



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, FEBRUARY 27, 2019, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: John Jack, Chairperson, Councillor, Huu-ay-aht First Nation
Josie Osborne, Vice-Chairperson, Mayor, District of Tofino
Bob Beckett, Director, Electoral Area "A" (Bamfield)
Kel Roberts, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
John McNabb, Director, Electoral Area "E" (Beaver Creek)
Ron Paulson, Councillor, City of Port Alberni (Alternate)
Cindy Solda, Councillor, City of Port Alberni
Mayco Noël, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułu?it?ath Government
Kirsten Johnsen, Member of Council, Toquaht Nation

REGRETS: Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
Sharie Minions, Mayor, City of Port Alberni

STAFF PRESENT: Douglas Holmes, Chief Administrative Officer
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Rob Williams, General Manager of Environmental Services
Wendy Thomson, Manager of Administrative Services
Alex Dyer, Planner
Kelly Gilday, Protective Services Manager

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Territories.

2. **APPROVAL OF AGENDA**

MOVED: Director Solda

SECONDED: Director McCarthy

THAT the agenda be approved as circulated.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – February 13, 2019

MOVED: Director Solda

SECONDED: Director Cote

THAT the minutes of the Board of Directors Meeting held on February 13, 2019 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Alberni Community & Woman’s Services Society, Ellen Froot, Co-Chair, Mark Lacroix, Coordinator, Community Action Team regarding Opioid Crisis.

The delegation conducted a presentation on the opioid crisis in the Alberni Valley and the work of the Port Alberni Community Action Team. The Team is a community-led initiative, and includes community members, people with lived experience and representatives from community organizations, indigenous organizations, health authorities, local government and business.

b. Sandy McRuer, regarding Attracting Film Productions to the Alberni Valley.

Mr. McRuer presented an overview of the film industry in the Alberni Valley and the need for an improved photo database of the region. He requested the Board to consider investing additional funding in the Alberni Valley film industry.

c. Carolyn Thibodeau, Property Owner, regarding Non-Farm Use Application - AE18001, SADEGHI, 7827 Beaver Creek Road (Beaver Creek).

Ms. Thibodeau spoke against the non-farm use application AE18001 for the proposed construction of a cannabis production facility at 7827 Beaver Creek Road. She submitted copies of her presentation and an opposition petition signed by 485 individuals.

MOVED: Director McNabb

SECONDED: Director Solda

THAT the ACRD Board of Directors allow the delegation to continue with the presentation past the 10 minute time limit.

CARRIED

6. CORRESPONDENCE FOR ACTION

- a. **Correspondence February 1, 2019 from the Federation of Canadian Municipalities and Union of British Columbia Municipalities regarding voluntary contribution to fund smaller communities to attend FCM.**

MOVED: Director Cote

SECONDED: Director Osborne

THAT this correspondence be received.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. **DISTRICT OF UCLUELET**
Certified Resolution to 2018 UBCM Convention regarding Modernization of Utility Taxation
- b. **FOREST ENHANCEMENT SOCIETY OF BC**
2019 Accomplishments Report
- c. **AUDITOR GENERAL FOR LOCAL GOVERNMENT**
Annual Service Plan 2019/20-2021/22
- d. **CERMAQ**
Cermaq Proud to Recognize two External Contractors for their Excellent Service – Photo Submission

MOVED: Director Noël

SECONDED: Director Osborne

THAT the Board of Directors receive items a-d for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding West Coast Transit Service.**

MOVED: Director Osborne

SECONDED: Director Solda

THAT the ACRD Board of Directors provide staff direction to budget funds in 2019 for an alternative approval process as part of the new bylaw establishment process for a West Coast transit service.

CARRIED

- b. **Request for Decision regarding Appointment to the Coastal Communities Network for 2019.**

MOVED: Director Osborne

SECONDED: Director Noël

THAT the Alberni-Clayoquot Regional District Board of Directors appoint Director Noël to represent the Regional District on the Coastal Communities Network for 2019.

CARRIED

c. Request for Decision regarding Faber Park Security Patrols.

MOVED: Director Cote

SECONDED: Director McCarthy

THAT the ACRD Board of Directors direct staff to enter into a contract for security patrols at Faber Park with Footprints Security not exceeding \$5000, for a one year term with the possibility of two additional one year terms.

CARRIED

d. Request for Decision regarding Cougar Smith Bike Park Maintenance.

