



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, JANUARY 23, 2019, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: John Jack, Chairperson, Councillor, Huu-ay-aht First Nation
Josie Osborne, Vice-Chairperson, Mayor, District of Tofino
Bob Beckett, Director, Electoral Area "A" (Bamfield)
Kel Roberts, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
John McNabb, Director, Electoral Area "E" (Beaver Creek)
Deb Haggard, Councillor, Alternate Director, City of Port Alberni
Cindy Solda, Councillor, City of Port Alberni
Mayco Noel, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułu?it?ath Government
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
Kirsten Johnsen, Member of Council, Toquaht Nation

REGRETS: Sharie Minions, Mayor, City of Port Alberni

STAFF PRESENT: Douglas Holmes, Chief Administrative Officer
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Rob Williams, General Manager of Environmental Services
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Territories.

2. APPROVAL OF AGENDA

MOVED: Director McNabb

SECONDED: Director Cootes

*THAT the agenda be approved as circulated with the addition of Items:
6b: Federation of Canadian Municipalities - registration for the annual
conference scheduled for May 30 – June 2, 2019 in Quebec City;*

9.1 (d) Additional Report SE18008, Haider & Moore, 6210 Drinkwater Road (Beaver Creek);

10.1 (b) Additional Information – Special Events Grant Funding;

14. Motion to go In-Camera - 90 (1) (i) of the Community Charter: The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – January 9, 2019

MOVED: Director Solda

SECONDED: Director McNabb

THAT the minutes of the Board of Directors Meeting held on January 9, 2019 be adopted.

CARRIED

b. Committee-of-the-Whole Meeting – January 9, 2019

MOVED: Director Solda

SECONDED: Director Cote

THAT the minutes of the Committee-of-the-Whole meeting held on January 9, 2019 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Mr. Daniel Sailland, CAO, Town of Qualicum Beach, Mayor Josie Osborne, District of Tofino, regarding the Coastal Community Social Procurement Initiative.

Director Osborne and Mr. Sailland provided an overview of the Coastal Community Social Procurement initiative. Mr. Sailland spoke to the social procurement policy developed Town of Qualicum Beach. The delegation requested the ACRD Board to consider membership during 2019 budget deliberations. Current members include: Campbell River, Cowichan Valley Regional District, Cumberland, Gibsons, Ladysmith, Powell River, Qualicum Beach, Tofino and Victoria.

- b. Inspector Brian Hunter, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Quarterly Report for October to December 2018.**

The Inspector provided an overview of the last quarter of 2018 crime statistics for the Port Alberni RCMP Detachment.

- c. Ms. Tanya Shannon – Thank You to the ACRD Board and Staff.**

Ms. Shannon thanked the Board and Staff for their efforts during her short term as Director for Beaufort.

6. CORRESPONDENCE FOR ACTION

- a. Correspondence dated January 11, 2019 from Vancouver Island and Coastal Communities regarding Call for Nominations and Resolutions and Shellfish Aquaculture Management Advisory Committee Terms of Reference.**

MOVED: Director Haggard

SECONDED: Director Solda

THAT Regional District staff be instructed to develop a resolution for consideration at the 2019 AVICC Convention regarding improved connectivity to the west coast for emergencies.

CARRIED

- b. LATE ITEM: Correspondence dated January 19, 2019 from the Federation of Canadian Municipalities regarding registration for the Annual Conference scheduled for May 30 – June 20, 2019 in Quebec City.**

MOVED: Director McNabb

SECONDED: Director Solda

THAT the ACRD Board of Directors approve sharing 50% of the cost for travel and registration with the City of Port Alberni and District of Ucluelet for the Mayors attendance at the 2019 Federation of Canadian Municipalities Convention in Quebec City, May 30 – June 2nd.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. MUNICIPAL FINANCE ASSOCIATION OF BRITISH COLUMBIA
2019 Member and Alternate Contact Information Form**

- b. MUNICIPAL INSURANCE ASSOCIATION OF BRITISH COLUMBIA**
Update
- c. MINISTRY OF CITIZENS' SERVICES**
Cellular Connectivity Along Highway 4
- d. BRITISH COLUMBIA LUNG ASSOCIATION**
Wood Stove Exchange Program Grant Funding for 2019
- e. ISLAND CORRIDOR FOUNDATION TO MINISTER OF TRANSPORTATION & INFRASTRUCTURE**
Future of Rail on Vancouver Island

MOVED: Director Solda

SECONDED: Director Johnsen

THAT the Board of Directors receive items a-e for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. Request for Decision regarding Use of Gas Tax Funds for the Purchase of Fire Trucks.**

MOVED: Director McNabb

SECONDED: Director Solda

THAT the Alberni-Clayoquot Regional District Board of Directors receive this report.

