



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, FEBRUARY 14, 2018, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation

PRESENT:

Josie Osborne, Vice-Chair, Mayor, District of Tofino
Keith Wyton, Director, Electoral Area "A" (Bamfield)
Mike Kokura, Director, Electoral Area "B" (Beaufort)
Nicky Ling, (Alternate Director), Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
John McNabb, Director, Electoral Area "E" (Beaver Creek)
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)
Mike Ruttan, Mayor, City of Port Alberni
Jack McLeman, Councillor, City of Port Alberni
Dianne St. Jacques, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułuꞑiꞑath Government
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
Kirsten Johnsen, Member of Council, Toquaht Nation

REGRETS:

Tony Bennett, Director, Electoral Area "C" (Long Beach)

STAFF PRESENT:

Douglas Holmes, Chief Administrative Officer
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Janice Hill, Environmental Services Coordinator

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director McLeman

THAT the agenda be approved as circulated.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – January 24, 2018

MOVED: Director Osborne
SECONDED: Director McCarthy

THAT the minutes of the Board of Directors meeting held on January 24, 2018 be adopted.

CARRIED

b. Alberni Valley & Bamfield Services Committee Meeting – January 24, 2018

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the minutes of the Alberni Valley & Bamfield Services Committee meeting held on January 24, 2018 be adopted.

CARRIED

c. Beaver Creek Water Advisory Committee Meeting – January 31, 2018

MOVED: Director McNabb
SECONDED: Director Wyton

THAT the minutes of the Beaver Creek Water Advisory Committee meeting held on January 31, 2018 be adopted.

CARRIED

d. Alberni Valley & Bamfield Services Committee Financial Planning Meeting – February 7, 2018

MOVED: Director Cote
SECONDED: Director McCarthy

THAT the minutes of the Alberni Valley & Bamfield Services Committee held on February 7, 2018 be adopted

CARRIED

e. Electoral Area Directors Committee Financial Planning Meeting – February 7, 2018

MOVED: Director Cote
SECONDED: Director Kokura

THAT the minutes of the Electoral Area Directors Committee Financial Planning meeting held on February 7, 2018 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Mr. Christopher Donison, Executive Director, Music By The Sea regarding 2018 Grant-In-Aid Application

Mr. Donison reported that Music by the Sea is coming into their 13th year. He provided a history on Music by the Sea and its mentorship program. Original vision was to make Bamfield a place for people to come from all over to mentor and to perform. They are currently working on a comprehensive strategic plan for the program to continue well into the future. Mr. Donison reported they rely on support from the ACRD, Community of Bamfield and the Federal and Provincial Government. Mr. Donison thanked the ACRD for their continued support. He also circulated the program for 2017.

b. Mr. Terry Lewis, Vancouver Island Spine Trail Association, regarding the Vancouver Island Spine Trail

Mr. Lewis reported on the efforts to assemble and connect the trail. The Association has approximately 100 members who have put in over 4200 hours of work on the trail in 2017. The Vancouver Island Trail Association's (VISTA) vision is to have a continuous trail from Victoria to Cape Scott. Mr. Lewis reported that the trail is now over 85% completed with the remaining 15% located mainly on private forestland. VISTA requests that the Board of Directors direct their staff to consult with private forestland owners with the intent to enter into some form of land use agreement to formalize the Vancouver Island Trail. There is approximately 10 km of logging roads and 6 km of trail across TimberWest lands within the ACRD. VISTA will forward a written request in this regard.

Mike Irg introduced new ACRD employee Peter Thicke to the Board. Peter is working in the Planning Department as the Jr. Planner.

6. CORRESPONDENCE FOR ACTION

a. Correspondence dated January 29, 2018 from Ecotrust Canada regarding Invitation to attend "Fisheries for Communities Gathering".

