



Alberni-Clayoquot Regional District

MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON WEDNESDAY, JULY 24, 2019, 11:30 AM Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

- MEMBERS** John Jack, Chair, Councillor, Huu-ay-aht First Nation
- PRESENT:** Josie Osborne, Mayor, District of Tofino
Sharie Minions, Councillor, City of Port Alberni
John McNabb, Director, Electoral Area "E" (Beaver Creek)
Mayco Noël, Mayor, District of Ucluelet
- STAFF PRESENT:** Douglas Holmes, Chief Administrative Officer
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Manager of Administrative Services called the meeting to order at 11:34 am.

The Manager of Administrative Services recognized the meeting this morning is being held in the Tseshaht First Nation and the Hupacasath First Nation Territories.

2. ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON FOR 2019

a. ELECTION OF CHAIR PERSON FOR 2019

The Manager of Administrative Services conducted the election for Chairperson of the Personnel Committee for 2019.

The Manager of Administrative Services declared Director Jack, Chair of the Personnel Committee for 2019.

b. ELECTION OF VICE-CHAIRPERSON 2019

The Chairperson conducted the election for Vice-Chair of the Personnel Committee for 2019.

The Manager of Administrative Services declared Director Minions, Vice-Chair of the Personnel Committee for 2019.

The Chairperson assumed the chair.

3. APPROVAL OF AGENDA

MOVED: Director Osborne
SECONDED: Director Noël

THAT the agenda be approved as circulated.

CARRIED

4. REQUEST FOR DECISION

a. REQUEST FOR DECISION

Personnel Committee – Terms of Reference

MOVED: Director Osborne

SECONDED: Director Noël

THAT the Personnel Committee review and reconfirm their Terms of Reference for 2019.

CARRIED

5. IN-CAMERA

MOVED: Director Osborne

SECONDED: Director Noël

THAT the Meeting be closed to the public as per the Community Charter, section:

i. 90 (1) (c) labour relations or other employee relations.

CARRIED

The meeting was closed to the public at 11:39 am.

The meeting was re-opened to the public at 12:41 pm.

6. ADJOURN

MOVED: Director Osborne

SECONDED: Director Minions

THAT this meeting be adjourned at 12:41 pm.

CARRIED

Certified Correct:



John Jack,
Chairperson



Wendy Thomson,
Manager of Administrative Services