



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING

WEDNESDAY, APRIL 24, 2019, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

REVISED AGENDA

PAGE #

1. **CALL TO ORDER**

Recognition of Territories.

2. **APPROVAL OF AGENDA**

(motion to approve, including late items requires ALL VOTE 2/3 majority vote)

Late Items:

8. (f) Request for Decision - Alberni Valley Drag Race Association
Request to Return to AVRA in 2019 & Agreement for 2019 Alberni
Valley Drag Race Proposal (Late Reports)

3. **DECLARATIONS**

*(conflict of interest or gifts exceeding \$250 in value as per section 106 of the
Local Government Act)*

4. **ADOPTION OF MINUTES**

(ALL VOTE/UNWEIGHTED)

a. **Board of Directors Meeting – April 10, 2019**

8-14

*THAT the minutes of the Board of Directors meeting held on April 10, 2019 be
adopted.*

b. **Alberni Valley and Bamfield Services Committee Meeting – April 10,
2019**

15-17

*THAT the minutes of the Alberni Valley and Bamfield Services Committee
meeting held on April 10, 2019 be adopted.*

c. **West Coast Committee Meeting – April 17, 2019**

18-20

*THAT the minutes of the West Coast Committee meeting held on April 17,
2019 be adopted.*

5. **PETITIONS, DELEGATIONS & PRESENTATIONS (10 minute maximum)**

- a. **Inspector Brian Hunter, Officer In Charge, Port Alberni RCMP introducing Sergeant Peter Dionne who is replacing Dave Boyce and Quarterly Report for January to March 2019.** **21-23**
- b. **Patty Edwards, Terry Deakin regarding challenges and accomplishments of the Alberni Valley Community Stakeholders Initiative to End Homelessness for 2017-2018.** **24-48**
- c. **Gary Swann regarding the Organic Diversion proposal.**
- d. **Joe Van Bergen regarding Sproat Lake Committee for rezoning and clean water.**

6. CORRESPONDENCE FOR ACTION

7. CORRESPONDENCE FOR INFORMATION

(ALL VOTE/UNWEIGHTED)

- a. **MINISTRY OF CHILDREN AND FAMILY DEVELOPMENT** **49-52**
2019 Community Child Care Planning Program Funding Agreement
- b. **MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS & RURAL DEVELOPMENT** **53-54**
Forest Sector Revitalization & Coastal Communities – Southern Vancouver Island Webinar Engagement Session – April 29, 2019
- c. **CHILD FIND BRITISH COLUMBIA** **55-56**
Proclamation for National Missing Children’s Month and Missing Children’s Day

THAT the Board of Directors receive items a-c for information.

8. REQUEST FOR DECISIONS & BYLAWS

- a. **REQUEST FOR DECISION** **57-75**
Sproat Lake Fire Practice Site – Renewal of Licence of Occupation (ALL VOTE/WEIGHTED)

THAT the ACRD Board of Directors direct staff to enter into a Licence of Occupation with the province for the Sproat Lake Fire Practice Site for a ten year term.

- b. **REQUEST FOR DECISION** **76-81**
Reporting – 2019 Official By-Election Results – Beaufort & Cherry Creek (ALL VOTE/UNWEIGHTED)

THAT the Alberni-Clayoquot Regional District Board of Directors receive the Declaration of Official Election Results and Determination of Official Election

Results for the 2019 by-elections for Director of electoral areas “B” (Beaufort) and “F” (Cherry Creek).

- c. **REQUEST FOR DECISION** **81**
Investigation – Live Streaming Board Meetings
(ALL VOTE/UNWEIGHTED)

THAT the Alberni-Clayoquot Regional District Board of Directors instruct staff to investigate and report back on options and costs for live streaming Regional District Board meetings.

- d. **REQUEST FOR DECISION** **82-85**
Regional Organics Diversion (Tetra Tech Report Attached Separately)
(PARTICIPANTS/WEIGHTED)

THAT the Alberni-Clayoquot Regional District Board of Directors approve an ICI (industrial, commercial & institutional waste sector) and residential disposal ban be implemented as part of the West Coast organics diversion strategy, subject to public engagement.

THAT the Alberni-Clayoquot Regional District Board of Directors approve a three stream (recycling, garbage, organics) curbside recycling program be pursued for existing curbside residents as part of the West Coast Curbside contract RFP in November 2019, subject to public engagement.

THAT the Alberni-Clayoquot Regional District Board of Directors direct that a local organics processing facility be preferred, subject to further financial analysis and public engagement, in order to build local processing capacity and to increase the supply of nutrient rich soil amendment for agricultural purposes.

