



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING

HELD ON WEDNESDAY, JUNE 26, 2019, 1:30 PM

Cherry Creek Community Hall, 3720 Moore Road, Port Alberni, BC

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### DIRECTORS

#### PRESENT:

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation  
Josie Osborne, Vice-Chairperson, Mayor, District of Tofino  
Bob Beckett, Director, Electoral Area "A" (Bamfield)  
Tanya Shannon, Director, Electoral Area "B" (Beaufort)  
Nicky Ling, Alternate Director, Electoral Area "C" (Long Beach)  
Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
John McNabb, Director, Electoral Area "E" (Beaver Creek)  
Dianne Bodnar, Director, Electoral Area "F" (Cherry Creek)  
Sharie Minions, Mayor, City of Port Alberni  
Cindy Solda, Councillor, City of Port Alberni  
Mayco Noël, Mayor, District of Ucluelet  
Alan McCarthy, Member of Legislature, Yuułu?if?ath Government  
Kirsten Johnsen, Member of Council, Toquaht Nation

#### REGRETS:

Kel Roberts, Director, Electoral Area "C" (Long Beach)  
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

#### STAFF PRESENT:

Douglas Holmes, Chief Administrative Officer  
Mike Irg, Manager of Planning and Development  
Rob Williams, General Manager of Environmental Services  
Wendy Thomson, Manager of Administrative Services

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Territories.

### 2. APPROVAL OF AGENDA

*MOVED: Director Minions*

*SECONDED: Director McNabb*

*THAT the agenda be approved as circulated with the addition of the following late item: 10.3 (h) Report on the Vancouver Island Film Commission.*

**CARRIED**

**3. DECLARATIONS**

**4. ADOPTION OF MINUTES**

**a. Board of Directors Meeting – June 12, 2019**

*MOVED: Director McNabb*

*SECONDED: Director Solda*

*THAT the minutes of the Board of Directors Meeting held on June 12, 2019 be adopted.*

**CARRIED**

**b. Committee-of-the-Whole Meeting – June 19, 2019**

*MOVED: Director Solda*

*SECONDED: Director McNabb*

*THAT the minutes of the Committee-of-the-Whole meeting held on June 19, 2019 be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**a. Marcie DeWitt, Maggie Hodge Kwan, Presentation on ACRD Child Care Space Planning Project.**

Ms. DeWitt and Ms. Kwan provided an overview on the Child Care Space Planning Project they are undertaking with funding through the Union of British Columbia Municipalities on behalf of the Alberni-Clayoquot Regional District. The delegation encouraged all parents and caregivers to participate in the Child Care Survey that is running until July 31<sup>st</sup> at [www.surveymonkey.com/r/ACRDChildCare](http://www.surveymonkey.com/r/ACRDChildCare).

**b. Helen Zanette, Presentation on Cherry Creek Recreation Commission.**

Ms. Zanette provided an overview of the Cherry Creek Recreation Commission which is run by volunteers. The Cherry Creek Community Hall is used by various user groups in the community including the 4H Club and is rented out for weddings, dances, craft fairs, funerals and other events. She spoke to upgrades recently done to the Cherry Creek Community Hall and the building of their new playground facility. She thanked the Regional District for grant funding to re-do their roof. They plan to use the additional Regional District funding to re-paint the exterior of the hall.

- c. **Mike Lange, McGill & Associates Engineering Ltd., Presentation on Cherry Creek Waterworks District.**

Mr. Lange provided an overview of the Cherry Creek water system and presented the proposed Cherry Creek Water Treatment Plant project.

