



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, APRIL 10, 2019, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### **DIRECTORS**

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation

### **PRESENT:**

Josie Osborne, Vice-Chair, Mayor, District of Tofino  
Bob Beckett, Director, Electoral Area "A" (Bamfield)  
Kel Roberts, Director, Electoral Area "C" (Long Beach)  
Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
John McNabb, Director, Electoral Area "E" (Beaver Creek)  
Debbie Haggard, Alternate Director, Councillor, City of Port Alberni  
Cindy Solda, Councillor, City of Port Alberni  
Mayco Noël, Mayor, District of Ucluelet  
Josie Osborne, Mayor, District of Tofino  
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government  
Alan McCarthy, Member of Legislature, Yuułuꞑiꞑath Government  
Kirsten Johnsen, Member of Council, Toquaht Nation

### **REGRETS:**

Sharie Minions, Mayor, City of Port Alberni

### **STAFF PRESENT:**

Douglas Holmes, Chief Administrative Officer  
Teri Fong, Manager of Finance  
Mike Irg, Manager of Planning and Development  
Rob Williams, General Manager of Environmental Services  
Wendy Thomson, Manager of Administrative Services

### **1. CALL TO ORDER**

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon being held in the Tseshaht First Nation and the Hupacasath First Nation Territories.

### **2. APPROVAL OF AGENDA**

*MOVED: Director McNabb*

*SECONDED: Director Solda*

*THAT the agenda be approved as circulated with the addition of the following late item 12 (a) late business – live streaming board meetings.*

**CARRIED**

### **3. DECLARATIONS**

#### **4. ADOPTION OF MINUTES**

##### **a. Board of Directors Meeting – March 27, 2019**

*MOVED: Director McNabb*

*SECONDED: Director Solda*

*THAT the minutes of the Board of Directors meeting held on March 27, 2019 be adopted.*

**CARRIED**

##### **b. AV Airport Advisory Committee Meeting – March 26, 2019**

*MOVED: Director Solda*

*SECONDED: Director Cote*

*THAT the minutes of the AV Airport Advisory Committee meeting held on March 26, 2019 be adopted.*

**CARRIED**

#### **5. PETITIONS, DELEGATIONS & PRESENTATIONS**

##### **a. Dr. Paul Hasselback, Medical Health Officer, Central Vancouver Island, Island Health**

Dr. Hasselback provided a presentation on his role as the Medical Health Officer, determinants of health, legislated responsibilities (Public Health Act, Community Charter) and health statistics in the Alberni-Clayoquot Region.

##### **b. Kevin Daniel, Scott McCarten, Chris Sullivan, Marie Duperreault, Dr. Ben Williams, Sheila Leadbetter; Island Health**

The delegation provided an overview of the annual capital and equipment list request from Island Health to the Regional Hospital District including how costs are shared. The delegation also provided an update on proposed and ongoing projects in the region including the West Coast General Hospital Emergency Room expansion project and the Tofino General Hospital Helipad project. There was also a discussion regarding the lack of general practitioners in the region and throughout British Columbia.

##### **c. Joel Marriott & Mary Mason; The Owls Path Tourism**

The delegation provided an overview of Owls Path Tourism and their indigenous tourism ambassadors program.

**6. CORRESPONDENCE FOR ACTION**

**7. CORRESPONDENCE FOR INFORMATION**

- a. **NORTH ISLAND 9-1-1 CORPORATION**  
2019 NI9-1-1 Adopted Budget
- b. **CITY OF PORT MOODY**  
UBCM Resolution – Greenhouse Gas Limits for New Buildings
- c. **THE OFFICE OF THE OMBUDSPERSON**  
Quarterly Report: October 1-December 21, 2018
- d. **ISLAND COASTAL ECONOMIC TRUST**  
Regional Farmers’ Market Showcase to Grow Agri-Tourism
- e. **ISLAND COASTAL ECONOMIC TRUST**  
New Bike Path Connects Tofino to Pacific Rim National Park
- f. **MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS, AND RURAL DEVELOPMENT**  
Changes to the Coastal Fog Zone

*MOVED: Director Solda*

*SECONDED: Director Johnsen*

*THAT the Board of Directors receive items a-f for information.*

**CARRIED**

**8. REQUEST FOR DECISIONS & BYLAWS**

- a. **Request for Decision regarding Adoption of Bylaw E1059, Long Beach Emergency Planning Service Establishment and Bylaw E1060, Bamfield Emergency Planning Service Establishment**

*MOVED: Director Roberts*

*SECONDED: Director Osborne*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw E1059 cited as Long Beach Emergency Planning Service Establishment, 2019.*

