



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING

HELD ON WEDNESDAY, JUNE 12, 2019, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: John McNabb, Chairperson, Director, Electoral Area "E" (Beaver Creek)
Josie Osborne, Vice-Chair, Mayor, District of Tofino (via phone)
Bob Beckett, Director, Electoral Area "A" (Bamfield)
Tanya Shannon, Director, Electoral Area "B" (Beaufort)
Nicky Ling, Alternate Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
Dianne Bodnar, Director, Electoral Area "F" (Cherry Creek)
Cindy Solda, Councillor, City of Port Alberni
Deb Haggard, Councillor, (Alternate) City of Port Alberni
Mayco Noël, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułuꞑitꞑath Government
Kirsten Johnsen, Member of Council, Toquaht Nation

REGRETS: John Jack, Councillor, Huu-ay-aht First Nation
Kel Roberts, Director, Electoral Area "C" (Long Beach)
Sharie Minions, Mayor, City of Port Alberni
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

STAFF PRESENT: Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager of Administrative Services
Jenny Brunn, Manager of Operations
Janice Hill, Executive Assistant

1. **CALL TO ORDER**

The Manager of Administrative Services called the meeting to order at 1:30 pm.

MOVED: Director Beckett

SECOND: Director Noël

That Director McNabb be appointed to Chair the meeting.

CARRIED

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Territories.

2. APPROVAL OF AGENDA

MOVED: Director Solda

SECONDED: Director Cote

THAT the agenda be approved as circulated with the following late items: 12 (a) Agriculture Emergency Water License Application, and request to move agenda item 8 (h) to 8 (a).

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – May 22, 2019

MOVED: Director Haggard

SECONDED: Director Solda

THAT the minutes of the Board of Directors meeting held on May 22, 2019 be adopted.

CARRIED

b. Committee-of-the-Whole Meeting – May 22, 2019

MOVED: Director Solda

SECONDED: Director Haggard

THAT the minutes of the Committee-of-the-Whole meeting held on May 22, 2019 be adopted.

CARRIED

c. AV & Bamfield Services Committee Meeting – May 29, 2019

MOVED: Director Cote

SECONDED: Director Shannon

THAT the minutes of the AV & Bamfield Services Committee meeting held on May 29, 2019 be adopted.

CARRIED

d. Salmon Beach Committee Meeting – May 30, 2019

MOVED: Director McCarthy

SECONDED: Director Johnsen

THAT the minutes of the Salmon Beach Committee meeting held on May 30, 2019 be adopted.

CARRIED

e. West Coast Committee Meeting – June 5, 2019

MOVED: Director Johnsen

SECONDED: Director Noël

THAT the minutes of the West Coast Committee meeting held on June 5, 2019 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

6. CORRESPONDENCE FOR ACTION

7. CORRESPONDENCE FOR INFORMATION

a. FROM YUULU?IL?ATH GOVERNMENT

Appointment to the ACRD Board of Directors.

Al McCarthy has been appointed to the ACRD Board of Directors. Charles McCarthy has been appointed the Alternate Director.

b. FROM WESTERN FOREST PRODUCTS

Western Forest Products First Annual Sustainability Report

c. FROM QATHET REGIONAL DISTRICT

Letter to the Ministry – Expand recycling for the ICI Sector

d. FROM CITY OF VICTORIA

UBCM Resolution regarding restoring Provincial support for libraries

e. FROM TOQUAHT NATION

Grand Opening Secret Beach Marina & Campground

July 21st 2019 from 2:00 pm to 4 pm.

MOVED: Director Solda

SECONDED: Director Johnsen

THAT the Board of Directors receive items a-e for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Sproat Lake Community Association – Community Works Fund Contribution Agreement

MOVED: Director Cote

SECONDED: Director Johnsen

THAT the Alberni-Clayoquot Regional District Board of Directors approve the Sproat Lake Community Association's request for an additional \$80,000 of Community Works Funding to upgrade the Sproat Lake Community Hall for recreational purposes for the 2019 year and exempt the project from the January 15th application deadline of the ACRD Community Works Policy as this project was in-stream when the policy was adopted.

CARRIED

*MOVED: Director Cote
SECONDED: Director Solda*

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to amend Bylaw F1141, 2019 to 2023 Alberni-Clayoquot Regional District Financial Plan to budget for this project using Community Works Funds in the Electoral Area Administration budget.

