



Alberni-Clayoquot Regional District

MINUTES OF THE ELECTORAL AREA DIRECTORS COMMITTEE FINANCIAL PLANNING MEETING

TUESDAY, FEBRUARY 5, 2019, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS Penny Cote, Chair, Director, Electoral Area "D" (Sproat Lake)

PRESENT: Bob Beckett, Director, Electoral Area "A" (Bamfield)
Kel Roberts, Director, Electoral Area "C" (Long Beach)
John McNabb, Director, Electoral Area "E" (Beaver Creek)

STAFF PRESENT: Douglas Holmes, Chief Administrative Officer
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting today is being held in the Tseshaht First Nation and the Hupacasath First Nation Territories.

2. APPROVAL OF AGENDA

MOVED: Director McNabb

SECONDED: Director Roberts

THAT the agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

a. **Electoral Area Directors Committee Meeting held December 5, 2018**

MOVED: Director McNabb

SECONDED: Director Beckett

THAT the minutes of the Electoral Area Committee meeting held on December 5, 2018 be received.

CARRIED

4. REQUEST FOR DECISIONS & BYLAWS

a. **Request for Decision regarding Vancouver Island Regional Library - 2019–2023 Financial Plan.**

MOVED: Director Beckett
SECONDED: Director McNabb

THAT the Electoral Area Directors Committee recommend the Vancouver Island Regional Library proposed budget be included in the first reading of the 2019-2023 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

b. **Request for Decision regarding Municipal Ticketing - 2019–2023 Financial Plan.**

MOVED: Director McNabb
SECONDED: Director Beckett

THAT the Electoral Area Directors Committee recommend that the Board of Directors direct Staff to develop a strategy for the adoption of a Bylaw Enforcement Notice ticketing system.

CARRIED

c. **Request for Decision regarding Management of Development – Rural Area 2019-2023 Financial Plan**

MOVED: Director McNabb
SECONDED: Director Roberts

THAT the Electoral Area Directors Committee recommend the Management of Development – Rural Area proposed budget, including resources to implement Bylaw Enforcement Notice, to be included in the first reading of the 2019-2023 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

d. **Request for Decision regarding Building Inspection – 2019-2023 Financial Plan**

MOVED: Director McNabb
SECONDED: Director Roberts

THAT the Electoral Area Directors Committee recommend the Building Inspection proposed budget be included in the first reading of the 2019-2023 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

e. **Request for Decision regarding Electoral Area Administration - 2019–2023 Financial Plan.**

MOVED: Director McNabb

SECONDED: Director Roberts

THAT the Electoral Area Directors Committee recommend the Electoral Area Administration proposed budget to be included in the first reading of the 2019-2023 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

f. **Request for Decision regarding Review – Electoral Area Directors Committee Terms of Reference.**

MOVED: Director Beckett

SECONDED: Director Roberts

THAT the Electoral Area Directors Committee review and reconfirm their Terms of Reference for 2019.

CARRIED

5. LATE BUSINESS

6. ADJOURN

MOVED: Director Beckett

SECONDED: Director Roberts

THAT this meeting be adjourned 2:43 pm.

CARRIED

Certified Correct:



Penny Cote,
Chairperson



Wendy Thomson,
Manager of Administrative Services