MOVED: Director Osborne

SECONDED: Director Cote

THAT the Board of Directors approve Directors Osborne, St. Jacques and Bennett to attend the Ecotrust Canada event.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. **MINISTER OF THE ENVIRONMENT**
Open Burning Smoke Control Regulation
- b. **DISTRICT OF COLDSTREAM**
Prevention of Quagga and Zebra Mussels
- c. **YUULU?I?ATH? GOVERNMENT/TLA-O-QUI-AHT FIRST NATION**
25 KM Multi-Use Trail in Pacific Rim National Park Given New Name
- d. **METRO VANCOUVER**
GVS & DD Commercial Waste Hauler Licensing Bylaw No. 307, 2017
- e. **CANADIAN WILDLIFE SERVICE – PACIFIC REGION**
Consultations regarding the Potential to Amend Schedule 1 of the “Species at Risk Act (SARA).
- f. **UNION OF BRITISH COLUMBIA MUNICIPALITIES – LOCAL GOVERNMENT PROGRAM SERVICES**
2017 Emergency Social Services – Approval and Terms & Conditions
- g. **ALBERNI VALLEY CHAMBER OF COMMERCE**
Copy of Correspondence to Port Alberni Detachment of RCMP regarding Chamber Events.
- h. **SCOTT FRASER, MLA, (MID ISLAND/PACIFIC RIM)**
Invitation to send Representative to Meeting regarding Private Managed Forest Companies Restricting Access to Backcountry and Provincial Parks.

MOVED: Director McNabb

SECONDED: Director Cootes

THAT the ACRD Board of Directors approve Director Cote as the ACRD representative at the meeting regarding private managed forest companies restricting access to backcountry and Provincial Parks.

CARRIED

MOVED: Director Kokura

SECONDED: Director McLeman

THAT the Board of Directors receive items a-h for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Finance Warrant No. 585.**

MOVED: Director Kokura

SECONDED: Director McLeman

THAT the Board of Directors approve Finance Warrant Number 585 in the amount of \$1,218,076.15 dated January 31, 2018.

CARRIED

b. Request for Decision regarding Bylaw E1052-4, Beaver Creek Fire Protection Service Area Amendment 2018.

MOVED: Director McNabb

SECONDED: Director Ruttan

THAT the Alberni-Clayoquot Regional District Board of Directors adopt bylaw E1052-4, cited as Beaver Creek Fire Protection Service Amendment, 2018.

CARRIED

c. Request for Decision regarding Parcel Tax Roll Review Panel.

MOVED: Director Cootes

SECONDED: Director Cote

THAT the Board of Directors:

- 1. Set the date for the Parcel Tax Roll Review Panel sitting for **Tuesday, February 27, 2018 at 9:00am** in the **Regional District Board Room**, located at 3008 Fifth Avenue, Port Alberni, BC;*
- 2. Appoint three directors and one alternate director to the Parcel Tax Roll Review Panel; **Directors McNabb, Wyton, Banton and Bennett (alternate)***
- 3. Appoint Teri Fong, CPA, CGA, Manager of Finance for the ACRD as the Collector for 2018.*

CARRIED

d. Request for Decision regarding Wood Burning Appliances and Open Burning Regulations.

MOVED: Director McNabb

SECONDED: Director McCarthy

THAT ACRD Board of Directors direct staff to:

- 1. Develop a draft bylaw to regulate wood burning stoves and appliances and include in the draft bylaw a requirement for all wood burning stoves and appliances to meet EPA standards by 2023.*
- 2. Investigate options available to Regional Districts for regulating open burning.*
- 3. That staff resources be allocated in 2018 to complete these two projects.*

CARRIED

e. Request for Decision regarding AVICC Resolution Submissions – 2018.

MOVED: Director Osborne

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors submit resolutions as presented or amended on the following issues for consideration at the 2018 Association of Vancouver Island and Coastal Communities Convention:

- *Authority Granted to Regional Districts to Regulate Businesses*
- *Drought Management*
- *Log Export Policy*

CARRIED

Directors Ruttan, McLeman and St Jacques left meeting at 2:32 pm.