**6. CORRESPONDENCE FOR ACTION**

**7. CORRESPONDENCE FOR INFORMATION**

- a. **DISTRICT OF SECHELT/TOWN OF GIBSONS**  
Fentanyl Crisis in BC – Call to Action: Help Promote Naloxone Distribution and Training in Your Community
- b. **REGIONAL DISTRICT OF FRASER-FORT GEORGE**  
Single Use Plastics Ban
- c. **CLAYOQUOT BIOSPHERE TRUST**  
2018 Annual Report
- d. **OFFICE OF THE OMBUDSPERSON**  
Quarterly Report: January 1-March 31, 2019
- e. **E-COMM 9-1-1**  
(a)SPIRE 2025 Strategic Plan  
PRIMECorp 2525 Strategic Action Plan
- f. **MOSAIC FOREST MANAGEMENT**  
2018 TimberWest Sustainability Progress Report
- g. **MINISTER OF INNOVATION, SCIENCE AND ECONOMIC DEVELOPMENT**  
Canadian Experiences Fund Application by Alberni-Clayoquot Regional District

*MOVED: Director Solda*

*SECONDED: Director McNabb*

*THAT the Board of Directors receive items a-g for information.*

**CARRIED**

**8. REQUEST FOR DECISIONS & BYLAWS**

- a. **Request for Decision regarding Bylaw F1141-1, 2019-2023 Financial Plan Amendment.**

*MOVED: Director Cote*

*SECONDED: Director Noel*

*THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to the bylaw cited as "Bylaw F1141-1, 2019 to 2023 Alberni-Clayoquot Regional District Financial Plan Amendment".*

**CARRIED**

MOVED: Director Cote  
SECONDED: Director Solda

*THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to the bylaw cited as "Bylaw F1141-1, 2019 to 2023 Alberni-Clayoquot Regional District Financial Plan Amendment".*

**CARRIED**

MOVED: Director Cote  
SECONDED: Director Shannon

*THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to the bylaw cited as "Bylaw F1141-1, 2019 to 2023 Alberni-Clayoquot Regional District Financial Plan Amendment".*

**CARRIED**

MOVED: Director Cote  
SECONDED: Director McNabb

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt bylaw cited as "Bylaw F1141-1, 2019 to 2023 Alberni-Clayoquot Regional District Financial Plan Amendment".*

**CARRIED**

**b. Request for Decision regarding 2019 Standing/Select Committee Appointments & Appointments to Outside Organizations – Revised.**

MOVED: Director Solda  
SECONDED: Director Beckett

*THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors approve the revised 2019 ACRD Standing/Select Committee Appointments and Appointments to Outside Boards, Agencies, and Commissions as presented.*

**CARRIED**

**c. Request for Decision regarding Meeting Requests – Premier and Ministers at the 2019 UBCM Convention.**

MOVED: Director McNabb  
SECONDED: Director Solda

*THAT the Alberni-Clayoquot Regional District Board of Directors provide direction to staff on requesting meetings with the Premier and Ministers at the Union of British Columbia Municipalities Conference, September 23 to 27<sup>th</sup> in Vancouver.*

**CARRIED**

Director Minions left the meeting at 2:50 pm

## **9. PLANNING MATTERS**

### **9.1 ELECTORAL AREA DIRECTORS ONLY**

- a. DVC19004, MUTCH, 1145 SEVENTH AVENUE (LONG BEACH)**  
Development Variance Permit Application – Report

*MOVED: Director McNabb*

*SECONDED: Director Ling*

*THAT the Board of Directors consider issuing development variance permit DVC19004, subject to neighbouring properties being notified as per Local Government Act s.499.*

**CARRIED**

- b. TUP19015, DWIGHT GIESBRECHT & JANE DAVIS, 8988 FABER ROAD (SPROAT LAKE)**  
Temporary Use Permit Application – Report

*MOVED: Director Cote*

*SECONDED: Director McNabb*

*THAT the Board of Directors is, at this time, disposed to deny this application, prior to doing so, the Board wishes to offer the applicants the opportunity to present their own case as to why this matter should not be denied.*

**CARRIED**

- c. RE18008, CALDWELL, 6210 WALKER ROAD (BEAVER CREEK)**  
Rezoning Application – Memorandum and Bylaw P1378

