



Alberni-Clayoquot Regional District

MINUTES OF THE ELECTORAL AREA DIRECTORS COMMITTEE FINANCIAL PLANNING MEETING HELD ON FEBRUARY 7, 2018, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS Penny Cote, Chair, Director, Electoral Area "D" (Sproat Lake)

PRESENT: Keith Wyton, Director, Electoral Area "A" (Bamfield)
Mike Kokura, Director, Electoral Area "B" (Beaufort)
Tony Bennett, Director, Electoral Area "C" (Long Beach)
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

REGRETS: John McNabb, Director, Electoral Area "E" (Beaver Creek)

STAFF PRESENT: Douglas Holmes, Chief Administrative Officer
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Janice Hill, Environmental Services Coordinator

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 1:32 pm.

The Chairperson recognized the meeting today is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. **APPROVAL OF AGENDA**

MOVED: Director Bennett

SECONDED: Director Banton

THAT the agenda be approved as circulated.

CARRIED

3. **ADOPTION OF MINUTES**

a. **Electoral Area Directors Committee Meeting held January 17, 2018.**

MOVED: Director Wyton

SECONDED: Director Kokura

THAT the minutes of the Electoral Area Directors Committee meeting held on January 17, 2018 be received.

CARRIED

4. REQUEST FOR DECISIONS & BYLAWS

a. **Request for Decision regarding Vancouver Island Regional Library.**

MOVED: Director Banton

SECONDED: Director Kokura

THAT the Electoral Area Directors Committee recommend the Vancouver Island Regional Library proposed budget be included in the first reading of the 2018-2022 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

b. **Request for Decision regarding Management of Development – Rural Area 2018-2022 Financial Plan.**

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Electoral Area Directors Committee recommend the Management of Development – Rural Area proposed budget to be included in the first reading of the 2018-2022 Alberni-Clayoquot Regional District Financial Plan.

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Electoral Area Directors Committee amend the Management of Development – Rural Area budget as follows:

Line 12 – Labour and Benefits – reduce from \$228,000 to \$225,000.

CARRIED

The main motion as amended was;

CARRIED

c. **Request for Decision regarding Building Inspection 2018-2022 Financial Plan.**

MOVED: Director Banton

SECONDED: Director Bennett

THAT the Electoral Area Directors Committee recommend the Building Inspection proposed budget be included in the first reading of the 2018-2022 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

d. **Request for Decision regarding Electoral Area Administration 2018-2022
Financial Plan.**

MOVED: Director Bennett

SECONDED: Director Wyton

THAT the Electoral Area Directors Committee recommend the Electoral Area Administration proposed budget be included in the first reading of the 2018-2022 Alberni-Clayoquot Regional District Financial Plan.

MOVED: Director Bennett

SECONDED: Director Banton

THAT the Electoral Area Directors Committee amend the Electoral Area Administration proposed budget as follows:

Line 9 – Administration Charge – increase 2019 to \$23,000, increase 2020 to \$28,000, increase 2021 to \$33,000 and increase 2022 to \$40,000.

Add after Line 29 – Sproat Lake Community Association \$100,000.

CARRIED

The main motion as amended was;

CARRIED

5. ADJOURN

MOVED: Director Kokura

SECONDED: Director Wyton

THAT this meeting be adjourned 2:31 pm.

CARRIED

Certified Correct:

Penny Cote,
Chairperson

Douglas Holmes,
Chief Administrative Officer