CARRIED

*MOVED: Director Cote
SECONDED: Director Solda*

THAT the Alberni-Clayoquot Regional District Board of Directors approve the Letter of Understanding with the Sproat Lake Community Association to increase the amount of Community Works Funding from \$100,000 to \$180,000 for upgrading the Community Hall for recreational purposes.

CARRIED

*MOVED: Director Shannon
SECONDED: Director Solda*

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to work with the Beaver Creek Community Club regarding their upcoming hall renovation project and use the UBCM "Gas Tax Fund – Guidelines for identifying Project Eligibility for Community Works Fund Projects" to determine if the project meets the Community Works Fund requirements.

CARRIED

a. Request for Decision regarding 2018 Statement of Financial Information

*MOVED: Director Solda
SECONDED: Director Noël*

THAT the Board of Directors approve the Alberni-Clayoquot Regional District 2018 Statement of Financial Information (SOFI) including all of the statements and schedules.

CARRIED

b. Request for Decision regarding Organics Diversion – from AV & Bamfield Services Committee

MOVED: Director Solda

SECONDED: Director Cote

THAT the ACRD Board of Directors direct staff to investigate and report back on interim organic diversion service options for the City of Port Alberni.

CARRIED

c. Request for Decision regarding Organics Diversion – from West Coast Committee

MOVED: Director Noël

SECONDED: Director Osborne

THAT the ACRD Board of Directors direct staff to proceed with public consultation on the implementation of an organics disposal ban for the industrial, commercial, institutional and residential waste sectors; as well as the implementation of a three-stream curbside collection system and a potential local organics processing facility at the West Coast Landfill.

CARRIED

d. Request for Decision regarding Alberni Valley Transit

MOVED: Director Solda

SECONDED: Director Beckett

THAT the ACRD Board of Directors approve execution of the 2019 – 2020 Transit Annual Operating Agreement between BC Transit and the ACRD.

CARRIED

MOVED: Director Cote

SECONDED: Director Solda

THAT the ACRD Board of Directors approve BC Transit to proceed with phase two of the ACRD Electoral Area Transit Feasibility Study and engage the local public, First Nations, and School District No. 70 on draft service options.

CARRIED

MOVED: Director Cote

SECONDED: Director Solda

THAT the ACRD Board of Directors approve execution of the BC Transit 2019 3-Year Expansion Initiatives MOU.

CARRIED

e. Request for Decision regarding West Coast Transit Study

MOVED: Director Noël

SECONDED: Director Johnsen

THAT the ACRD Board of Directors direct staff to report back with governance and cost allocation options in order to inform the pending Alternative Approval Process for the establishment of a new West Coast transit service.

CARRIED

MOVED: Director Noël

SECONDED: Director Johnsen

AND FURTHER that the ACRD Board of Directors execute the 2019 BC Transit three year expansion initiatives MOU outlining a 2021/22 service expansion for the new proposed West Coast transit service.

CARRIED

f. Request for Decision regarding Open Burning Regulations

MOVED: Director Solda

SECONDED: Director Cote

THAT Regional District of Alberni-Clayoquot Outdoor Burning Smoke Control Regulation Bylaw No. R1032, 2019 be read a first time.

CARRIED

MOVED: Director Solda

SECONDED: Director Cote

THAT Regional District of Alberni-Clayoquot Outdoor Burning Smoke Control Regulation Bylaw No. R1032, 2019 be read a second time.

CARRIED

MOVED: Director Solda

SECONDED: Director Cote

THAT Regional District of Alberni-Clayoquot Outdoor Burning Smoke Control Regulation Bylaw No. R1032, 2019 be read a third time.

CARRIED

MOVED: Director Solda
SECONDED: Director Cote

THAT the Board of Directors direct staff to refer Bylaws R1030 and R1032 to the Ministry of Environment, Island Health and Port Alberni Air Quality Council for consideration.

CARRIED

MOVED: Director Shannon
SECONDED: Director Solda

THAT the Board of Directors direct staff to proceed with public consultation in all Electoral Areas regarding the new Open Burning Regulations.

