



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MARCH 14, 2018, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation

PRESENT:

Josie Osborne, Vice-Chair, Mayor, District of Tofino

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

John McNabb, Director, Electoral Area "E" (Beaver Creek)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

Mike Ruttan, Mayor, City of Port Alberni

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

Ron Paulson, Councillor, City of Port Alberni (Alternate)

Alan McCarthy, Member of Legislature, Yuułuꞑitꞑath Government

Kirsten Johnsen, Member of Council, Toquaht Nation (via teleconference)

REGRETS:

Jack McLeman, Councillor, City of Port Alberni

Dianne St. Jacques, Mayor, District of Ucluelet

STAFF PRESENT:

Douglas Holmes, Chief Administrative Officer

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the agenda be approved as circulated with the addition of the following late items:

5b. Late Delegation - Mr. Max Seelenmayer, Sproat Lake Resident regarding Klehkoot Marina Uplands; and

7f. Regional District of Nanaimo – Regional District of Nanaimo - Briefing on Speculation Tax.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – February 28, 2018

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the minutes of the Board of Directors meeting held on February 28, 2018 be adopted.

CARRIED

b. Parcel Tax Review Panel Meeting – February 27, 2018

MOVED: Director McNabb
SECONDED: Director Wyton

THAT the minutes of the Parcel Tax Review Panel meeting held on February 27, 2018 be adopted as amended.

CARRIED

c. Personnel Committee Meeting – February 28, 2018

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the minutes of the Personnel Committee meeting held on February 28, 2018 be adopted.

CARRIED

Director Johnsen entered the meeting at 1:35 pm.

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Mr. Bob Cole, Sproat Lake Resident, regarding Sproat Lake Water Quality.

Mr. Cole reported on discussions with Catalyst regarding removing the weir plates at Sproat Lake. Mr. Cole requested the ACRD Board of Directors investigate options for annual maintenance of the sweep. In addition, he requested the Regional District to consider funding a hydrology study at an approximate cost of \$40,000 of Sproat River and possible removal of the rock downstream of the weir.

Mr. Cole spoke to the Klehkoot development and concerns with the public process and potential miss-communication.

b. Mr. Max Seelenmayer, Sproat Lake Resident, regarding Klehkoot Marina Uplands.

Mr. Seelenmayer advised he is on the Marina Vista Strata Council directly above the Klehkoot development. He read a letter from Sean Kelly, Marina Vista Strata Council representing 10 strata members supporting the application.

6. CORRESPONDENCE FOR ACTION

7. CORRESPONDENCE FOR INFORMATION

- a. ALBERNI-CLAYOQUOT HEALTH NETWORK**
Letter from Fir Park Village – Transportation for Adult Day Services
- b. FEDERATION OF CANADIAN MUNICIPALITIES**
Acknowledgement of contributions made by the Huu-ay-aht First Nation and the Alberni-Clayoquot Regional District partnership to First Nation-municipal collaboration through the First Nations-Municipal Community Infrastructure Partnership Program (CIPP).
- c. THE CORPORATION OF THE TOWNSHIP OF SPALLUMCHEEN**
2018 Resolution – Asset Management
- d. ISLAND COASTAL ECONOMIC TRUST**
Toquaht Nation Receives \$400K Investment in New Secret Beach Marina
- e. CITY OF COURTENAY TO ASSOCIATION OF VANCOUVER ISLAND MUNICIPALITIES**
2018 Resolution – Asset Management
- f. LATE ITEM: REGIONAL DISTRICT OF NANAIMO**
RDN Briefing on Speculation Tax

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Board of Directors receive items a-f for information.

CARRIED

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the ACRD Board of Directors instruct staff to arrange a meeting with BC Transit, Diversified Transit and the Alberni Valley Committee to discuss the issues raised with respect to the handi-dart service.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Pacific Coastal Airlines Kiosk Lease – Long Beach Airport.**

MOVED: Director Bennett

SECONDED: Director Osborne

THAT the Alberni-Clayoquot Regional District Board of Directors enter into a three (3) year kiosk lease commencing April 1, 2018 with Pacific Coastal Airlines for an office and check-in counter for scheduled airline and charter service for \$6,720 per year plus GST and CPI increases as applicable.

CARRIED

- b. **Request for Decision regarding New Air Operators request to utilize CYAZ, Tofino / Long Beach Airport.**

MOVED: Director Bennett

SECONDED: Director Osborne

THAT the Board of Directors of the Alberni-Clayoquot Regional District approve the operation requests by two new Air Carriers to operate from the CYAZ, Tofino/Long Beach Airport.

CARRIED

- c. **Request for Decision regarding Clayoquot Biosphere Trust Appointment 2018.**

MOVED: Director Bennett

SECONDED: Director Cootes

THAT the Alberni-Clayoquot Regional District Board of Directors instruct staff to conduct a public process to select a volunteer from Electoral Area "C" (Long Beach) to serve on the Clayoquot Biosphere Trust Board for a 4 year term ending March 2021.

CARRIED

- d. **Request for Decision regarding Data Sharing Agreement with GeoBC to have Access to the GeoBC Atlas Integrated Transportation Network (GBAITN).**

MOVED: Director McNabb

SECONDED: Director Cootes

THAT the Board of Directors enter into the attached agreement with GeoBC for access GBAITN data and services for a term ending March 31, 2020 and authorize the CAO to enter into future agreements with GeoBC.

CARRIED

Director McNabb declared a conflict of interest with respect to agenda item 9. a. and left the meeting at 2:19 pm.