CARRIED

- b. Request for Decision regarding Corporate Credit Cards.**

MOVED: Director Solda

SECONDED: Director McNabb

THAT the Board of Directors rescind the Corporate Credit Card Policy dated May 26, 2004 and instruct staff to develop an administrative policy regarding the use of corporate credit cards.

CARRIED

- c. Request for Decision regarding Strategic Priorities to Support the 2019 – Financial Plan.**

MOVED: Director McNabb

SECONDED: Director Noel

THAT the Alberni-Clayoquot Regional District Board of Directors confirm Schedule A as its Strategic Priorities to guide its budget deliberations and operations for 2019 - 2023.

CARRIED

d. Request for Decision regarding 2019 Standing/Select Committee Appointments & Appointments to Outside Organizations.

MOVED: Director McNabb

SECONDED: Director Solda

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors approve the 2019 ACRD Standing/Select Committee Appointments and Appointments to Outside Boards, Agencies, and Commissions as amended.

CARRIED

e. Request for Decision regarding 2019 By-Election – Electoral Area “B” (Beaufort) and “F” (Cherry Creek).

MOVED: Director McNabb

SECONDED: Director Johnsen

THAT the Alberni-Clayoquot Regional District Board of Directors, subject to an Order from the Minister of Municipal Affairs and Housing:

- a. Set the date for the By-Election for Director of Electoral Areas “B” (Beaufort) and “F” (Cherry Creek) for Saturday, April 6, 2019.*
- b. Appoint Wendy Thomson, Chief Election Officer and Rob Williams, Deputy Chief Election Officer for the purposes of conducting the April 6, 2019 By-Election.*

CARRIED

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

a. RC18015, MCMASTER, DISTRICT LOT 1332, CLAYOQUOT DISTRICT (LONG BEACH)

Rezoning Application – Report and Bylaw P1383

MOVED: Director Roberts

SECONDED: Director McNabb

THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1383 be read a first time.

CARRIED

MOVED: Director Roberts
SECONDED: Director Cote

THAT the public hearing for Bylaw P1383 be delegated to the Director for Electoral Area 'C', the Alternate Director or the Chairperson of the Regional District.

CARRIED

MOVED: Director Roberts
SECONDED: Director Cote

THAT the Board of Directors confirm that adoption of Bylaw P1383 is subject to:

Confirmation of support from Yuułu?if?ath Government and Toquaht Nation;

Restrictive covenant registered on the property title requiring suitable public access to water, acceptable to the ACRD, at the time of subdivision;

Restrictive covenant registered on the property title prohibiting any land clearing, vegetation removal or development within 30 metres of the natural boundary of Barkley Sound with the exception of low-impact access trails; and

Meeting technical referral agency requirements.

CARRIED

- b. **RD18016, MCINNES & STRACHAN, 8885 CENTRAL LAKE ROAD (SPROAT LAKE)**
Rezoning Application – Report and Bylaws P1387 and P1388

MOVED: Director Cote
SECONDED: Director McNabb

THAT Bylaw P1387 Sproat Lake Official Community Plan Amendment Bylaw be read a first time.

CARRIED

MOVED: Director Cote
SECONDED: Director McNabb

THAT Bylaw P1388 Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a first time.

CARRIED

MOVED: Director Cote

SECONDED: Director McNabb

THAT the public hearing for Bylaws P1387 and P1388 be delegated to the Director for Electoral Area 'D', the Alternate Director or the Chairperson of the Regional District.

CARRIED

*MOVED: Director Cote
SECONDED: Director Beckett*

THAT the Board of Directors confirm that adoption of Bylaws P1387 and P1388 is subject to:

Confirmation from a Registered On-Site Wastewater Practitioner that the proposed development is capable of accommodating on-site sewage disposal to a minimum 2.47 acre density;

Meeting all technical referral agency requirements.

CARRIED

- c. **RD18017, THOMSON, 7940 TYLER DRIVE (SPROAT LAKE)**
Rezoning Application – Report and Bylaws P1384, P1385 and P1389

*MOVED: Director Cote
SECONDED: Director McNabb*

THAT Bylaw P1384 Sproat Lake Official Community Plan Amendment Bylaw be read a first time.

CARRIED

*MOVED: Director Cote
SECONDED: Director McNabb*

THAT Bylaw P1385 Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw be read a first time.

CARRIED

*MOVED: Director Cote
SECONDED: Director McNabb*

THAT Bylaw P1389 Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a first time.

CARRIED

MOVED: Director Cote

SECONDED: Director McNabb

THAT the public hearing for Bylaws P1384, P1385, and P1389 be delegated to the Director for Electoral Area 'D', the Alternate Director or the Chairperson of the Regional District.