CARRIED

g. Request for Decision regarding Special Operating Facilitation Agreement (SOFA)

MOVED: Director Noël
SECONDED: Director Osborne

THAT the ACRD Board of Directors approve and enter into the Special Operations Facilitation Agreement (SOFA) between NavCanada Port Hardy FSS, the Long Beach Airport, and Point Break Skydiving to allow Point Break Skydiving to operate at the airport effective June 16, 2019 through May 31, 2020.

CARRIED

i. Request for Decision regarding Provincial Consultation – Private Managed Forest Land & Forest and Range Practices Act

MOVED: Director Solda
SECONDED: Director Shannon

THAT the ACRD Board of Directors direct staff to arrange a meeting with the Ministry of Forests, Lands, Natural Resource Operations and Rural Development to discuss the public consultation processes for private and Crown forest lands and set up a UBCM meeting with the Minister.

CARRIED

j. Request for Decision regarding UBCM Resolutions

MOVED: Director Cote
SECONDED: Director Beckett

THAT the Board of Directors endorse the attached resolution for PST Exemption for Fire Apparatus and Firefighter Personal Protective Equipment and direct staff to submit the resolution for consideration at the 2019 UBCM Convention.

CARRIED

9. PLANNING MATTERS

9.1 ALL DIRECTORS

- a. MISC19003, GREEN COAST CANNABIS SALES INC, 2945 ALBERNI HIGHWAY (CHERRY CREEK)**
Cannabis Retail Store License Application – Public Meeting Report and Public Meeting Minutes

MOVED: Director Noël

SECONDED: Director McCarthy

THAT the Board of Directors receive the public meeting report.

CARRIED

MOVED: Director Noël

SECONDED: Director Beckett

THAT the Board of Directors receive the public meeting minutes.

CARRIED

MOVED: Director Bodnar

SECONDED: Director Noël

THAT the Board of Directors recommend to the Liquor and Cannabis Regulation Branch that a Non-Medical Cannabis Retail Store License be issued to Green Coast Cannabis Sales Inc. for 2945 Alberni Highway subject to temporary use permit TUP18015 being issued.

DEFEATED

9.2 ELECTORAL AREA DIRECTORS ONLY

- a. RD18017, THOMSON, 7940 TYLER DRIVE (SPROAT LAKE)**
Rezoning Application – Public Hearing Report, Public Hearing Minutes and Bylaws P1384, P1385 and P1389

MOVED: Director Cote

SECONDED: Director Shannon

THAT the Board of Directors receive the public hearing report.

CARRIED
MOVED: Director Cote
SECONDED: Director Shannon

THAT the Board of Directors receive the public hearing minutes.
CARRIED

MOVED: Director Cote
SECONDED: Director Shannon

THAT Sproat Lake Official Community Plan Amendment Bylaw P1384 be read a second time.
CARRIED

Director Noël left the meeting at 3:12 pm
Director McCarthy left the meeting at 3:13 pm

MOVED: Director Cote
SECONDED: Director Beckett

THAT Sproat Lake Official Community Plan Amendment Bylaw P1384 be read a third time.
CARRIED

MOVED: Director Cote
SECONDED: Director Shannon

THAT Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw P1385 be read a second time.
CARRIED

MOVED: Director Cote
SECONDED: Director Shannon

THAT Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw P1385 be read a third time.
CARRIED

MOVED: Director Cote
SECONDED: Director Shannon

THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1389 be read a second time.
CARRIED

MOVED: Director Cote
SECONDED: Director Shannon

THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1389 be read a third time.

CARRIED

- b. RE18008, CALDWELL, 6210 WALKER ROAD (BEAVER CREEK)**
Rezoning Application – Public Hearing Report, Public Hearing Minutes and
Bylaw P1378

MOVED: Director McNabb

SECONDED: Director Cote

THAT the Board of Directors receive the public hearing report.

CARRIED

MOVED: Director McNabb

SECONDED: Director Cote

THAT the Board of Directors receive the public hearing minutes.