THAT the Alberni-Clayoquot Regional District Board of Directors approve that the processing of local bio-solids be included as part of any potential West Coast organics processing facility;

AND/OR that the ACRD agree in principal to providing necessary land at the West Coast Landfill to operate a biosolids processing facility.

- e. **REQUEST FOR DECISION** **86-91**
Regional Organics Diversion
(PARTICIPANTS/WEIGHTED)

THAT the Alberni-Clayoquot Regional District Board of Directors support the further exploration of a regional organics ban and direct staff to report back with options.

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to investigate potential service scenarios for organic diversion disposal bans, collection and processing that includes timelines and greenhouse gas impacts.

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to focus on the processing of organics to be locally processed subject to further analysis.

f. REQUEST FOR DECISIONS – LATE REPORTS

92-190

Alberni Valley Drag Race Association Request to Return to AVRA in 2019

(PARTICIPANTS/WEIGHTED)

THAT the ACRD Board of Directors approve the Alberni Valley Drag Racing Association's proposal for the 2019 Drag Race Event at the Alberni Valley Regional Airport (AVRA).

(PARTICIPANTS/WEIGHTED)

THAT the ACRD Board of Directors approve that staff work with the Alberni Valley Drag Racing Association to discuss an alternate plan for locating the drag races off the runway surface at AVRA or other locations in order to support future drag race events.

REQUEST FOR DECISION - Agreement for 2019 Alberni Valley Drag Race Proposal

(ALL VOTE / 2/3 MAJORITY)

THAT the ACRD Board of Directors direct staff to draft a comprehensive use agreement that covers all matters discussed in related reports in order to reduce any related risk to the ACRD, and bring the agreement back to the Board for consideration, or back to the Alberni & Bamfield Services Committee if more expedient, which shall be delegated the authority to approve the agreement.

g. REQUEST FOR DECISION

191-242

Alberni-Clayoquot Regional District Financial Statements
(ALL VOTE/UNWEIGHTED)

THAT the Alberni-Clayoquot Regional District Board of Directors approve the 2018 Audited Financial Statements for the Alberni-Clayoquot Regional District as presented.

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

(All Participants/Unweighted)

- a. **TUP19004, JURGENS, 246 LEE STREET (LONG BEACH)** **243-255**
Temporary Use Permit Application – Report

THAT the Regional Board consider issuing Temporary Use Permit TUP19004, subject to neighbouring properties being notified as per Local Government Act s.494.

- b. **RD18003, 0742479 BC LTD, TWO RIVERS ARM (SPROAT LAKE)** **256-282**
Rezoning Application – Public Hearing Report, Public Hearing Minutes and Bylaws P1369 and P1370

THAT the Board of Directors receive the public hearing report.

THAT the Board of Directors receive the public hearing minutes.

THAT Sproat Lake Official Community Plan Amendment Bylaw P1369 be amended.

THAT Regional District of Alberni-Clayoquot Zoning Text and Atlas Amendment Bylaw P1370 be amended.

THAT Sproat Lake Official Community Plan Amendment Bylaw P1369 be read a second time as amended.

THAT Regional District of Alberni-Clayoquot Zoning Text and Atlas Amendment Bylaw P1370 be read a second time as amended.

THAT Sproat Lake Official Community Plan Amendment Bylaw P1369 be read a third time.

THAT Regional District of Alberni-Clayoquot Zoning Text and Atlas Amendment Bylaw P1370 be read a third time.

- c. **RD18016, MCINNES AND STRACHAN, 8885 CENTRAL LAKE ROAD (SPROAT LAKE)** **283-307**
Rezoning Application – Public Hearing Report, Public Hearing Minutes and Bylaws P1387 and P1388

THAT THAT the Board of Directors receive the public hearing report.

THAT the Board of Directors receive the public hearing minutes.

THAT Sproat Lake Official Community Plan Amendment Bylaw P1387 be read a second time.

THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1388 be read a second time.

THAT Sproat Lake Official Community Plan Amendment Bylaw P1387 be read a third time.

THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1388 be read a third time.

9.2 ALL DIRECTORS

(All Participants/Unweighted)

- a. **MISC18018, 1181572 BC LTD, 2970 ALBERNI HIGHWAY (CHERRY CREEK)** **308-319**
Cannabis Retail Store Licence Referral – Public Meeting Report and Public Meeting Minutes

THAT the Board of Directors receive the public meeting report.

THAT the Board of Directors receive the public meeting minutes.

THAT the Board of Directors recommend to the Liquor and Cannabis Regulation Branch (LCRB) that a Retail Store Cannabis Retail Licence be issued to Alberni Cannabis Co. for 2970 Alberni Highway.

- b. **AGRICULTURE PLAN IMPLEMENTATION 2019 TO 2020 CONTRACT** **320-322**
Request for Decision

THAT the Board of Directors award a contract to Eden Tree Farm and Gardening to provide agricultural support services until December 31, 2020 with the cost of the contract not to exceed \$30,000 per year.

