



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, APRIL 25, 2018, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation
Keith Wyton, Director, Electoral Area "A" (Bamfield)
Mike Kokura, Director, Electoral Area "B" (Beaufort)
Tony Bennett, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
John McNabb, Director, Electoral Area "E" (Beaver Creek)
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)
Mike Ruttan, Mayor, City of Port Alberni
Jack McLeman, Councillor, City of Port Alberni
Dianne St. Jacques, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułu?if?ath Government
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
Kirsten Johnsen, Member of Council, Toquaht Nation (via teleconference)

REGRETS:

Josie Osborne, Vice-Chairperson, Mayor, District of Tofino

STAFF PRESENT:

Douglas Holmes, Chief Administrative Officer
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the agenda be approved as circulated with the addition of the following late items:

7e. Correspondence for Information – Highway 4 Kennedy Hill Safety Improvements – Notice of Start of Work:

9.1 (c) Correspondence regarding Development Variance Application DVD18004.

14. *Additional Reason to go in-camera: 90 (1) (c) of the Community Charter – Labour Relations or other Employee Relations*
9 (3) *Member Reports – Director Bennett report on the Central Coast Regional District’s motion at AVICC and next steps.*

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – April 11, 2018

MOVED: Director Cootes

SECONDED: Director McLeman

THAT the minutes of the Board of Directors Meeting held on April 11, 2018 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Operations Commander, Staff Sergeant Terry Smith, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Quarterly Report for January to March, 2018.

Staff Sergeant provided an update on the first quarter 2018 policing report for the Port Alberni RCMP Detachment.

Director Ruttan and Cote entered the meeting at 1:36 pm.

6. CORRESPONDENCE FOR ACTION

a. Correspondence dated April 11, 2018 from Ucluelet Salmon Fishermen regarding a Call to the Federal Fisheries Minister to Release \$17 Million in Emergency Relief to Communities Hit Hard by the Salmon Deal with the U.S.

MOVED: Director Bennett

SECONDED: Director Banton

THAT the Alberni-Clayoquot Regional District Board of Directors forward a letter to the Minister of Fisheries supporting the Ucluelet Salmon Fisherman’s request for the \$17 Million in U.S. Compensation to be released for Area G and affected communities as emergency relief to communities hit hard by the Salmon catch deductions.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. **BC FERRY AUTHORITY**
Appointments to the BC Ferry Authority Board of Directors
- b. **COLUMBIA SHUSWAP REGIONAL DISTRICT**
Need for Changes to the Regulations for Class E Licences
- c. **LOCAL GOVERNMENT PROGRAM SERVICES**
Strategic Wildfire Prevention Initiative – Approval 2018 FireSmart Planning Activities Grant Approval – Areas E, F, Beaver Creek and Cherry Creek
Strategic Wildfire Prevention Initiative – Approval 2018 FireSmart Planning Activities Grant Approval – B & D, Beaufort and Sproat Lake
- d. **ISLAND COASTAL ECONOMIC TRUST**
Working Waterfront Trail, Lookouts Will Bring Visitors to Sayward
- e. **LATE CORRESPONDENCE – EMIL Anderson Construction re: Hwy 4 Kennedy Hill Safety Improvements – Notice of Start of Work**

MOVED: Director Banton

SECONDED: Director McLeman

THAT the Board of Directors receive items a-e for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Alberni Valley Flying Club Lease – Alberni Valley Airport.**

MOVED: Director Kokura

SECONDED: Director Ruttan

THAT the Alberni-Clayoquot Regional District Board of Directors consent to an assignment of an interest in the Alberni Valley Flying Club Hangar lease at the Alberni Valley Regional Airport, from Harry Sperber to Kenneth John Schuurman, and authorize the CAO and Chair to sign on behalf of the ACRD.

CARRIED

- b. **Request for Decision regarding Hangar Lease Lot Renewals – Alberni Valley Airport.**

MOVED: Director Ruttan

SECONDED: Director McLeman

THAT the Alberni-Clayoquot Regional Board of Directors agree to renew the following hangar lease lots at the AVRA:

- *Lease Lot A - Bowerman Excavating Ltd. commencing May 1, 2018 and ending April 30, 2021 for the annual rate of \$3095.54 plus GST and CPI increases.*

- *Lease Lot 7 - Allen Paul commencing May 1, 2018 and ending April 30, 2021 for the annual rate of \$1599.75 plus GST and CPI increases.*

CARRIED

c. Request for Decision regarding Porsche Club Event – Use of Long Beach Airport.

MOVED: Director Bennett

SECONDED: Director St. Jacques

THAT the Alberni-Clayoquot Regional District Board of Directors issue a license of use to the Vancouver Island Region of the Porsche Club of America to use the north half of Runway 16-34, Apron #2 and Taxiways A, B and C at the Long Beach Airport on Friday May 25th and Saturday, May 26th, 2018 to conduct Driver Training Sessions and an Autocross Event.

CARRIED

d. Request for Decision regarding Sproat Lake Volunteer Fire Department – Pumper Fire Apparatus RFP.

