



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MARCH 13, 2019, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### **DIRECTORS**

Josie Osborne, Vice-Chairperson, Mayor, District of Tofino

### **PRESENT:**

Bob Beckett, Director, Electoral Area "A" (Bamfield)

Kel Roberts, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

John McNabb, Director, Electoral Area "E" (Beaver Creek)

Sharie Minions, Mayor, City of Port Alberni

Cindy Solda, Councillor, City of Port Alberni

Marilyn McEwen, Councillor, District of Ucluelet (Alternate)

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

Kirsten Johnsen, Member of Council, Toquaht Nation

### **REGRETS:**

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation

Mayco Noël, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułu?if?ath Government

### **STAFF PRESENT:**

Douglas Holmes, Chief Administrative Officer

Mike Irg, Manager of Planning and Development

Rob Williams, General Manager of Environmental Services

Wendy Thomson, Manager of Administrative Services

### **1. CALL TO ORDER**

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon being held in the Tseshaht First Nation and the Hupacasath First Nation Territories.

### **2. APPROVAL OF AGENDA**

*MOVED: Director McNabb*

*SECONDED: Director Cote*

*THAT the agenda be approved as circulated with the addition of the following late item: 12 a: Correspondence from Fisheries and Oceans Canada (DFO) regarding Invitation for Consultation and Webinar on 2019 recovery measures for Southern Resident Killer Whales.*

**CARRIED**

### **3. DECLARATIONS**

#### **4. ADOPTION OF MINUTES**

##### **a. Board of Directors Meeting – February 27, 2019**

*MOVED: Director Solda*  
*SECONDED: Director McNabb*

*THAT the minutes of the Board of Directors meeting held on February 27, 2019 be adopted.*

**CARRIED**

##### **b. Committee-of-the-Whole Meeting; Grant-in-Aid – February 27, 2019**

*MOVED: Director McNabb*  
*SECONDED: Director Solda*

*THAT the minutes of the Committee-of-the-Whole meeting held on February 27, 2019 be adopted.*

**CARRIED**

##### **c. Committee-of-the-Whole Meeting – March 6, 2019**

*MOVED: Director Solda*  
*SECONDED: Director McNabb*

*THAT the minutes of the Committee-of-the-Whole meeting held on March 6, 2019 be adopted.*

**CARRIED**

##### **d. Parcel Tax Review Panel Meeting – February 26, 2019**

*MOVED: Director McNabb*  
*SECONDED: Director Beckett*

*THAT the minutes of the Parcel Tax Review Panel meeting held on February 26, 2019 be adopted.*

**CARRIED**

Director Cootes entered the meeting at 1:32 pm.

#### **5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**Mr. Christopher Donison, Executive Artistic Director, Music by the Sea regarding update on activities for 2018/2019.**

Mr. Donison presented an update on activities of Music by the Sea. This year they are focusing on longer term sustainability of the program and will be applying for funding through various foundation programs. This year the event in Bamfield runs from July 20<sup>th</sup> to 28<sup>th</sup>.

## **6. CORRESPONDENCE FOR ACTION**

- a. **Correspondence March 7, 2019 from The Nature Conservancy, Nature United regarding a letter of support.**

*MOVED: Director Solda*

*SECONDED: Director McEwen*

*THAT the Board of Directors provide a letter of support to Nature United to accompany their request to The Nature Fund of Canada for federal funding to establish new protected areas in Clayoquot Sound.*

**CARRIED**

## **7. CORRESPONDENCE FOR INFORMATION**

- a. **Correspondence February 25, 2019 from Transport Canada regarding 2017 Program Validation Inspection.**
- b. **Correspondence March 6, 2019 from Island Coastal Economic Trust regarding ICET invests \$175K in Hornby Island Arts Centre Project.**
- c. **Correspondence February 2019 from Alberni District Historical Society regarding Spring Newsletter.**

*MOVED: Director McNabb*

*SECONDED: Director Roberts*

*THAT the Board of Directors receive items a-c for information.*

**CARRIED**

## **8. REQUEST FOR DECISIONS & BYLAWS**

- a. **Request for Decision regarding Regional Organics Diversion**

*MOVED: Director McNabb*

*SECONDED: Director Cootes*

*THAT the ACRD Board of Directors refer this item to the respective Alberni Valley & Bamfield and West Coast Committees for further discussion and possible recommendations on moving forward with specific service options.*

**CARRIED**

**b. Request for Decision regarding ACRD Parks & Trails**

*MOVED: Director Cootes*  
*SECONDED: Director Solda*

*THAT the ACRD Board of Directors add the Log Train Trail to the Regional Parks Function.*

**CARRIED**

*MOVED: Director Cote*  
*SECONDED: Director Johnsen*

*THAT the ACRD Board of Directors direct staff to investigate and present options to apportion costs for the Regional Parks Function that may be determined by the Board of Directors during the adoption of the financial plan each year in a manner that reflects the Board's determination of which service participants benefit in that year.*

**CARRIED**

*MOVED: Director Roberts*  
*SECONDED: Director Johnsen*

*THAT the ACRD Board of Directors direct staff to pursue grant opportunities for the West Coast Multi-Use Path connection including the possibility of other funding options.*

