



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, FEBRUARY 24, 2021, 1:30 PM

Due to COVID-19 pandemic, meeting conducted via Zoom video/phone conferencing

DIRECTORS

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation

PRESENT:

John McNabb, Vice-Chairperson, Director, Electoral Area "E" (Beaver Creek)

Bob Beckett, Director, Electoral Area "A" (Bamfield)

Tanya Shannon, Director, Electoral Area "B" (Beaufort)

Kel Roberts, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Dianne Bodnar, Director, Electoral Area "F" (Cherry Creek)

Sharie Minions, Mayor, City of Port Alberni

Ron Paulson, Councillor, City of Port Alberni

Rachelle Cole, Councillor, District of Ucluelet

Tom Stere, Councillor, District of Tofino

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

Kirsten Johnsen, Member of Council, Toquaht Nation

Alan McCarthy, Member of Legislature, Yuułu?i?áth Government

STAFF PRESENT:

Douglas Holmes, Chief Administrative Officer

Teri Fong, Chief Financial Officer

Mike Irg, General Manager of Planning and Development

Jenny Brunn, General Manager of Community Services

Wendy Thomson, General Manager of Administrative Services

Heather Zenner, Protective Services Manager

Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/24-2-2021/> .

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

2. APPROVAL OF AGENDA

MOVED: Director Cote
SECONDED: Director Paulson

THAT the agenda be approved as circulated.

CARRIED

3. PUBLIC CONSULTATION – 2021-2025 ACRD FINANCIAL PLAN

- a. Presentation – T. Fong, Chief Financial Officer**
- **Draft 2021-2025 Alberni-Clayoquot Regional District Financial Plan**

The Chief Financial Officer conducted a power point presentation on the draft 2021 to 2025 Alberni-Clayoquot Regional District Financial Plan.

- b. Public Input and Questions**
- Questions/Comments from the public attending the Zoom meeting
 - Questions/Comment emailed to budget@acrd.bc.ca

No questions/comments were received respecting the public consultation of the draft 2021 – 2025 ACRD Financial Plan.

4. DECLARATIONS

5. ADOPTION OF MINUTES

- a. Salmon Beach Committee Meeting – February 8, 2021**

MOVED: Director Roberts
SECONDED: Director Bodnar

THAT the minutes of the Salmon Beach Committee meeting held on February 8, 2021 be adopted.

CARRIED

- b. Board of Directors Meeting – February 10, 2021**

MOVED: Director McNabb
SECONDED: Director Shannon

THAT the minutes of the Board of Directors meeting held on February 10, 2021 be adopted.

CARRIED

- c. Committee-of-the-Whole – Grant-in-Aid Meeting – February 11, 2021**

MOVED: Director Roberts
SECONDED: Director Cote

THAT the minutes of the Committee-of-the-Whole Grant-in-Aid meeting held on February 11, 2021 be adopted.

CARRIED

**d. Committee-of-the-Whole – 2021-2025 Financial Plan & Budget
Deliberations – February 17, 2020**

MOVED: Director Shannon
SECONDED: Director Cote

THAT the minutes of the Committee-of-the-Whole – 2021-2025 Financial Plan & Budget Deliberations meeting held on February 17, 2021 be adopted.

CARRIED

**e. Alberni Valley Regional Airport Advisory Committee Meeting – February
23, 2021**

MOVED: Director Cote
SECONDED: Director Paulson

THAT the minutes of the Alberni Valley Regional Airport Advisory Committee meeting held on February 23, 2021 be adopted

CARRIED

6. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Travis Wilson, Tofino Bus Lines – Update on Transportation Services

The delegation reported on the suspension of their transportation services and their request for assistance from the Provincial Government to keep the transit service viable on Vancouver Island. He discussed the impacts of COVID-19 on the viability of operations. Mr. Wilson discussed the impacts of no transit service on the Island to those who rely on this service and live in rural and remote communities. Island MLA's are supportive of their request for support from the Provincial Government. They are hopeful they will receive positive news from the Province in the next couple of weeks. Mr. Wilson said that without government support, they will be unable to operate.

Director Cole left the meeting at 2:04 pm.

b. Paul Blais, Jordan Tidey, MDB Insight – Industrial Land Inventory and Action Plan

The delegation presented an overview of the Port Alberni Industrial Land Inventory and Action Plan project. This project will help give Directors, Port Alberni City Council and staff some intelligence on what the possibilities are when responding to industrial land enquiries. This project was motivated by the multiple enquires within the region over the past couple of years and the ability to site industrial development. The following sites have been shortlisted: Link Mill site, Alberni Valley airport lands and the 19th Avenue and Montrose Street site.