MOVED: Director Cote

SECONDED: Director Johnsen

THAT the ACRD Board of Directors direct staff to enter into a maintenance agreement for the Cougar Smith Bike Skills Park with Earthwave Landscapes not exceeding \$5600, inclusive of material and labour, for a one year term with the possibility of two additional one year terms.

CARRIED

e. Request for Decision regarding Development Application Notifications.

MOVED: Director McNabb

SECONDED: Director Solda

THAT the Board of Directors direct staff to review notification procedures for development applications and report back to the Board.

CARRIED

f. Request for Decision regarding Regional Planning 2019-2023 Financial Plan.

MOVED: Director McNabb

SECONDED: Director Cote

THAT the Board of Directors recommend that the Regional Planning proposed budget be included in the first reading of the 2019-2023 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

g. Request for Decision regarding 911 Emergency Telephone System.

MOVED: Director McNabb

SECONDED: Director Solda

THAT the Board of Directors recommend the E911 Emergency Telephone System proposed budget be included in the first reading of the 2019-2023 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

h. Request for Decision regarding Emergency Planning Budgets 2019-2023 Financial Plan.

MOVED: Director Solda

SECONDED: Director Noël

THAT the Alberni-Clayoquot Regional District Board of Directors instruct staff to include the following proposed budgets in first reading of the 2019-2023 Alberni-Clayoquot Regional District Financial Plan:

- a. Alberni Valley Emergency Planning*
- b. Bamfield Emergency Planning*
- c. Long Beach Emergency Planning*
- d. West Coast Emergency Coordination (proposed service)*

CARRIED

i. Request for Decision regarding Coastal Communities Social Procurement Initiative.

MOVED: Director Osborne

SECONDED: Director Solda

THAT the Alberni-Clayoquot Regional District Board of Directors support the Coastal Communities Social Procurement Initiative and join as a member for two years for a total cost of \$2,123.02 and appoint Chairperson Jack to sit on the Coastal Communities Social Procurement Initiative Steering Committee.

CARRIED

j. Request for Decision regarding Bylaw E1059, Long Beach Emergency Planning Service Establishment, 2019 and Bylaw E1060, Bamfield Emergency Planning Service Establishment, 2019.

MOVED: Director Roberts
SECONDED: Director Johnsen

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw E1059, Long Beach Emergency Planning Service Establishment, 2019.

CARRIED

MOVED: Director Johnsen
SECONDED: Director Roberts

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw E1059, Long Beach Emergency Planning Service Establishment, 2019.

CARRIED

MOVED: Director Roberts
SECONDED: Director Johnsen

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw E1059, Long Beach Emergency Planning Service Establishment, 2019.

CARRIED

MOVED: Director Beckett
SECONDED: Director Noël

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw E1060, Bamfield Emergency Planning Service Establishment, 2019.

CARRIED

MOVED: Director Beckett
SECONDED: Director Roberts

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw E1060, Bamfield Emergency Planning Service Establishment, 2019.

CARRIED

MOVED: Director Beckett
SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw E1060, Bamfield Emergency Planning Service Establishment, 2019.

CARRIED

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

- a. TUP18019, MACDONALD, 70 SUTTON ROAD (LONG BEACH)**
Temporary Use Permit Application – Report

MOVED: Director Roberts
SECONDED: Director McNabb

THAT the Board of Directors consider issuing Temporary Use Permit TUP18019 subject to neighbouring properties being notified as per Local Government Act s.494.

CARRIED

9.2 ELECTORA AREA DIRECTORS AND TOFINO

- a. RC18014, NESSMAN, VARGAS ISLAND (LONG BEACH)**
Rezoning Application – Public Hearing Report, Public Hearing Minutes and Bylaw P1386

MOVED: Director Roberts
SECONDED: Director Osborne

THAT the Board of Directors receive the public hearing report.

CARRIED

MOVED: Director Roberts
SECONDED: Director Beckett

THAT the Board of Directors receive the public hearing minutes.

CARRIED

MOVED: Director Roberts
SECONDED: Director Osborne

THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1386 be read a second time.

CARRIED

MOVED: Director Roberts
SECONDED: Director Osborne

THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1386 be read a third time.