CARRIED

MOVED: Director Cote

SECONDED: Director McNabb

THAT the Board of Directors confirm that adoption of Bylaws P1384, P1385, and P1389 is subject to:

Confirmation from a Registered On-Site Wastewater Practitioner that the property is capable of accommodating on-site sewage disposal to a minimum 1 acre density;

The registration of a covenant on the subject property restricting the total possible number of lots created by subdivision to 25 (twenty-five);

Meeting all technical referral agency requirements.

CARRIED

- d. **SE18008, HAIDER & MOORE, 6210 DRINKWATER ROAD (BEAVER CREEK)**
Subdivision Referral/Parkland Dedication – Request for Decision

MOVED: Director McNabb

SECONDED: Director Cote

THAT the Board of Directors recommend that parkland be dedicated by the owner of DISTRICT LOT 24, ALBERNI DISTRICT, EXCEPT THE WEST 10 CHAINS THEREOF, AND EXCEPT THE RIGHT OF WAY OF THE ESQUIMALT AND NANAIMO RAILWAY COMPANY AS SAID RIGHT OF WAY IS SHOWN ON PLAN DEPOSITED UNDER DD 19321 as shown on the proposed plan of subdivision identifying the northwest corner of the property and to meet the requirements of Section 510 of the Local Government Act as presented in the late report from staff.

CARRIED

9.2 ALL DIRECTORS

- a. **SOMASS WATERSHED FLOOD MAPPING PROJECT**
Request for Decision – Stakeholder Committee Appointments

MOVED: Director Jack

SECONDED: Director McNabb

THAT the ACRD Board of Directors establish a select committee to provide stakeholder input into the Somass Basin Flood Mapping project consisting of the following representatives; Tseshaht First Nation, Hupacasath First Nation, Nuu-chah-nulth Tribal Council, DFO, BC Hydro, West Coast Aquatic, Alberni Valley Enhancement Society, Timber West, Island Timberlands, Ministry of Environment, PAPA, Catalyst, and ACRD Directors: McNabb, Cote and Solda AND FURTHER staff be instructed to develop a terms of reference for the committee for consideration by the ACRD Board.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. Meeting Schedule – February 2019
- b. Island Work Transitions Inc. – Special Event Funding
- c. Building Inspectors Report – December 2018

MOVED: Director Osborne

SECONDED: Director Johnsen

THAT the Board of Directors receives the Staff Reports a-c.

CARRIED

MOVED: Director Osborne

SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors award a special events grant in the amount of \$1,000.00 to the Ucluelet Chamber of Commerce to support the West Coast Job Expo.

CARRIED

10.2 COMMITTEE REPORTS

- a. **West Coast Committee Meeting – January 17, 2019 (verbal)**

Director Osborne provided a brief update on the West Coast Committee meeting held on Jan 17th. Regional District staff provided an in-depth overview of services on the West Coast.

MOVED: Director McNabb

SECONDED: Director Solda

THAT the Board of Directors receives this verbal report.

CARRIED

10.3 MEMBER REPORTS

11. UNFINISHED BUSINESS

a. AVICC Resolution – Agricultural Development Comm.

MOVED: Director Cote

SECONDED: Director Solda

THAT the Alberni-Clayoquot Regional District Board of Directors forward the following resolutions for consideration at the 2019 AVICC Convention:

CLIMATE CHANGE AND AGRICULTURE

WHEREAS climate change is necessitating adaptation measures for agricultural producers; AND WHEREAS the specific impacts of climatic changes vary within the Province's many geographical regions:

THEREFORE BE IT RESOLVED that the agricultural producers are provided with localized climate change research data and support for implementation of regionally-appropriate adaptation measures.

DEFEATED

MOVED: Director Cote

SECONDED: Director McNabb

REGIONAL AGRICULTURAL SUPPORT

WHEREAS agricultural extension services can support government and community priorities around food security, economic development, climate change adaptation and water management; and WHEREAS producers in each Regional District are subject to unique challenges and opportunities:

NOW THEREFORE BE IT RESOLVED that the Ministry of Agriculture provide funding to Regional Districts to establish stable and long-term regional agricultural support frameworks.

CARRIED

12. LATE BUSINESS

13. QUESTION PERIOD

14. IN CAMERA

MOVED: Director Johnsen

SECONDED: Director Solda

Motion to close the meeting to the public as per section:

- i. 90 (1) (i) of the Community Charter: The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

The meeting was closed to the public at 3:59 pm

The meeting was re-opened to the public at 4:21 pm

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

MOVED: Director Osborne

SECONDED: Director Cootes

THAT this meeting be adjourned at 4:22 pm.

CARRIED

Certified Correct:



John Jack,
Chairperson



Wendy Thomson,
Manager of Administrative Services