



Alberni-Clayoquot Regional District

MINUTES OF THE COMMITTEE-OF-THE-WHOLE (FINANCIAL PLANNING MEETING)

HELD ON WEDNESDAY, MARCH 11, 2020, 10:00 AM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

John Jack, Chairperson, Huu-ay-aht First Nation

PRESENT:

Josie Osborne, Vice-Chairperson, District of Tofino

Bob Beckett, Director, Electoral Area "A" (Bamfield)

Tanya Shannon, Director, Electoral Area "B" (Beaufort)

Kel Roberts, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)
(via Teleconference)

John McNabb, Director, Electoral Area "E" (Beaver Creek)

Dianne Bodnar, Director, Electoral Area "F" (Cherry Creek)

Sharie Minions, Mayor, City of Port Alberni

Debbie Haggard, Councillor, City of Port Alberni

Rachelle Cole, District of Ucluelet (Via Teleconference)

Kirsten Johnsen, Member of Council, Toquaht Nation

REGRETS:

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

Alan McCarthy, Member of Legislature, Yuuʷuʷiʷaʷ Government

STAFF PRESENT:

Douglas Holmes, Chief Administrative Officer

Teri Fong, Chief Financial Officer

Rob Williams, General Manager of Environmental Services

Tracy Bond, Administrative Assistant

1. CALL TO ORDER

The Chairperson called the meeting to order at 10:00 am.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Territories.

2. APPROVAL OF AGENDA

MOVED: Director Roberts

SECONDED: Director McNabb

THAT the agenda be approved as circulated with the addition of the following late item:

Supplementary Information to 4a. RFD 2020-2024 Draft Financial Plan.

CARRIED

3. PETITIONS, DELEGATIONS & PRESENTATIONS

- a. Kevin Daniel, Manager, Capital Planning, Chris Sullivan, Director of Capital Planning Island Health, regarding 2020 Alberni-Clayoquot Regional Hospital District Capital Requisition.**

K. Daniel advised on Island Health's capital project and equipment requirements for 2020-2021 for the Alberni-Clayoquot Regional Hospital District region. Island Health only has 60 per cent matching funds for half of the Alberni-Clayoquot Regional Hospital District's allocated funding. This is due to some large island-wide projects currently in progress such as the Nanaimo ICU. This short fall will continue for the next few years until projects completion. Included in the minor capital projects is a request for projects related to information management and technology, which are an essential component to healthcare delivery. The costs of these island-wide projects have been allocated to the Regional Hospital Districts based on population. Ten Year Capital Plan larger projects noted in chronological order include Consolidation of Public Health Programs, Island Health/Electronic Health Record, Cerner Re-platforming, Development of an Integrated Primary care Centre, and Tofino General Hospital Replacement. Commencement of these projects is subject to available funding, and the priority of these projects relative to other Island Health project. Project dates and cost estimates will be provided if/when the development of these projects progress further.

- b. Mr. Bill Collett, CEO, Alberni Valley Chamber of Commerce, and Willa Thorpe, Director, Parks, Recreation and Heritage, City of Port Alberni, regarding presentation on the proposed plans for McLean's Mill in 2020/2021**

W. Thorpe discussed the grant-in-aid the Regional District provided to the City of Port Alberni for 2019-2024 for McLean Mill. The City of Port Alberni matched the \$30,000 funding. \$120,000 was spent in 2019 for roofing projects on McLean Mill historic garage, cookhouse and worker house. The 2020 project list includes property and roof works. The City of Port Alberni takes lead on historic zone and the Alberni Chamber of Commerce leads the non-historic zone.

B. Collette, reported that the AV Chamber of Commerce will be running the business portion of the McLean Mill Site. B. Collette introduced team members Susan Denny and Anita Sutherland. The Chamber has applied for student grants. Marketing McLean Mill as a destination site for special events such as weddings, corporate events, staff retreats, family reunions is being undertaken.

- c. Ms. Marcie DeWitt, Alberni-Clayoquot Health Network regarding presentation on highlights for 2020 ACHN.**

Ms. DeWitt provided an overview of the Network highlights for 2019 and plans for 2020 including the following:

Annual Report – 2019 key areas of development. strategic plan, transportation, network development, community connectedness etc.

Communications – website, social determinants of health, consistent messaging, presentation to local decision making, tables, ongoing projects.

Connected communities – BC Transit Feasibility Study and outreach assistance, work with community stakeholders around transportation planning in Port Alberni and the West Coast.

Building Regional Prosperity – poverty reduction in our area. Analysis of provincial engagement to inform future planning, scoping and planning for provincial opportunities.

Knowledge and Capacity Building – participation and support to local networks, participation and support to Alberni Valley Art of Hosting workshop, support and capacity building with island wide CHN network, support and preparations for UBCM

Submitted application for poverty reduction to continue to build health communities.

4. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding 2020-2024 Draft Financial Plan.**
LATE ITEM: Supplementary Information – RFD 2020-2024 Draft Financial Plan.

Director Haggard declared a conflict of interest with respect to item 4a. and left the meeting at 10:46 am.

MOVED: Director McNabb

SECONDED: Director Shannon

THAT the Committee of the Whole reduce Area E – Beaver Creek’s contribution to the Cherry Creek Community Recreation Commission grant-in-aid from \$2,000 to \$0 and increase the Beaver Creek special events grant from \$2,500 to \$4,500.

CARRIED

MOVED: Director Bodnar

SECONDED: Director Shannon

THAT the Committee of the Whole increase Area F – Cherry Creek’s contribution to the Cherry Creek Community Recreation Commission grant-in-aid from \$18,000 to \$20,000.

CARRIED

Director Haggard re-entered the meeting at 10:50 am.

MOVED: Director Osborne
SECONDED: Director Minions

THAT the Committee of the Whole direct staff to prepare the 2020 to 2024 Alberni-Clayoquot Regional District Financial Plan bylaw for consideration at the March 25, 2020 Board of Directors meeting.

CARRIED

5. REPORTS

a. Regional Parks Information Report – R. Williams

MOVED: Director Shannon
SECONDED: Director McNabb

THAT this report be received for information.

CARRIED

**b. Extended Producer Responsibility Programs Information Report
– J. Brunn**

MOVED: Director Osborne
SECONDED: Director Shannon

THAT this report be received for information.

CARRIED

7. LATE BUSINESS

8. ADJOURN

MOVED: Director Osborne
SECONDED: Director Shannon

THAT this meeting be adjourned at 11:04 am

CARRIED

Certified Correct:



John Jack,
Chairperson



Douglas Holmes,
Chief Administrative Officer