



# Alberni-Clayoquot Regional District

## MINUTES OF THE PARCEL TAX REVIEW PANEL MEETING HELD ON TUESDAY, FEBRUARY 26, 2019, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**DIRECTORS PRESENT:** Kel Roberts, Director, Electoral Area "C" (Long Beach)  
Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
John McNabb, Director, Electoral Area "E" (Beaver Creek)

**STAFF PRESENT:** Teri Fong, Collector  
Janice Hill, Executive Assistant

### 1. CALL TO ORDER & APPOINTMENT OF CHAIRPERSON

The Collector called the meeting to order at 1:33 pm.

*MOVED: Director Cote*  
*SECONDED: Director Roberts*

*THAT Director McNabb be appointed Chairperson of the Alberni-Clayoquot Regional District Parcel Tax Review Panel for 2019.*

**CARRIED**

Director McNabb assumed the Chair.

The Chairperson recognized the meeting this morning being held in the Tseshah First Nation and the Hupacasath First Nation Territories.

### 2. APPROVAL OF AGENDA

*MOVED: Director Cote*  
*SECONDED: Director Roberts*

*THAT the agenda be approved as circulated.*

**CARRIED**

### 3. OVERVIEW OF PARCEL TAX ROLL REVIEW PROCESS

#### a. **Overview of the Parcel Tax Review Process for 2019 – Collector for 2019.**

The Collector provided an overview of the parcel tax review panel process and the 2019 Parcel Tax Roll.

*MOVED: Director Roberts*  
*SECONDED: Director Cote*

*That the report be received for information.*

**CARRIED**

**4. REQUEST FOR AMENDMENTS**

**a. REQUEST FOR DECISION**

Request for Amendment – Raymond Dol

*MOVED: Director Roberts*  
*SECONDED: Director Cote*

*THAT the Parcel Tax Roll Review Panel approve an exemption to the Beaver Creek Water Service Area and Beaver Creek Arena parcel taxes for the following properties as there is no opportunity to develop the parcels:*

FOLIO: 770 00662.007  
LEGAL DESCRIPTION: Plan EPP47092, District Lot 25, Alberni Land District, that part shown as Area A

FOLIO: 770 00662.008  
LEGAL DESCRIPTION: Plan EPP47092, District Lot 25, Alberni Land District, that part shown as Area B

**CARRIED**

**b. REQUEST FOR DECISION**

Request for Amendment – Peter and Carol Ryding

*MOVED: Director Roberts*  
*SECONDED: Director Cote*

*THAT the Parcel Tax Roll Review Panel approve an exemption to the Beaver Creek Water Service Area and Beaver Creek Arena parcel taxes for the following properties for 2019:*

<b>Folio</b>	<b>Legal Description</b>
01197.002	Lot 7, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.003	Lot 8, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.004	Lot 9, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.005	Lot 10, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.006	Lot 11, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.007	Lot 12, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.008	Lot 13, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District

01197.009	Lot 14, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.010	Lot 15, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.011	Lot 16, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.012	Lot 17, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.013	Lot 18, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.014	Lot 19, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.015	Lot 20, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.016	Lot 21, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.017	Lot 22, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.018	Lot 23, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.019	Lot 24, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.020	Lot 25, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.021	Lot 26, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.022	Lot 27, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District

*AND THAT the Parcel Tax Roll Review Panel direct staff to write a letter to the owners of the above properties recommending they consider some form of lot amalgamation in 2019 and further advise that parcel tax charges will be applicable starting in 2020.*

**CARRIED**

**c. REQUEST FOR DECISION**

Request for Amendment – Erin Ryding

*MOVED: Director Cote*

*SECONDED: Director Roberts*

*THAT the Parcel Tax Roll Review Panel approve an exemption to the Beaver Creek Water Service Area and Beaver Creek Arena parcel taxes for the following properties for 2019:*

Folio	Legal Description
01197.024	Lot 29, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.025	Lot 30, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.026	Lot 31, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.027	Lot 32, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District
01197.028	Lot 33, Block 3, Plan VIP 1488, District Lot 100, Alberni Land District

*AND THAT the Parcel Tax Roll Review Panel direct staff to write a letter to the owner of the above properties recommending they consider some form of lot amalgamation in 2019 and further advise that parcel tax charges will be applicable starting in 2020.*

**CARRIED**

**5. AUTHENTICATION**

*MOVED: Director Cote*

*SECONDED: Director Roberts*

*THAT the following 2019 Parcel Tax Rolls be declared authenticated pursuant to section 206 of the Community Charter:*

- a. **Bamfield Water System Local Service Area**
- b. **Bamfield Water System Treatment Plant Debt Local Service Area**
- c. **Beaver Creek Arena**
- d. **Beaver Creek Water System Local Service Area**
- e. **Cherry Creek Arena**
- f. **Salmon Beach Power Local Service Area**
- g. **Salmon Beach Sewage/Security/Garbage/Recreation/Transportation/Water Local Service Area**
- h. **South Long Beach Multi-Purpose Path Local Service Area**
- i. **Sproat Lake Arena**
- j. **Sproat Lake Community Association Local Service Area**

**CARRIED**

**6. ADJOURN**

*MOVED: Director Cote*

*SECONDED: Director Roberts*

*THAT this meeting be adjourned at 1:57 pm.*

**CARRIED**

Certified Correct:



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John McNabb  
Chairperson



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Janice Hill,  
Executive Assistant