CARRIED

MOVED: Director McNabb

SECONDED: Director Shannon

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw
P1378 be read a second time.*

CARRIED

MOVED: Director McNabb

SECONDED: Director Shannon

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw
P1378 be read a third time.*

CARRIED

- c. TUP19016, HOPKINS, 6573 WALKER ROAD (BEAVER CREEK)**
Temporary Use Permit Application – Report

MOVED: Director McNabb

SECONDED: Director Shannon

*THAT the Board of Directors consider issuing Temporary Use Permit TUP19016
subject to neighboring properties being notified as per Local Government Act
s.494.*

CARRIED

- d. TUP18015, ABC ALBERNI BOAT CENTER LTD, 2945 ALBERNI HIGHWAY
(CHERRY CREEK)**
Temporary Use Permit Application – Memorandum and Permit

MOVED: Director McNabb

SECONDED: Director Shannon

THAT the Board of Directors defer Temporary Use Permit TUP18015.

CARRIED

Director Noël and Director McCarthy re-entered the meeting at 3:38 pm.

10. REPORTS

10.1 STAFF REPORTS

a. Climate Action Revenue Incentive (CARIP) Public Report for 2018

b. SLMP Boating Safety Contribution Program Grant

MOVED: Director Shannon

SECONDED: Director Cote

THAT the Board receives reports a-b.

CARRIED

10.2 COMMITTEE REPORTS

10.3 OTHER REPORTS

11. UNFINISHED BUSINESS

a. Notice of Motion – Director Solda

MOVED: Director Solda

SECONDED: Director Cote

THAT the ACRD Board of Directors invite Tofino Bus to present to the Board on their transportation plans for the region.

CARRIED

12. LATE BUSINESS

a. Agriculture Emergency Water license application.

MOVED: Director Cote

SECONDED: Director Shannon

THAT the ACRD Board of Directors direct staff to work with members of the Agricultural Development Committee on applying for an Emergency Water License for agriculture.

CARRIED

b. Notice of motion:

MOVED: Director Solda

SECONDED: Director Shannon

THAT the ACRD Board of Directors direct staff to write a letter to the Ministry of Transportation and Infrastructure requesting proper signage be installed on Hwy. 4 providing direction to McLean's Mill and Stamp River Provincial Park.

CARRIED

13. QUESTION PERIOD

14. RECESS

MOVED: Director Cote

SECONDED: Director Solda

THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.

CARRIED

The meeting was recessed at 3:42 pm

15. RECONVENE

The meeting was reconvened at 3:50 pm

16. IN-CAMERA

MOVED: Director Johnsen

SECONDED: Director Solda

THAT the meeting be closed to the public as per the Community Charter, sections:

- i. 90 (1) (a): personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;*
- ii. 90 (1) (e): the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district;*

- iii. 90 (1) (j): information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;
- iv. 90 (2) (b): the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

The meeting was closed to the public at 3:51 pm.

The meeting was re-opened to the public at 4:17 pm.

17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

The following resolutions from the in-camera portion of the Board of Directors meeting were reported out in open meeting:

a. 2019 Advisory Planning Commission (APC) Appointments

THAT the Board of Directors appoint the following individuals to the Bamfield APC: J. P. Hasteley and Jane Morrison for an additional one-year term.

THAT the Board of Directors appoint the following individuals to the Long Beach APC: Jim Whitworth, Petra Arnold and Rachael O'Callahan for a two-year term; and Scott MacDonald and Ellen Peet for a one-year term.

THAT the Board of Directors appoint the following individuals to the Beaver Creek APC: Gordon Blakey, Patty Edwards and Nick Clarke for a two-year term.

THAT the Board of Directors appoint the following individuals to the Cherry Creek APC: John Versteeg Jr., Mike Jones and Bob Vandermolen for a two-year term; and Carrie Smith for an additional one-year term.

b. Alberni Valley Landfill Contract Extension

THAT the ACRD Board of Directors approve the following amendment to the Alberni Valley Landfill Operations Contract – October 1, 2014 to September 30, 2019:

- a. *Amend Article 31 – Term of Contract – Agreement to include the clause to extend the contract for two five-year terms, subject to mutual agreement.*

THAT the ACRD Board of Directors grant a one-year (October 1, 2019 – September 30, 2020) contract extension to Berry and Vale for the operation of the Alberni Valley Landfill.

18. ADJOURN

MOVED: Director Shannon

SECONDED: Director Johnsen

THAT this meeting be adjourned at 4:17 pm

CARRIED

Certified Correct:



John McNabb,
Chairperson



Wendy Thomson
Manager of Administrative Services