



Alberni-Clayoquot Regional District

MINUTES OF THE WEST COAST COMMITTEE MEETING HELD ON WEDNESDAY, OCTOBER 3, 2018, 10:00 AM

Activity Room 2, Ucluelet Community Centre
500 Matterson Drive, Ucluelet, BC

- MEMBERS PRESENT:** Dianne St. Jacques, Chairperson, Mayor, District of Ucluelet
Tony Bennett, Director, Electoral Area "C" (Long Beach)
Alan McCarthy, Member of Legislature, Yuułuꞵiꞵatḥ Government
Kirsten Johnsen, Member of Council, Toquaht Nation
Karen Haugen, Pacific Rim National Park
Jackie Godfrey, Pacific Rim National Park
Josie Osborne, Mayor, District of Tofino, by conference call
- REGRETS:** Ted Adnitt, Tla-o-qui-aht First Nation
Connor Paone, Tla-o-qui-aht First Nation
Norma Bird, Hesquiaht First Nation
- STAFF PRESENT:** Douglas Holmes, Chief Administrative Officer
Teri Fong, Manager of Finance
Rob Williams, General Manager of Environmental Services
Mark Fortune, Airport Superintendent
Julia Martin, Administrative Assistant

1. CALL TO ORDER

The Chairperson called the meeting to order at 10:02 am.

The Chairperson recognized the meeting is being held in the Yuułuꞵiꞵatḥ Government Territories.

2. APPROVAL OF AGENDA

MOVED: Director Bennett

SECONDED: Director Johnsen

THAT the agenda be approved as circulated with the addition of the following late items:

- a. **Late Item: Delegation - Jeremy Steen & Josh Ramsay, Tofino Air, regarding Water Strip Lease at the Long Beach Airport.**
- b. **Late Item: Report on the Resident Killer Whale Advisory Committee – Tony Bennett - Verbal**

CARRIED

3. ADOPTION OF MINUTES

a. West Coast Committee Meeting – June 6, 2018

MOVED: Director Bennett

SECONDED: Director McCarthy

THAT the minutes of the West Coast Committee Meeting held on June 6, 2018 be adopted.

CARRIED

4. PETITIONS, DELEGATIONS & PRESENTATIONS

c. Karen Haugen & Jackie Godfrey, Pacific Rim National Park, regarding Lease renewal at the Long Beach Airport.

Ms. Haugen & Ms. Godfrey expressed their concerns regarding health & safety issues identified at the buildings and land at the Long Beach Airport and their inability to re-sign a lease until a resolve is identified.

d. Myrna Moore & Lindsay Taylor, BC Transit, regarding West Coast Transit Study.

Ms. Taylor conducted a power point presentation regarding different transit options for the West Coast.

e. Late Item: Jeremy Steen & Josh Ramsay, Tofino Air, regarding Water Strip Lease at the Long Beach Airport.

Mr. Steen requested justification as to the rate increase recommended in the lease agreement renewal.

5. CORRESPONDENCE

6. REQUESTS FOR DECISIONS

a. Request for Decision regarding West Coast Transit Study

MOVED: Director Bennett

SECONDED: Director Johnsen

THAT the West Coast Committee recommend to the ACRD Board approve BC Transit to move ahead with public engagement regarding the potential

implementation of a West Coast conventional transit service as outlined in BC Transit's 2018 report – Tofino Ucluelet Transit Service Feasibility Study.

CARRIED

b. Request for Decision regarding Parks Canada Building Lease

MOVED: Director Bennett

SECONDED: Director Johnsen

THAT the West Coast Committee recommends that the ACRD Board direct staff to further investigate long-term lease options with Parks Canada to support their public works operation; to be completed in 2-3 months.

CARRIED

Karen Haugen left the meeting at 10:55 am.

c. Request for Decision regarding Millstream Water Connection

MOVED: Director Bennett

SECONDED: Director McCarthy

THAT the West Coast Committee recommends that the ACRD Board of Directors instruct staff to investigate the feasibility of expanding the boundaries of the Millstream water service area, including consultation with users, as requested by the property owner of 2401 Grant Avenue, Long Beach and report back on the feasibility of this request.

CARRIED

**d. Request for Decision regarding Water Strip Lease – Long Beach Airport
(No Action Taken)**

Director Osborne, participating by conference call, left the meeting at 11:00 am.

**e. Request for Decision regarding Long Beach Airport Advisory Committee –
Terms of Reference-Amendments**

MOVED: Director Bennett

SECONDED: Director McCarthy

THAT the West Coast Committee instruct staff to amend the membership section of the draft Terms of Reference as presented for the Long Beach Airport Advisory Committee and forward for approval to the ACRD Board of Directors.

CARRIED

f. Request for Decision regarding West Coast Landfill Hours

MOVED: Director McCarthy

SECONDED: Director Bennett

THAT the West Coast Committee recommends that the Alberni-Clayoquot Regional District Board of Directors continue with the current hours of operation at the West Coast Landfill (WCLF) from 10:00 am to 4:00 pm Monday to Saturday. Closed Sundays. Closed Saturdays when a Statutory Holiday falls on a Monday.

CARRIED

g. Request for Decision regarding Rogers Communication – Proposal for Cellular Tower at West Coast Landfill

MOVED: Director Bennett

SECONDED: Director McCarthy

THAT the West Coast Committee recommends that the ACRD Board of Directors direct staff to enter into an agreement to go through the process with Rogers Communications regarding the proposed construction of a cellular tower at the West Coast Landfill.

CARRIED

7. REPORTS

a. West Coast Landfill – Non-Compliance Update

MOVED: Director Bennett

SECONDED: Director Johnsen

THAT the West Coast Committee receive this report for information.

CARRIED

b. Long Beach Airport Amending Bylaw to Increase Requisition Limit

MOVED: Director McCarthy

SECONDED: Director Bennett

THAT the West Coast Committee receive this report for information.

CARRIED

c. Resident Killer Whale Advisory Committee

MOVED: Director McCarthy

SECONDED: Director Johnsen

THAT the West Coast Committee recommends the ACRD Board write a letter to AVICC asking for an explanation of the process of determining appointment to the Southern Resident Killer Whale Advisory Committee formed by the AVICC.

CARRIED

MOVED: Director McCarthy
SECONDED: Director Johnsen

THAT the West Coast Committee recommends the ACRD Board write a letter to DFO stating that an appointment by AVICC to the Southern Resident Killer Whale Advisory is not adequate representation of local government and the ACRD respectively asks for an appointment from the ACRD Board to the Advisory committee.

CARRIED

8. LATE BUSINESS

9. IN-CAMERA

MOVED: Director McCarthy
SECONDED: Director Johnsen

THAT the meeting be closed to the public as per section:

- i. 90 (1) (j) of the Community Charter: information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the 'Freedom of Information and Protection of Privacy Act'.*
- ii. 90 (1) (e) of the Community Charter: the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.*

CARRIED

The meeting was closed to the public at 11:40 am.

The meeting was re-opened to the public at 12:22 pm.

10. RECOMMENDATIONS FROM IN-CAMERA

11. ADJOURN

MOVED: Director Bennett
SECONDED: Director Johnsen

THAT this meeting be adjourned 12:22 pm.

CARRIED

Certified Correct:



Dianne St. Jacques,
Chairperson

Douglas Holmes, BBA, CPA, CA
Chief Administrative Officer