED

f. Request for Decision regarding Burning Regulation Bylaws and Public Engagement Summary

MOVED: Director McNabb

SECONDED: Director Minions

THAT this Request for Decision be referred to the Electoral Area Directors Committee for further discussion and consideration.

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

- a. RD20004, RHODES, CARNIATO, COSS, ALLAIN, IMHOFF, 9001 CENTRAL LAKE ROAD (SPROAT LAKE)**
Rezoning Application – Public Hearing Report, Public Hearing Minutes and Bylaws P1408 and P1409

MOVED: Director Cote

SECONDED: Director Roberts

THAT the Board of Directors receive the public hearing report.

CARRIED

MOVED: Director Cote

SECONDED: Director Rymer

THAT the Board of Directors receive the public hearing minutes.

CARRIED

- b. RE20011, NEUWIRTH, 6008 GRANDVIEW ROAD (BEAVER CREEK)**
Rezoning Application – Memorandum and Bylaw P1421

MOVED: Director McNabb
SECONDED: Director Rymer

THAT Bylaw P1421, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be adopted.

CARRIED

- c. TUP21002, SMITH, 3240 CLAYTON ROAD (CHERRY CREEK)**
Temporary Use Permit Application – Memorandum and Permit

MOVED: Director Bodnar
SECONDED: Director McNabb

THAT the Board of Directors issue Temporary Use Permit TUP21002.

CARRIED

- d. TUP20005, 0147819 BC LTD/HEATHER POWELL, 3133 ALBERNI HIGHWAY (CHERRY CREEK)**
Temporary Use Permit Application – Report

The Chairperson left the meeting at 3:49 pm
The Vice-Chairperson assumed the Chair.
The Chairperson re-entered the meeting at 3:55 pm

MOVED: Director Bodnar
SECONDED: Director Beckett

THAT the Board of Directors is, at this time, disposed to deny this Temporary Use Permit application TUP20005 and prior to doing so, the Board wishes to offer the applicants the opportunity to present their own case as to why this matter should be supported.

CARRIED

Chairperson reassumed the Chair at 4:00 pm.

10. REPORTS

10.1 STAFF REPORTS

- a. Asset Retirement Obligation Standard Implementation, including presentation by Chief Financial Officer, T. Fong**

MOVED: Director McNabb
SECONDED: Director Roberts

THAT the Board of Directors receives the staff report for information.

CARRIED

Director Minions left the meeting at 4:07 pm.

10.2 COMMITTEE REPORTS

10.3 OTHER REPORTS

- a. **San Group and Port Alberni Port Authority Announcements – including verbal report by Director J. McNabb**

MOVED: Director McNabb

SECONDED: Director Paulson

THAT the Board of Directors receives this report for information.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

- a. **Electoral Area Director's Summer Meeting – June 28th**

MOVED: Director Cote

SECONDED: Director McNabb

THAT the ACRD Board of Directors authorize the Electoral Area Directors to attend the virtual Electoral Area Director's Summer Meeting on June 28th from 10:00 am to 12 noon.

CARRIED

13. QUESTION PERIOD

Questions/Comments from the public. The Corporate Officer advised there were no questions or comments from the public respecting an agenda topic from Zoom webinar attendees or submissions received by email at responses@acrd.bc.ca.

14. RECESS

MOVED: Director Roberts

SECONDED: Director Bodnar

THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.

CARRIED

The meeting was recessed at 4:20 pm.

15. RECONVENE

The meeting was reconvened at 4:34 pm.

16. IN-CAMERA

MOVED: Director Beckett

SECONDED: Director McNabb

THAT the meeting be closed to the public as per the Community Charter, sections:

- i. 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;*
- ii. 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;*
- iii. 21 (1) (c) (i) of FOIPPA: the disclosure of which could reasonably be expected to harm significantly the competitive position or interfere significantly with the negotiating position of the third party;*
- iv. 21 (1) (a) (ii) of FOIPPA: that would reveal commercial, financial, labour relations, scientific or technical information of or about a third party;*
- v. 90 (2) (b) the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.*

CARRIED

The meeting was closed to the public at 4:35 pm.

The meeting was re-opened to the public at 4:44 pm.

17. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA

The following resolutions passed at the in-camera portion of the ACRD Board of Directors meeting were reported out in open meeting:

The Board of Directors approved a two-year (July 1, 2021 to June 30, 2023) contract extension to Berry and Vale Contracting Ltd. for the operation of the West Coast Landfill at the annual price of \$522,896.37 excluding GST.

The Board of Directors authorized the CAO to award the Wastewater Treatment System Repair project to Denis Francoeur Backhoeing Ltd. for the tender price of \$107,000 excluding GST.

THAT the Board of Directors appointed the following individuals to the Cherry Creek APC for a two-year term: Carrie Smith, John Versteeg Jr., Bob Vandermolen, and Mike Jones.

18. ADJOURN

MOVED: Director Rymer

SECONDED: Director Roberts

THAT this meeting be adjourned at 4:44 pm.

CARRIED

Certified Correct:



John Jack,
Chairperson



Wendy Thomson,
General Manager of Administrative Services