Director Cole re-entered the meeting at 2:23 pm.

c. Ross Stevens – Rezoning Application RD20003, 7956 Pacific Rim Highway

MOVED: Director McNabb

SECONDED: Director Cote

THAT the presentation from Mr. Ross Stevens respecting rezoning application RD20003 be deferred until the March 10, 2021 Board of Directors meeting.

CARRIED

7. CORRESPONDENCE FOR ACTION

8. CORRESPONDENCE FOR INFORMATION

a. REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Letter of Support for the Corporation of the City of Vernon Resolution for Universal No-Cost Access to all Prescription Contraception in BC under the medical Services Plan

b. CLAYOQUOT BIOSPHERE TRUST

Grant Opportunities

c. PORT ALBERNI PORT AUTHORITY

News Release –The Dock + Port Alberni Food Hub Kitchen Open

d. ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Call for Nominations for AVICC Executive

e. ISLAND COASTAL ECONOMIC TRUST

ICET Launches Recovery Program to Strengthen Rural Communities and Businesses

f. BC ANTI-HUMAN TRAFFICKING

Trafficking in Person 2020 Report

MOVED: Director Cote

SECONDED: Director Shannon

THAT the ACRD Board of Directors forward a letter of congratulations to the Port Alberni Port Authority on the opening of the Dock + Port Alberni Food Hub Kitchen.

CARRIED

*MOVED: Director McNabb
SECONDED: Director Beckett*

THAT the Board of Directors receive items a-f for information.

CARRIED

9. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Memorandum of Understanding with First Nations - Voyent Alert.

*MOVED: Director Roberts
SECONDED: Director McNabb*

THAT the Alberni-Clayoquot Regional District Board of Directors authorize the Chief Administrative Officer to enter into a Memorandum of Understanding with the Tseshaht First Nation and the Hupacasath First Nation to allow First Nation residents to receive emergency notifications through Voyent Alert.

CARRIED

Director McCarthy left the meeting at 2:37 pm.

*MOVED: Director Roberts
SECONDED: Director McNabb*

THAT the Alberni-Clayoquot Regional District Board of Directors delegate authority to the Chief Administrative Officer to enter into Memorandum of Understanding with the Huu-ay-aht First Nations and the Uchucklesaht Tribe to allow First Nation residents to receive emergency notifications through Voyent Alert should they agree to enter into the proposed Memorandum of Understanding.

CARRIED

b. Request for Decision regarding Emergency Management BC – Proposed Financial Guidelines.

*MOVED: Director McNabb
SECONDED: Director Roberts*

THAT the Alberni-Clayoquot Regional District Board of Directors provide a written response to Emergency Management BC outlining the concerns with the proposed Financial Guidelines.

CARRIED

Director Cootes left the meeting at 2:44 pm

c. Request for Decision regarding Inter-Regional Transit Service.

MOVED: Director Cote

SECONDED: Director Minions

THAT the Port Alberni/ACRD Transit Future Service Plan Terms of Reference be expanded to include investigation of inter-regional transit service to be conducted in 2022.

CARRIED

d. Request for Decision regarding NI-911 Corporation Shareholder's Resolutions.

MOVED: Director McNabb

SECONDED: Director Roberts

THAT the Alberni-Clayoquot Board of Directors consent to the North Island 911 Corporation Shareholder's Resolutions as provided in Appendix A to the correspondence dated February 19, 2021 from the North Island 9-1-1-Corporation as presented, and;

THAT the Chair and CAO be authorized to execute the resolutions on behalf of the Alberni-Clayoquot Regional District.

CARRIED

Director Cootes re-entered the meeting at 3:06 pm.

e. Request for Decision regarding AVICC Resolution Submission – Unauthorized Camping.

MOVED: Director Cote

SECONDED: Director Stere

THAT the Alberni-Clayoquot Regional District Board of Directors submit the following resolution for consideration at the 2021 Association of Vancouver Island and Coastal Communities Convention;

WHEREAS unauthorized camping has affected in negative ways residents, businesses, the environment and, in many cases, those experiencing homelessness throughout the province and significantly in and around Island and Coastal Communities for many years;

WHEREAS the COVID-19 Pandemic has exacerbated the effects of and very significantly increased the occurrences of unauthorized camping;

THEREFORE be it resolved that the Province prioritize working with local governments in understanding the effects on all parties and actively participate in mitigating those that are deleterious to the health and welfare of people, to the environment and to business.

CARRIED

10. PLANNING MATTERS

10.1 ELECTORAL AREA DIRECTORS ONLY

- a. **RD20003, STEVENS, 7956 PACIFIC RIM HIGHWAY (SPROAT LAKE)**
Rezoning Application – Report and Bylaws P1411 and P1412 – Deferred until March 10, 2021 Board meeting.

