



# Alberni-Clayoquot Regional District

## MINUTES OF THE WEST COAST COMMITTEE MEETING HELD ON WEDNESDAY, JANUARY 18, 2018, 10:00 AM Yuułuʔiłʔatḥ Government, Cixʷatin Centre, Six-Plex, Hitacu, BC

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- MEMBERS PRESENT:** Chairperson Dianne St. Jacques, Mayor, District of Ucluelet  
Josie Osborne, Mayor, District of Tofino  
Tony Bennett, Director, Electoral Area “C” (Long Beach)  
Kirsten Johnsen, Member of Council, Toquaht Nation  
Dave Trovell, Visitor Experience Manager, Parks Canada (non-voting)  
Brent O’Rae, Environmental Program Advisor, Parks Canada (non-voting)
- REGRETS:** Alan McCarthy, Member of Legislature, Yuułuʔiłʔatḥ Government  
Karen Haugen, Superintendent, Pacific Rim National Park (non-voting)  
Arlene Armstrong, Applied and Integrated Science Program Leader,  
Pacific Rim National Park (non-voting)
- STAFF PRESENT:** Mark Fortune, Airport Superintendent  
Janice Hill, Environmental Services Coordinator  
Marcie DeWitt, Alberni-Clayoquot Health Network Coordinator

### 1. **CALL TO ORDER**

The ESC called the meeting to order at 10: 23 am.

The ESC recognized the meeting today is being held in the Yuułuʔiłʔatḥ First Nation Traditional Territories.

### 2. **ELECTION OF CHAIRPERSON FOR 2018**

#### a. **ELECTION OF CHAIRPERSON FOR – 2018**

The ESC conducted the elections for Chairperson of the West Coast Committee for 2018.

The ESC requested nominations three times. Director St. Jacques was nominated and accepted the nomination.

The ESC declared Director St. Jacques, Chairperson of the West Coast Committee for 2018.

Director St. Jacques assumed the Chair.

**3. APPROVAL OF AGENDA**

*MOVED: Director Bennett*

*SECONDED: Director Johnsen*

*THAT the agenda be approved with the addition of the following late item:*

**6f: LATE ITEM: Tipping Fee Waiver Request**

**CARRIED**

**4. ADOPTION OF MINUTES**

**a. West Coast Committee Meeting – December 19, 2017**

*MOVED: Director Osborne*

*SECONDED: Director Bennett*

*THAT the minutes of the West Coast Committee Meeting held on December 19, 2017 be received.*

**CARRIED**

**5. DELEGATION**

- a. Parks Canada Biocell Proposal – Arlene Armstrong, Applied and Integrated Science Program Leader, Pacific Rim National Park Reserve of Canada, Dave Tovell, Visitor Experience Manager, Parks Canada and Brent O'Rae, Environmental Program Advisor, Parks Canada.**

Mr. O'Rae and Mr. Tovell provided information on Parks Canada's proposal to construct a biocell on Long Beach Airport lands to treat approximately 7000m3 of contaminated soil from Grice Bay. The soil remediation would take 3 to 5 years and the soil would be re-used.

*MOVED: Director Bennett*

*SECONDED: Director Osborne*

*THAT the West Coast Committee direct staff to work with Parks Canada on moving forward with the Biocell project on airport lands.*

**CARRIED**

**6. REPORTS**

- a. Request for Decision - West Coast Transportation Study Scope Setting – M. DeWitt – Verbal**

*MOVED: Director Bennett*

*SECONDED: Director Johnsen*

*THAT the West Coast Committee receive the draft West Coast Transportation Study Scope Setting and recommend the Alberni-Clayoquot Regional District Board of Directors approve the study and submit to BC Transit requesting they undertake a regional feasibility study in 2018-2019 to analyze the viability of a local transit system between the west coast communities as defined in the Scope Setting Study.*

**CARRIED**

**b. Pacific Rim National Park Reserve of Canada Update – Dave Tovell, Visitor Experience Manager, Pacific Rim National Park – Verbal**

Mr. Tovell provided an update on the construction of the multi-use trail which will be tendered next month and should be completed by 2020. The washroom replacement project is continuing. Park fees returned January 1<sup>st</sup>, 2018 at all national parks. Visitors 17 years and under are fee and can obtain passes for the parks at the visitors centers.

*MOVED: Director Bennett*

*SECONDED: Director Osborne*

*THAT the West Coast Committee receive this verbal report.*

**CARRIED**

**c. Long Beach Airport Update – M. Fortune – Verbal**

Mr. Fortune provided an update on current activities at Long Beach Airport which included, Pacific Coastal Air's scheduled passenger service commencing in April which will triple passenger service available to the West Coast. The currently terminal baggage area is being expanded to accommodate the new carrier. Staff are working on two funding applications to be submitted to BCAAP in February.

*MOVED: Director Bennett*

*SECONDED: Director Osborne*

*THAT the West Coast Committee receive this verbal report.*

**CARRIED**

**d. Request for Decision - West Coast Committee Terms of Reference – Review**

*MOVED: Director Bennett*

*SECONDED: Director Osborne*

*THAT the West Coast Committee review and reconfirm their Terms of Reference for 2018*

**CARRIED**

**e. Request for Decision regarding Kiosk #8 Lease – Long Beach Airport Terminal Building – KD Air**

*MOVED: Director Bennett*

*SECONDED: Director Johnsen*

*THAT the West Coast Committee recommend that the Alberni-Clayoquot Regional District Board of Directors enter into a five year lease agreement with KD Air for kiosk #8 at the Long Beach Airport terminal building, commencing February 1, 2018 to January 31, 2023 for \$6,720 per year plus GST and applicable CPI increases.*

**CARRIED**

**f. LATE ITEM: Request for Decision regarding Tipping Fee Waiver Request.**

*MOVED: Director Bennett*

*SECONDED: Director Osborne*

*THAT the West Coast Committee agree to waive the tipping fees from waste collected by a volunteer group, "Locals Love the Lake", for a cleanup they are organizing for Red Neck Beach on Kennedy Lake on January 20th and 21st, 2018.*

**CARRIED**

**9. ADJOURN**

*MOVED: Director Osborne*

*SECONDED: Director Johnsen*

*THAT this meeting be adjourned 11:25 am.*

**CARRIED**

Certified Correct:

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Diane St. Jacques,  
Chairperson

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Douglas Holmes,  
Chief Administrative Officer