



# Alberni-Clayoquot Regional District

## MINUTES OF THE COVID-19 COMMUNITY RECOVERY TEAM MEETING HELD ON TUESDAY, JUNE 17, 2020, 10:00 AM

Via Zoom Video Conferencing

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- MEMBERS PRESENT:** John Jack, Chairperson, ACRD Chairperson & Councilor Huu-ay-aht First Nation  
Sharie Minions, Mayor, City of Port Alberni & ACRD Director  
Tim Pley, CAO, City of Port Alberni  
Stephanie Bruvall, Environmental Health Officer, Island Health  
Heather Zenner, Protective Services Manager and EOC Director, ACRD  
Alex Dyer, Planner and EOC Recovery Planning Unit Coordinator, ACRD
- REGRETS:** Douglas Holmes, CAO, ACRD  
Julia Martin, Administrative Assistant

### 1. **CALL TO ORDER**

The Chairperson called the meeting to order at 10:01.

The Chairperson recognized the meeting this afternoon is being held in the Coast Salish, Tseshaht First Nation and the Hupacasath First Nation Territories.

### 2. **APPROVAL OF AGENDA**

*THAT the agenda be approved as circulated, with the addition of late item: Recent mail out omitting the ACRD.*

**AGREED BY CONSENSUS**

### 3. **ADOPTION OF MINUTES**

- a. **COVID-10 Community Recovery Team Meeting – June 2, 2020**

*THAT the minutes of the COVID-19 Community Recovery Team Meeting held on June 2, 2020 be received.*

**AGREED BY CONSENSUS**

### 4. **CORRESPONDENCE FOR ACTION/INFORMATION**

### 5. **REPORTS**

- a) Community Stakeholder Group (CSG) membership – Heather Zenner
- 16 confirmed and 1 tentative attendees to the first CSG meeting
  - Resend CSG spreadsheet to the CRT members with those attending highlighted
- b) Community Stakeholder Group meeting update – Alex Dyer & Heather Zenner

- Previewed draft presentation for the June 23<sup>rd</sup> CSG meeting
- Would recommend using a survey to obtain feedback from participants
- Gather questions through chat in Zoom

*THAT the Community Recovery Team receives Reports a-b.*

**AGREED BY CONSENSUS**

**6. UNFINISHED BUSINESS**

**7. LATE BUSINESS**

Mail out that referenced the Path to Recovery Plan and omitted the ACRD was sent out. Believed to be a mix-up in the wording used. Alex Dyer will check in with Pat Deakin for clarity in future endeavors.

**8. ADJOURN**

*THAT this meeting be adjourned at 10:49 am.*

**AGREED BY CONSENSUS**

Certified Correct:



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John Jack,  
Chairperson



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Heather Zenner,  
Protective Services Manager  
EOC Director