9. PLANNING MATTERS

a. DVE17012, SCHWAGER, 6780 LOTHIAN RD N
Development Variance Application – Report

MOVED: Director Banton

SECONDED: Director Wyton

THAT the Board of Directors consider issuing development variance permit DVE17012, subject to neighbouring properties being notified as per Local Government Act s.499.

CARRIED

b. DVE18002, SPARROW, LOT E BIGWOOD RD
Development Variance Application – Report

MOVED: Director McNabb

SECONDED: Director Kokura

Directors McLeman, St. Jacques and Ruttan and McCarthy re-entered meeting at 2:35 pm

THAT the Board of Directors consider issuing development variance permit DVE18002, subject to neighbouring properties being notified as per Local Government Act s.499.

CARRIED

c. AE17001, HARLEY, 6795 SWANSON RD W
ALC Non-Farm Use Application – Report

MOVED: Director Kokura

SECONDED: Director Cote

THAT the Board of Directors pass a resolution to forward the non-farm use application to the Agricultural Land Commission noting that support of the non-farm use is subject to rezoning.

CARRIED

MOVED: Director Cote

SECONDED: Director Kokura

THAT the Board of Directors send a letter of support for this application to the Agricultural Land Commission, MLA Scott Fraser and Minister of Agriculture, Hon. Lana Popham

CARRIED

d. AB17002, TILLEY, 6959 GRANVILLE RD

ALC Subdivision within the ALR Application – Report

MOVED: Director Kokura

SECONDED: Director Cote

THAT the Board of Directors pass a resolution to forward the application to the Agricultural Land Commission noting that the application complies with the Beaufort Official Community Plan and ACRD Zoning Bylaw.

CARRIED

e. AGRICULTURE PLAN IMPLEMENTATION PROJECT

2017 Year in Review and Next Steps – Memorandum and Report

MOVED: Director Cote

SECONDED: Director Ruttan

THAT the Board of Directors receive the “ACRD Agricultural Support Workers 2017 Year in Review and Next Steps” report.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

a. Strategic Priorities 2018-2022 – Approved by ACRD Board – January 24, 2018

b. Planning & Development Report – February 14, 2018

c. Tsunami Evacuation Alert – January 23, 2018

MOVED: Director McNabb

SECONDED: Director Cote

THAT the Board of Directors receive the reports a-c for information.

CARRIED

10.2 COMMITTEE REPORTS

10.3 OTHER REPORTS

a. Air Quality Council

Minutes from the meeting held on December 7, 2017 (K. Wyton)

MOVED: Director Wyton

SECONDED: Director Kokura

THAT these Minutes be received.

CARRIED

c. West Island Woods Advisory Group (M. Kokura)

Dr. Kokura reported on the Feb 8th WIWAG meeting. WFP attended to report on their activities for the year. They will be building roads in the Great Central area; no update on the status of the Somass mill, APD is running 60 hours per week. Next meeting is scheduled for June.

MOVED: Director McLeman

SECONDED: Director Wyton

THAT the report be received.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. RECESS

MOVED: Director Cote

SECONDED: Director Banton

THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.

CARRIED

15. RECONVENE

The meeting was recessed at 2:46 pm

The meeting was reconvened at 2:52 pm

16. IN-CAMERA

MOVED: Director Cote

SECONDED: Director McNabb

THAT the meeting be closed to the public as per section

- i. 90 (1) (e) of the Community Charter: the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;*
- ii. 90 (1) (j) of the Community Charter: information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;*
- iii. 90 (2) (b) of the Community Charter: the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.*

CARRIED

The meeting was closed to the public at 2:52 pm.

The meeting was re-opened to the public at 3:38pm.

17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

18. ADJOURN

MOVED: Director Osborne

SECONDED: Director McNabb

THAT this meeting be adjourned at 3:39 pm

CARRIED

Certified Correct:

John Jack,
Chairperson

Douglas Holmes,
Chief Administrative Officer