



# Alberni-Clayoquot Regional District

## MINUTES OF THE ALBERNI VALLEY & BAMFIELD SERVICES COMMITTEE MEETING HELD ON THURSDAY, FEBRUARY 25, 2021, 10:00 AM

Due to COVID-19 pandemic, meeting conducted via Zoom video/phone conferencing

---

- DIRECTORS PRESENT:** John McNabb, Chairperson, Director, Electoral Area "E" (Beaver Creek)  
Bob Beckett, Director, Electoral Area "A" (Bamfield)  
Tanya Shannon, Director, Electoral Area "B" (Beaufort)  
Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
Dianne Bodnar, Director, Electoral Area "F" (Cherry Creek)  
Ron Paulson, Councillor, City of Port Alberni  
Sharie Minions, Mayor, City of Port Alberni
- REGRETS:** Wilfred Cootes, Councillor, Uchucklesaht Tribe Government  
John Jack, Councillor, HUU-ay-aht First Nation
- STAFF PRESENT:** Douglas Holmes, Chief Administrative Officer  
Teri Fong, Chief Financial Officer  
Mike Irg, General Manager of Planning and Development  
Jenny Brunn, General Manager of Community Services  
Heather Zenner, Protective Services Manager  
Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at <https://www.acrd.bc.ca/events/25-2-2021/>

### 1. CALL TO ORDER-CAO

The CAO called the meeting to order at 10:00 am.

The CAO recognized the meeting is being held throughout the Nuu-chah-nulth territories.

The CAO reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

### 2. ELECTION OF CHAIRPERSON/VICE-CHAIRPERSON FOR 2021

#### ELECTION OF CHAIRPERSON

The Chief Administrative Officer (CAO) conducted the election for Chairperson of the Alberni Valley and Bamfield Services Committee for 2021. The CAO requested nominations three times.

The CAO declared Director McNabb to the position of Chairperson of the Alberni Valley and Bamfield Services Committee for 2021.

### **ELECTION OF VICE-CHAIRPERSON**

The CAO conducted the election of Vice-Chairperson of the Alberni Valley and Bamfield Services Committee for 2021. The CAO requested nominations three times.

The CAO declared Director Beckett to the position of Vice-Chairperson of the Alberni Valley and Bamfield Services Committee for 2021.

Director McNabb assumed the Chair.

### **3. APPROVAL OF AGENDA**

*MOVED: Director Beckett*

*SECONDED: Director Bodnar*

*THAT the agenda be approved as circulated.*

**CARRIED**

### **4. MINUTES**

#### **a. Alberni Valley & Bamfield Services Committee Minutes – November 4, 2020**

*MOVED: Director Paulson*

*SECONDED: Director Shannon*

*THAT the minutes of the Alberni Valley and Bamfield Services Committee meeting held on November 4, 2020 be received.*

**CARRIED**

### **5. PETITIONS, DELEGATIONS & PRESENTATIONS**

#### **a. Pat Deakin – City of Port Alberni Economic Development Manager regarding economic development activities in the region.**

Mr. Deakin provided an update on economic development activities in the region, including, working with Tseshaht FN and Hupacasath FN on projects that can be done in partnership, the Food Hub, Cascadia Seaweed, trail development, the proposed Municipal and Regional District Tax, and some local programs that were rolled out during the past year due to COVID's economic impact to the region.

Director Minions entered the meeting at 10:12 am.

**b. Bill Collette – Alberni Valley Chamber of Commerce regarding the Chamber of Commerce’s Grant-in-Aid application and an update on McLean’s Mill.**

Mr. Collette provided an update on Chamber of Commerce activities and their grant-in-aid application. The Chamber of Commerce have been developing a new website to promote Tourism. They hope to bring back their Mobile Visitors Center this year. They will have challenges with their volunteer program this year due to COVID, they will have to reinvest time and money to reinvigorate the ambassador program. McLean Mill’s year end report is available on the Alberni Valley Chamber of Commerce’s website. As tourism starts to recover, they will need to be ready for the on slot of business coming to McLean Mill. The Mill is focusing on five areas of business, the gift shop, food services in Grand Hall, camping, events, and Tour options. They plan to design internal tours at the Mill and a community wide tour.