**CARRIED**

*MOVED: Director Beckett*

*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw E1060 cited as Bamfield Emergency Planning Service Establishment, 2019.*

**CARRIED**

**b. Request for Decision regarding AVICC Convention - Approval for Directors from Cherry Creek & Beaufort to Attend**

*MOVED: Director Solda*

*SECONDED: Director Cote*

*THAT the Alberni-Clayoquot Regional District Board of Directors authorize the Directors from Electoral Area "B" (Beaufort) and "F" (Cherry Creek) to attend the Association of Vancouver Island and Coastal Communities Convention, April 12<sup>th</sup> to 14<sup>th</sup> in Powell River, BC.*

**CARRIED**

**c. Request for Decision regarding West Side - Bamfield Waste Services – Request for Alternative Options**

*MOVED: Director Beckett*

*SECONDED: Director Cootes*

*THAT the ACRD Board of Directors direct staff to conduct a Request for Proposals process in order to explore possible local recycling and waste collection services for the West Side of Bamfield.*

**CARRIED**

**9. PLANNING MATTERS**

**9.1 ELECTORAL AREA DIRECTORS ONLY**

**a. TUP18015, ALBERNI BOAT CENTER LTD, 2945 ALBERNI HIGHWAY (CHERRY CREEK)**

Temporary Use Permit Application - Report

*MOVED: Director McNabb*

*SECONDED: Director Cote*

*THAT the Board of Directors consider issuing Temporary Use Permit TUP18015 subject to neighbouring properties being notified as per Local Government Act s.494.*

**CARRIED**

**9.2 ALL DIRECTORS**

- a. **MISC19003, GREEN COAST CANNABIS SALES INC,  
2945 ALBERNI HIGHWAY (CHERRY CREEK)**  
Cannabis Retail Store License Application – Request for Decision

*MOVED: Director McNabb*  
*SECONDED: Director Jack*

*THAT the Board of Directors proceed with the application review and direct staff to hold a public meeting to consider the non-medical cannabis retail referral application for the property at 2945 Alberni Highway.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Osborne*

*THAT the public meeting be delegated to the Director for Electoral Area “F”, the alternate director or the Chairperson of the Regional District.*

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

### **10.2 COMMITTEE REPORTS**

### **10.3 OTHER REPORTS**

- a. **2019 Municipal Finance Authority of BC, AGM & Financial Forum Event  
– John McNabb (verbal report)**

Director McNabb reported on attendance at the 2019 MFA Annual General Meeting and Financial Forum. He attended several forums including one on the Municipal Finance Authority and services provided to members and a forum hosted by the Royal Bank of Canada on the world economy.

*MOVED: Director Solda*  
*SECONDED: Director Osborne*

*THAT the ACRD Board of Directors receive this report.*

**CARRIED**

## **11. UNFINISHED BUSINESS**

## **12. LATE BUSINESS**

*MOVED: Director Osborne*

*SECONDED: Director Cote*

*THAT the ACRD Board of Directors provide notice of motion for consideration of the following resolution at the next regular Board meeting: instructing staff to investigate options and associated costs for implementing live streaming of Board meetings.*

**CARRIED**

**13. QUESTION PERIOD**

**14. RECESS**

*MOVED: Director Cootes*

*SECONDED: Director Solda*

*THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.*

**CARRIED**

The meeting was recessed at 3:29 pm

**15. RECONVENE**

The meeting was reconvened at 3:54 pm

**16. IN-CAMERA**

*MOVED: Director Osborne*

*SECONDED: Director McNabnb*

*THAT the meeting be closed to the public as per the Community Charter, sections:*

- i. 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;*
- ii. 90 (1) (c) labour relations or other employee relations.*

**CARRIED**

The meeting was closed to the public at 3:55 pm.

The meeting was re-opened to the public at      pm.

**17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

The following resolution passed at the in-camera portion of the Board of Directors meeting was reported out in open meeting:

*THAT the ACRD Board of Directors approve the re-appointment of Phil Lavoie as the Fire*

*Chief of the Bamfield Volunteer Fire Department for another one-year term, from April 10, 2019 to April 09, 2020.*

**18. ADJOURN**

*MOVED: Director Roberts*

*SECONDED: Director McNabb*

*THAT this meeting be adjourned at 5:12 pm.*

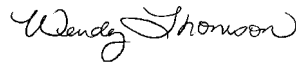
**CARRIED**

Certified Correct:



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John Jack,  
Chairperson



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Wendy Thomson,  
Manager of Administrative Services