



# Alberni-Clayoquot Regional District

## MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON OCTOBER 10, 2018, 9:30 AM

Regional District Board Room (Downstairs), 3008 Fifth Avenue, Port Alberni, BC

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- MEMBERS** Josie Osborne, Chair, Mayor, District of District of Tofino
- PRESENT:** John Jack, Councillor, Huu-ay-aht First Nation (via telecom)  
John McNabb, Director, Electoral Area "E" (Beaver Creek)  
Mike Ruttan, Mayor, City of Port Alberni  
Mike Kokura, Director, Electoral Area "B" (Beaufort)
- STAFF PRESENT:** Douglas Holmes, Chief Administrative Officer  
Wendy Thomson, Manager of Administrative Services  
Janice Hill, Executive Assistant

Josie Osborne assumed Chair of the meeting.

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 9:33 am.

The Chairperson recognized the meeting is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

### 2. APPROVAL OF AGENDA

*MOVED: Director Kokura*

*SECONDED: Director McNabb*

*THAT the agenda be approved as circulated.*

**CARRIED**

### 3. IN-CAMERA

*MOVED: Director Jack*

*SECONDED: Director McNabb*

*THAT the meeting to the public as per section  
90 (1) (c) of the Community Charter: labour or other employee relations.*

**CARRIED**

The meeting was closed to the public at 9:34 am.

The meeting was re-opened to the public at 10:43 am.

**6. RECOMMENDATIONS FROM IN-CAMERA**

**7. ADJOURN**

*MOVED: Director Kokura*

*SECONDED: Director Ruttan*

*THAT this meeting be adjourned.*

**CARRIED**

Certified Correct:



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Josie Osborne,  
Chair



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Wendy Thomson,  
Manager of Administrative Services