9. PLANNING MATTERS

- a. DVB18001, DEEDERLY & HARRISON, LOT D DEBEAUX RD (BEAUFORT)**
Development Variance Application – Report

MOVED: Director Kokura

SECONDED: Director Wyton

THAT the Board of Directors consider issuing development variance permit DVB18001.

CARRIED

Director McNabb re-entered the meeting at 2:21 pm.

- b. DVC18005, GAUDET, 1136 FRONT ST (LONG BEACH)**
Development Variance Application – Memorandum and Permit

MOVED: Director Bennett

SECONDED: Director Banton

THAT the Board of Directors issue development variance permit DVC18005.

CARRIED

- c. COVENANT FB194076 MODIFICATION, 655570 BC LTD, 10412 LAKESHORE RD (SPROAT LAKE)**
Covenant Modification Application – Request for Decision

MOVED: Director Cote

SECONDED: Director McNabb

THAT the ACRD Board of Directors deny Covenant Modification application FB194076.

CARRIED

- d. DVD17013, VANDERHOOK, 10087 BLOWER RD (SPROAT LAKE)**
Development Variance Application – Memorandum and Permit

MOVED: Director Cote

SECONDED: Director Kokura

THAT the Board of Directors issue development variance permit DVD17013.

CARRIED

Director Banton declared a conflict of interest with respect to agenda item 9. e. and left the meeting at 2:26 pm.

- e. DVF17010, NICKLIN, 3029 DURHAM ST (CHERRY CREEK)**
Development Variance Application – Memorandum and Permit

MOVED: Director McNabb

SECONDED: Director Wyton

THAT the Board of Directors issue development variance permit DVF17010.

CARRIED

Director Banton re-entered the meeting at 2:27 pm.

- f. BEAVER CREEK WATER SYSTEM SERVICE AREA DCC BYLAW F1133
(BEAVER CREEK)**
Request for Decision

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Board of Directors amend Bylaw F1133 as presented.

CARRIED

MOVED: Director McNabb

SECONDED: Director Cote

THAT Bylaw F1133 be read a third time as amended.

CARRIED

- g. COASTAL ADDENDUM TO THE ALBERNI VALLEY AGRICULTURAL PLAN**
Request for Decision

MOVED: Director Cote

SECONDED: Director McNabb

THAT the Board of Directors award a contract to Eden Tree Farm and Gardening to complete the Coastal Addendum to the Alberni Valley Agricultural Plan, with the cost of the contract not to exceed \$15,393.

CARRIED

h. AGRICULTURE PLAN IMPLEMENTATION 2018 CONTRACT
Request for Decision

MOVED: Director Cote
SECONDED: Director Wyton

THAT the Board of Directors award a contract to Eden Tree Farm and Gardening to provide agricultural support services until December 31, 2018 with the cost of the contract not to exceed \$30,000.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. AVICC Special Committee on Solid Waste – Update, March 8, 2018**
- b. Building Inspector Report – February 2018**
- c. News Release - Asset Management Implementation Project (Project made possible thanks to federal Gas Tax Fund)**
- d. News Release – Consolidated Strategic Landfill Diversion Program (Project made possible thanks to federal Gas Tax Fund)**
- e. Options for Municipal Participation in Part 14 (Planning and Land Management)**

MOVED: Director Kokura
SECONDED: Director Bennett

THAT reports a-e be received.

CARRIED

10.2 COMMITTEE REPORTS

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

Mr. Steve Gray, Lakeshore Road requested an update on the Klehkoot Marina rezoning application. The Manager of Planning and Developed provided a brief status update.

14. RECESS

MOVED: Director Cootes
SECONDED: Director Ruttan

THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.

CARRIED

15. RECONVENE

The meeting was recessed at 2:32 pm

The meeting was reconvened at 2:53 pm

16. IN-CAMERA

MOVED: Director Ruttan
SECONDED: Director Cote

THAT the meeting be closed to the public as per section:

- i. 90 (1) (c) of the Community Charter: Labour relations or other employee relations;*
- ii. 90 (1) (a) of the Community Charter: Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;*
- iii. 90 (1) (j) of the Community Charter: Information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section.*

CARRIED

The meeting was closed to the public at 2:53 pm.

The meeting was re-opened to the public at 4:09 pm.

17. RECOMMENDATIONS FROM IN-CAMERA

The following resolutions passed at the in-camera portion of the meeting were reported out in open meeting:

MOVED: Director Wyton
SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors reappoint Mr. Phil Lavoie, Fire Chief of the Bamfield Volunteer Fire Department for a one year term ending March 31, 2019.

CARRIED

MOVED: Director McNabb

SECONDED: Director Banton

THAT the Alberni-Clayoquot Regional District Board of Directors:

- *Rescind the resolution from 2007 tying changes in exempt compensation to CUPE increases, and;*
- *Instruct the CAO to draft an exempt compensation policy that includes periodic market testing of comparable exempt positions in comparable organizations with interim adjustments tied to change in the consumer price index.*

CARRIED

MOVED: Director Osborne

SECONDED: Director Ruttan

THAT the Alberni-Clayoquot Regional District Board of Directors adopt a policy for flextime applicable to Exempt Employees.

CARRIED

18. ADJOURN

MOVED: Director Bennett

SECONDED: Director Kokura

THAT this meeting be adjourned at 4:09 pm.

CARRIED

Certified Correct:

John Jack,
Chairperson

Wendy Thomson,
Manager of Administrative Services