**CARRIED**

*MOVED: Director Solda*  
*SECONDED: Director Johnsen*

*THAT the ACRD Board of Directors direct staff to schedule a Committee of the Whole meeting to further discuss funding mechanism options and other park related matters.*

**CARRIED**

**9. PLANNING MATTERS**

**9.1 ELECTORAL AREA DIRECTORS ONLY**

**a. RC18015, MCMASTER, DL1332 CLAYOQUOT DISTRICT (LONG BEACH)**  
Rezoning Application – Public Hearing Report, Public Hearing Minutes and Bylaw P1383

*MOVED: Director Roberts*  
*SECONDED: Director McNabb*

*THAT the Board of Directors receive the public hearing report.*

**CARRIED**

*MOVED: Director Roberts*  
*SECONDED: Director Cote*

*THAT the Board of Directors receive the public hearing minutes.*

**CARRIED**

*MOVED: Director Roberts*  
*SECONDED: Director Cote*

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1383 be read a second time.*

**CARRIED**

*MOVED: Director Roberts*  
*SECONDED: Director Cote*

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1383 be read a third time.*

**CARRIED**

- b. TUP18019, MACDONALD, 70 SUTTON ROAD (LONG BEACH)**  
Temporary Use Permit Application – Memorandum and Permit

*MOVED: Director Roberts*  
*SECONDED: Director McNabb*

*THAT the Board of Directors issue Temporary Use Permit TUP18019.*

**CARRIED**

- c. TUP18007, CONLEY & BROLEY PROPERTIES INC, 9618 STIRLING ARM CRESCENT (SPROAT LAKE)**  
Temporary Use Permit Application – Report

*MOVED: Director Cote*  
*SECONDED: Director McNabb*

*THAT the Regional Board consider issuing Temporary Use Permit TUP18007, subject to:*

*Inspection and approval of the extra bedrooms not listed on the building plans by an ACRD Building Inspector; and*

*Neighbouring properties being notified as per Local Government Act s.494.*

*The short term vacation rental use be limited to a maximum of 30 days between October 1<sup>st</sup> and May 1<sup>st</sup> of each year.*

**CARRIED**

## **10. REPORTS**

**10.1 STAFF REPORTS**

- a. **Public Presentation on Sproat Lake Water Zoning Options**
- b. **Declaration of Election by Voting – 2019 By-Election Cherry Creek and Beaufort – Late Report**

*MOVED: Director Solda*

*SECONDED: Director McNabb*

*THAT the Board of Directors receive staff reports a-b.*

**CARRIED**

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

- a. **Correspondence from Fisheries and Oceans Canada (DFO) - Invitation for Consultation and Webinar regarding 2019 recovery measures for Southern Resident Killer Whales.**

*MOVED: Director Solda*

*SECONDED: Director McNabb*

*THAT the ACRD Board of Directors authorize the Vice-Chairperson to participate on behalf of the Regional District Board in the consultation and webinar on Friday, March 15<sup>th</sup> regarding 2019 recovery measures for the Southern Resident Killer Whales.*

**CARRIED**

**13. QUESTION PERIOD**

**14. RECESS**

*MOVED: Director Solda*

*SECONDED: Director McNabb*

*THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.*

**CARRIED**

**15. RECONVENE**

The meeting was recessed at 2:16 pm

The meeting was reconvened at 2:29 pm

**16. IN-CAMERA**

*MOVED: Director Solda*  
*SECONDED: Director McNabb*

*THAT the meeting be closed to the public as per section:*

- i. 90 (1) (c ) of the Community Charter: labour relations or other employee relations;*
- ii. 90 (1) (f) of the Community Charter: law enforcement, if the board considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;*
- iii. 90 (1) (j) of the Community Charter: information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act.*

**CARRIED**

The meeting was closed to the public at 2:37 pm.

The meeting was re-opened to the public at 4:06 pm.

**17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

The following resolution passed at the in-camera portion of the Board of Directors meeting held on February 13, 2019 was reported out in open meeting:

*THAT the Alberni-Clayoquot Regional District Board of Directors approve the purchase of Paradigm Software for the Weigh Scales at the Alberni Valley and West Coast Landfills at a total cost of \$50,485.95 plus an annual support rate of \$4,976.44.*

The following resolution passed at the in-camera portion of the Board of Directors meeting held on February 27, 2019 was reported out in open meeting:

*THAT the Board approve that the current Suncoast Waste Services Curbside, Port Alberni Recycling Depot and Bamfield Solid Waste Hauling contracts be assigned to Waste Management of Canada for the remainder of the contract term expiring November 30, 2019 and August 15, 2020 respectively.*

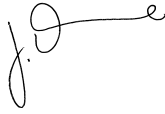
**18. ADJOURN**

*MOVED: Director Johnsen*  
*SECONDED: Director Beckett*

*THAT this meeting be adjourned at 4:07 pm*

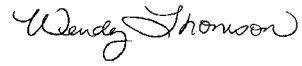
**CARRIED**

Certified Correct:



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Josie Osborne,  
Vice-Chairperson



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Wendy Thomson,  
Manager of Administrative Services