*MOVED: Director McNabb*

*SECONDED: Director Cote*

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1378 be adopted.*

**CARRIED**

- d. RF19002, STUART SUTTON & HELEN ZANNETTE, 6159 STRATHCONA STREET (CHERRY CREEK)**  
Rezoning Application – Report and Bylaw P1390

*MOVED: Director Bodnar*  
*SECONDED: Director McNabb*

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1390 be read a first time;*

**CARRIED**

*MOVED: Director Bodnar*  
*SECONDED: Director McNabb*

*THAT the public hearing for Bylaw P1390 be delegated to the Director for Electoral Area 'F', the Alternate Director or the Chairperson of the Regional District;*

**CARRIED**

*MOVED: Director Bodnar*  
*SECONDED: Director Shannon*

*THAT the Board of Directors confirm that adoption of Bylaw P1390 is subject to meeting technical referral agency requirements.*

**CARRIED**

## **9.2 ELECTORAL AREA DIRECTORS AND TOFINO**

- a. SHORT TERM VACATION RENTALS UPDATE (ALL AREAS)**  
Memorandum

*MOVED: Director McNabb*  
*SECONDED: Director Cote*

*THAT the Board of Directors receive the memorandum.*

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a. Meeting Schedule – July 2019**  
**b. Building Inspectors Report – May 2019**  
**c. Board Strategic Priorities and Resolved Staff Actions**

*MOVED: Director McNabb*  
*SECONDED: Director Shannon*

*THAT the Board of Directors receives the staff reports a-c.*

**CARRIED**

**10.2 COMMITTEE REPORTS**

**10.3 MEMBER REPORTS**

**a. 9-1-1 Corporation – J. McNabb – No Report**

**b. Vancouver Island Regional Library – P. Cote**

Director Cote reported that a committee has been formed that is going to be talking to the Minister regarding library costs.

**c. Alberni Valley Chamber of Commerce – S. Minions – No Report**

**d. Air Quality Council, Port Alberni – D. Bodnar**

Director Bodnar reported on the last meeting of the Air Quality Council. The Council discussed backyard burning bylaws in the Alberni Valley.

**e. West Coast Aquatic Board – J. Osborne – No Report**

**f. Association of Vancouver Island & Coastal Communities – P. Cote**

Director Cote reported on the June 22<sup>nd</sup> meeting. There was discussion regarding the resolutions going forward for consideration at the UBCM Convention. Director Solda reported AVICC is looking at changing how resolution submissions are received from communities.

**g. Beaver Creek Water Advisory Committee – J. McNabb – No Report**

**h. Other Reports**

Director Solda reported on the Vancouver Island Film Commission and the educational programs they provide.

*MOVED: Director Noel*

*SECONDED: Director Beckett*

*THAT the Board of Directors receive the Member Reports.*

**CARRIED**

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

**13. QUESTION PERIOD**

**14. IN-CAMERA**

*MOVED: Director Osborne*  
*SECONDED: Director Beckett*

*THAT the meeting be closed to the public as per section:*

- i. 90 (1) (c) : Labour relations or other employee relations;*
- ii. 90 (2) (b) . The consideration of information received and held in confidence relating to negotiations between the Regional District and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.*

**CARRIED**

The meeting was closed to the public at 3:34 pm.

The meeting was re-opened to the public at 4:17 pm.

**15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

The following recommendation was reported out in open meeting:

*THAT the ACRD Board of Directors authorize the Chairperson and Chief Administrative Officer to enter into an agreement with Parks Canada for the disposition of spoil material at the Long Beach Airport from construction of the Ɂapsčiiik t'ašii (Ups-cheek ta-shee);*

*AND FURTHER Regional District staff be instructed to work with the West Coast Committee on possible compensation options.*

**16. ADJOURN**

*MOVED: Director Solda*  
*SECONDED: Director McNabb*

*THAT this meeting be adjourned at 4:18 pm.*

**CARRIED**

Certified Correct:



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John Jack,  
Chairperson



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Wendy Thomson,  
Manager of Administrative Services