CARRIED

9.3 ALL DIRECTORS

- a. AE18001, SADEGHI, 7827 BEAVER CREEK ROAD (BEAVER CREEK)**
ALR Non-Farm Use Application – Memorandum and Report

MOVED: Director McNabb
SECONDED: Director Solda

THAT the Board of Directors pass a resolution to forward the non-farm use application to the Agricultural Land Commission noting to the ALC that the building permit was applied for in February 2018 and was a permitted use under the ALC regulation until OIC 380 passed on July 13, 2018 and met the standard of the bylaw.

CARRIED

The meeting recessed at 3:20 pm
The meeting re-convened at 3:30 pm

- b. AF19001, CAUDURO, 6441 RENTON ROAD N (CHERRY CREEK)**
ALR Subdivision Application – Memorandum and Report

MOVED: Director Cote
SECONDED: Director McNabb

THAT the Board of Directors pass a resolution to forward the application to the Agricultural Land Commission noting that the application does not comply relevant to ACRD Bylaws but subdivision is possible under Section 514 of the Local Government Act.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a.** North Island 9-1-1 Report – February 2019
- b.** Alberni Valley Mattress Recycling – February 27, 2019
- c.** Meeting Schedule – March 2019
- d.** Building Inspector's Report – January 2019

MOVED: Director Solda
SECONDED: Director Cote

THAT the Board of Directors receives the staff reports a-d.

CARRIED

10.2 COMMITTEE REPORTS

10.3 MEMBER REPORTS

a. 9-1-1 Corporation – J. McNabb

Director McNabb reported the Corporation will be discussing the funding allocation model at their next meeting.

b. Vancouver Island Regional Library – P. Cote – No Report

c. Alberni Valley Chamber of Commerce – S. Minions – No Report

d. Island Coastal Economic Trust – J. Jack – No Report

e. Air Quality Council, Port Alberni – J. McNabb – No Report

f. West Coast Aquatic Board – J. Osborne – No Report

g. Association of Vancouver Island & Coastal Communities – P. Cote

Director Cote reported on the upcoming annual convention in April. Resolutions have been submitted and the program has been sent out to members.

h. Beaver Creek Water Advisory Committee – J. McNabb – No Report

i. West Island Woodlands Advisory Group – J. McNabb

Director McNabb reported on the February 21st meeting. The highlight was the announcement of the Huu-ay-aht First Nation and Western Forest Products limited partnership agreement.

j. Other Reports - None

MOVED: Director Roberts
SECONDED: Director Beckett

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

a. INVITATION TO NORTH ISLAND FILM COMMISSION TO UPDATE BOARD ON COMMISSION'S WORK – (Director Solda)

MOVED: Director Solda
SECONDED: Director Paulson

THAT the Board of Directors invite the North Island Film Commission to an upcoming Board of Directors meeting to provide an update on the Commission's work on Vancouver Island.

CARRIED

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director Osborne
SECONDED: Director Solda

THAT the meeting be closed to the public as per section:

- i. 90 (1) (a) of the Community Charter: Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;*
- ii. 90 (1) (j) of the Community Charter: Information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the 'Freedom of Information and Protection of Privacy Act';*
- iii. 90 (1) (f) of the Community Charter: Law enforcement, if the board considers that the disclosure could reasonably be expected to harm the interest of the regional district.*

CARRIED

The meeting was closed to the public at 3:41 pm.

The meeting was re-opened to the public at 4:14 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

The following resolution was reported out in open meeting:

THAT the Alberni-Clayoquot Regional District Board of Directors appoint the following individuals to the Alberni Valley Regional Airport Advisory Committee for a two year term:

- Director Cindy Solda, Councillor, City of Port Alberni*
- Director Penny Cote, Electoral Area "D" (Sproat Lake)*
- Bob Kanngiesser, Member at Large, Alberni Valley Business Community*
- Mike Ruttan, Member at Large, Alberni Valley Business Community*
- Michael Hoff, Member at Large, Sproat Lake Electoral Area*
- Councillor Richard Watts representing the Tseshah First Nation*

- *Chief Councillor Steven Tatoosh representing the Hupacasath First Nation*
- *Ms. Shelley Crest representing the Port Alberni Port Authority*
- *Mr. Dan Savard representing the Alberni Valley Chamber of Commerce*

CARRIED

16. ADJOURN

MOVED: Director McNabb

SECONDED: Director Paulson

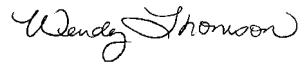
THAT this meeting be adjourned at 4:14 pm.

CARRIED

Certified Correct:



John Jack,
Chairperson



Wendy Thomson,
Manager of Administrative Services