11. REPORTS

11.1 STAFF REPORTS

- a. **Meeting Schedule – March 2021**
- b. **Building Report – January 2021**
- c. **Emergency Operations Centre Update – verbal report – H. Zenner, Protective Services Manager**

MOVED: Director Beckett

SECONDED: Director Cole

THAT the Board of Directors receives the staff reports a-c.

CARRIED

11.2 COMMITTEE REPORTS

- a. **Alberni Valley Regional Airport Advisory Committee – February 23, 2021 (Verbal)**

Director Cote provided a brief report on the February 23rd meeting. Three workshops have been held so far with the consultants retained to develop an Airport Strategic Plan. There is one more meeting in March where they will present the final report to the Regional District Board with recommendations. Director Paulson reported the meeting yesterday focused on visioning and mission review, developing strategic priorities and the capital plan for the Airport. He discussed growth at the AV Regional Airport.

MOVED: Director Cote

SECONDED: Director Paulson

THAT this verbal report be received.

CARRIED

11.3 MEMBER REPORTS

a. 9-1-1 Corporation – J. McNabb

Director McNabb reported he would like to have discussions with the ACRD Fire Services Coordinator and the City of Port Alberni Fire Chief respecting call numbers in the City of Port Alberni.

b. Vancouver Island Regional Library – P. Cote – No Report

c. Alberni Valley Chamber of Commerce – S. Minions – No Report

d. Air Quality Council, Port Alberni – D. Bodnar

Director Bodnar reported on the Feb 11th meeting. They had a presentation from Island Health on air quality and resources and data. Director Bodnar has shared the presentation with the Board. The 2021 Woodstove Exchange Program has 6 realtors participating in the program. They are currently conducting a promotion campaign on the local radio station regarding the program.

e. West Coast Aquatic Board – T. Stere

Director Stere reported on an orientation meeting with the Executive Director of the Board. They Board is conducting a refresh of their mandate and should have a much more concise direction moving forward for West Coast Aquatic.

f. Association of Vancouver Island & Coastal Communities – P. Cote – No Report

g. Beaver Creek Water Advisory Committee – J. McNabb – No Report

h. West Island Woodlands Advisory Group – J. Jack

Director McNabb reported on the meeting held last Thursday. Topics discussed included the use of Lidar for timber stands and the impacts of the Province's requirements on wood waste.

i. Agricultural Development Committee – T. Shannon

Director Shannon reported a meeting should be coming up in March. The Grow Local program is in the works again for this year. The packages for the program should be ready for distribution in April.

j. Other Reports

MOVED: Director McNabb

SECONDED: Director Roberts

THAT the Board of Directors receive the Member Reports.

CARRIED

12. UNFINISHED BUSINESS

13. LATE BUSINESS

14. QUESTION PERIOD

Questions/Comments from the public attending the meeting via Zoom webinar. The Corporate Officer advised there were no questions from the public.

In order to provide the public with an opportunity to ask questions or provide input to the Board of Directors respecting a topic on the agenda, the Regional District set up an email address responses@acrd.bc.ca. The Corporate Officer reported there were no questions or comments received from the public with respect to the meeting today.

15. IN-CAMERA

MOVED: Director Shannon

SECONDED: Director Johnsen

THAT the meeting be closed to the public as per the Community Charter, sections:

- i. 90 (1) (g) Litigation or potential litigation affecting the regional district;*
- ii. 90 (1) (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;*
- iii. 90 (1) (j) Information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act and 21 (1) (c) (i) of FOIPPA: The head of a public body must refuse to disclose to an applicant information that would reveal the disclosure of which could reasonably be expected to harm significantly the competitive position or interfere significantly with the negotiating position of the third party;*
- iv. 90(2) (b) the consideration of information received and held in confidence relating to negotiations between the regional district and provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.*

CARRIED

The meeting was closed to the public at 3:34 pm.

The meeting was re-opened to the public at 4:31 pm.

16. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA

The following resolutions passed at the in-camera portion of the Board of Directors meeting were reported out in open meeting:

THAT the ACRD Board of Directors direct staff to proceed with Type 3 treatment capital upgrades for the salmon beach septic system.

THAT the ACRD Board of Directors approve the purchase of three fire fighter turn-out gear cleaner/extractors, from Associated Fire Safety Ltd., for \$13, 809.60 per unit, inclusive of taxes and delivery, for the Bamfield, Sproat Lake, and Beaver Creek Volunteer Fire Departments.

17. ADJOURN

MOVED: Director McNabb

SECONDED: Director Roberts

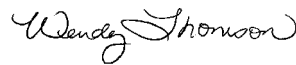
THAT this meeting be adjourned at 4:32 pm.

CARRIED

Certified Correct:



John Jack,
Chairperson



Wendy Thomson,
General Manager of Administrative Services