10. REPORTS

10.1 STAFF REPORTS

(ALL VOTE/UNWEIGHTED)

- a. **Meeting Schedule – May 2019** **323**
- b. **Information Report - Community Waste Reduction Education Program Development** **324-**
- c. **Building Inspector's Report – March 2019** **325-326**
- d. **Alberni Valley Fire Department Annual Report – 2018 (K. Gilday Presenting)** (Report attached Separately)

THAT the Board of Directors receives the Staff Reports a-d.

10.2 COMMITTEE REPORTS

(ALL VOTE/UNWEIGHTED)

- a. **Alberni Valley and Bamfield Services Committee Meeting – April 24, 2019 – J. McNabb (verbal)**

THAT this verbal report be received.

10.3 MEMBER REPORTS

(ALL VOTE/UNWEIGHTED)

- a. 9-1-1 Corporation – J. McNabb
- b. Vancouver Island Regional Library – P. Cote
- c. Alberni Valley Chamber of Commerce – Sharie Minions
- d. Air Quality Council, Port Alberni – J. McNabb
- e. West Coast Aquatic Board – J. Osborne
- f. Association of Vancouver Island & Coastal Communities – P. Cote
- g. Beaver Creek Water Advisory Committee – J. McNabb
- h. Other Reports

THAT the Board of Directors receives the Member Reports.

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. IN CAMERA

(ALL VOTE/UNWEIGHTED)

Motion to close the meeting to the public as per the Community Charter sections:

- i. *90 (1) (a) : Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;*
- ii. *90 (1) (i) : The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN
(ALL VOTE/UNWEIGHTED)

Next Board of Directors Meeting: Wednesday, May 8, 2019, 1:30 pm
Regional District Board Room



REQUEST FOR DECISION

To: ACRD Board of Directors
From: Rob Williams, General Manager of Environmental Services
Meeting Date: April 24, 2019
Subject: Alberni Valley Drag Race Association request to return to AVRA in 2019

Recommendation:

THAT the ACRD Board of Directors approve the Alberni Valley Drag Racing Association's proposal for the 2019 Drag Race Event at the Alberni Valley Regional Airport (AVRA).

THAT the ACRD Board of Directors approve that staff work with the Alberni Valley Drag Racing Association to discuss an alternate plan for locating the drag races off the runway surface at AVRA or other locations in order to support future drag race events.

Background:

The Alberni Valley and Bamfield Services committee met during the morning on April 24, 2019 to discuss the Alberni Valley Drag Race Association request to return the annual drag race event to the Alberni Valley Regional Airport. After a presentation by representatives from the Drag Race Association and discussion with Committee members, the Committee recommended that the 2019 proposed drag race event be approved at the Alberni Valley Regional Airport for 2019.

The second recommendation noted above was made at the March 26th Alberni Valley Airport Advisory Committee Meeting and speaks to the wishes of the advisory committee for staff to work with the AVDRA to find an alternate drag race option off the runway in order to support future race events.

Submitted by: 

Rob Williams, MSc, General Manager of Environmental Services

Approved by: 

Douglas Holmes, BBA, CPA, CA, Chief Administrative Officer



REQUEST FOR DECISION

To: ACRD Board of Directors
From: Rob Williams, General Manager of Environmental Services
Meeting Date: April 24, 2019
Subject: Agreement for 2019 Alberni Valley Drag Race Proposal

Recommendation:

THAT the ACRD Board of Directors direct staff to draft a comprehensive use agreement that covers all matters discussed in related reports in order to reduce any related risk to the ACRD, and bring the agreement back to the Board for consideration, or back to the Alberni & Bamfield Services Committee if more expedient, which shall be delegated the authority to approve the agreement.

Background:

On the presumption that the Board of Directors approves the Alberni Valley & Bamfield Service Committees recommendation for the drag race event to return to the Alberni Valley Regional Airport in 2019, the next step to approving the Alberni Valley Drag Race Association (AVDRA) proposal is for ACRD staff to develop a comprehensive use agreement to be executed with the AVDRA. The agreement will include language that addresses all operational, legal and financial matters associated with hosting the event at the Alberni Valley Regional Airport (AVRA) in order to reduce potential risk to the ACRD. In order to provide additional opportunities for the ACRD to consider the agreement in a timely manner, staff are recommending that the Alberni Valley & Bamfield Services Committee be delegated authority to authorize the execution of the use agreement between the ACRD and the AVDRA.

Submitted by: 

Rob Williams, MSc, General Manager of Environmental Services

Approved by: 

Douglas Holmes, BBA, CPA, CA, Chief Administrative Officer