**c. Al Winney & Ted Maczulat – Arrowsmith Radio Club regarding their Grant-in-Aid application.**

Mr. Winney provided information on their grant-in-aid application. The Arrowsmith Radio Club continue to build their mesh wireless land system throughout the Alberni Valley that will cover all the emergency services and ACRD EOC. After the coastal response event they found that there were improvements that needed to be made in terms of radio communications. Therefore, they are building a wireless mesh system, that will work throughout the valley. It doesn’t require the internet or power as it is powered by battery or generator. The system will increase the speed at getting messages out. It has wireless ethernet and special software that provides for robustness and redundancy. The system can heal itself to route data around an outage. Mr. Maczulat stated it is possible that the project could be split and done over two years. The Johnston Street site could be completed this year and the high school site next year.

**6. REQUEST FOR DECISIONS**

**a. Request for Decision regarding Review – Alberni Valley & Bamfield Services Committee Terms of Reference, 2021**

*MOVED: Director Beckett*

*SECONDED: Director Shannon*

*THAT the Alberni Valley & Bamfield Services Committee recommend that the Alberni-Clayoquot Regional District Board of Directors adopt the revised Terms of Reference for the Alberni Valley & Bamfield Services Committee for 2021.*

**CARRIED**

**b. Request for Decision regarding Sproat Lake Marine Patrol Program**

*MOVED: Director Minions*

*SECONDED: Director Paulson*

*THAT the Alberni Valley & Bamfield Services Committee recommend to the Alberni-Clayoquot Regional District Board of Directors that staff engage consultants to determine processes for operating the 2021 Sproat Lake Marine Patrol Program in a manner that keeps the workers and the public safe including in relation to COVID-19.*

**CARRIED**

**c. Request for Decision regarding Replacement of the Echo Aquatic and Fitness Centre**

*MOVED: Director Minions*

*SECONDED: Director Cote*

*THAT the Alberni Valley & Bamfield Services Committee recommend the inclusion of \$100,000 for the feasibility study of an Alberni Valley Aquatics Center – Proposed Service in the Draft 2021-2025 Financial Plan for consideration by the Board of Directors.*

**CARRIED**

**7. REPORTS**

**a. Alberni Valley Regional Airport – verbal report T. Fong, CFO & J. Brunn, GM of Community Services**

Director Minions left the meeting at 12:09 pm.

**b. Alberni Valley Custom Transit Budget – verbal report, J. Brunn, GM of Community Services.**

*MOVED: Director Shannon*

*SECONDED: Director Cote*

*THAT the Alberni Valley & Bamfield Services Committee recommend staff bring back options for use of rate stabilization reserves as a separate item for consideration at the March 10, 2021 Committee of the Whole meeting.*

**CARRIED**

**c. Bamfield Sewage – verbal report, Director Beckett, D. Holmes, CAO, and M. Irg, GM of Planning and Development**

*MOVED: Director Beckett*  
*SECONDED: Director Shannon*

*THAT the Alberni Valley & Bamfield Services Committee recommend that the matter of sewage treatment in Bamfield be discussed at the March 5, 2021 Committee of the Whole meeting with Minister Osborne.*

**CARRIED**

*MOVED: Director Beckett*  
*SECONDED: Director Shannon*

*THAT the Alberni Valley & Bamfield Services Committee receive reports a – c for information.*

**CARRIED**

**8. LATE BUSINESS**

**9. QUESTION PERIOD**

Questions/Comments from the public attending the meeting via Zoom webinar. The Executive Assistant advised there were no questions from the public.

In order to provide the public with an opportunity to ask questions or provide input to the Committee respecting a topic on the agenda, the Regional District set up an email address [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca). The Executive Assistant reported there were no questions or comments received from the public with respect to the meeting today.

**10. ADJOURN**

*MOVED: Director Shannon*  
*SECONDED: Director Beckett*

*THAT the meeting be adjourned at 12:43 pm.*

**CARRIED**

Certified Correct:



---

John McNabb,  
Chairperson



---

Wendy Thomson,  
General Manager of Administrative Services