MOVED: Director Cote

SECONDED: Director Cootes

THAT the Alberni-Clayoquot Regional District Board of Directors award the contract to supply a Pumper Fire Apparatus to the Sproat Lake Volunteer Fire Department to Associated Fire Safety Group in the amount of \$590,998.94 plus GST.

CARRIED

9. PLANNING MATTERS

**a. RA18004, FENTON, 255 BRADY’S BEACH TRAIL (BAMFIELD)
Rezoning Application – Report and Bylaw P1374**

MOVED: Director Wyton

SECONDED: Director Cote

THAT Bylaw P1374, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a first time.

CARRIED

MOVED: Director Wyton

SECONDED: Director Cote

THAT the public hearing for Bylaw P1374 be delegated to the Director for Electoral Area 'A', the Alternate Director or the Chairperson of the Regional District.

CARRIED

*MOVED: Director Wyton
SECONDED: Director Bennett*

THAT the Board of Directors confirm that adoption of Bylaw P1374 is subject to:

Confirmation from a Registered On-Site Wastewater Practitioner that an on-site sewage disposal system can be designed and installed to meet the sewerage regulations of the proposed development.

Review by Environmental Services staff to ensure that the Bamfield Water System can accommodate the additional density on the property.

Meeting technical referral agency requirements.

CARRIED

- b. TUP18008, HFN LANDS LTD PARTNERSHIP, 390 GRAPPLER ROAD (BAMFIELD)**
Temporary Use Permit Application – Report

*MOVED: Director Wyton
SECONDED: Director Kokura*

THAT the Regional Board consider issuing Temporary Use Permit TUP18008 subject to neighbouring properties being notified as per Local Government Act s.494.

CARRIED

- c. DVD18004, CONLEY & BROLEY PROPERTIES INC, 9618 STIRLING ARM CRESCENT (SPROAT LAKE)**
Development Variance Application – Memorandum and Permit

*MOVED: Director Cote
SECONDED: Director Wyton*

THAT the Board of Directors issue development variance permit DVD18004.

DEFEATED

- d. DVD18006, SPILLMAN, 10028 B LAKESHORE ROAD (SPROAT LAKE)**
Development Variance Application – Report

MOVED: Director Cote
SECONDED: Director Banton

THAT the Board of Directors is, at this time, disposed to deny this application but prior to doing so, the Board wishes to offer the applicants the opportunity to present their own case as to why this matter should not be denied.

CARRIED

- e. DVD18007, BAILEY, 10846 TAYLOR ARM DRIVE (SPROAT LAKE)**
Development Variance Application – Report

MOVED: Director Cote
SECONDED: Director Kokura

THAT the Board of Directors consider issuing development variance permit DVD18007, subject to neighbouring properties being notified as per Local Government Act s.499.

CARRIED

- f. TUP18005, BROOME, 9290 STIRLING ARM DRIVE (SPROAT LAKE)**
Temporary Use Permit Application – Report

MOVED: Director Cote
SECONDED: Director Kokura

THAT the Regional Board consider issuing Temporary Use Permit TUP18005 subject to neighbouring properties being notified as per Local Government Act s.494.

CARRIED

- g. TUP18002, BAUER/HAWKINS, 2431 OLD NANAIMO HIGHWAY (CHERRY CREEK)**
Temporary Use Permit Application – Report

MOVED: Director Banton
SECONDED: Director Bennett

THAT the Board of Directors is, at this time, disposed to deny this application but prior to doing so, the Board wishes to offer the applicants the opportunity to present their own case as to why this matter should not be denied.

CARRIED

- h. BEAVER CREEK WATER SYSTEM SERVICE AREA DCC BYLAW F1133 (BEAVER CREEK)**
Request for Decision

MOVED: Director McNabb
SECONDED: Director Bennett

THAT the Board of Directors rescind third reading of Bylaw F1133.

CARRIED

MOVED: Director McNabb
SECONDED: Director Wyton

THAT the Board of Directors amend Bylaw F1133 as presented.

CARRIED

MOVED: Director McNabb
SECONDED: Director Kokura

THAT Bylaw F1133 be read a third time as amended.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

a. Meeting Schedule – May 2018

MOVED: Director Bennett
SECONDED: Director Cote

THAT the Board of Directors receives this report.

CARRIED

10.2 COMMITTEE REPORTS

10.3 MEMBER REPORTS

- a. 9-1-1 Corporation – J. McNabb – No Report**
- b. Vancouver Island Regional Library - L. Banton – No Report**
- c. Central West Coast Forest Society – T. Bennett – No Report**
- d. Alberni Valley Chamber of Commerce – J. McLeman – No Report**
- e. Coastal Communities Network – T. Bennett/D. St. Jacques – No Report**
- f. Island Coastal Economic Trust – J. Jack – No Report**
- g. Air Quality Council, Port Alberni – K. Wyton**

Director Wyton reported on the upcoming public meeting on May 14th at Echo Centre. The Vancouver Foundation will be conducting a scoping exercise for an air shed management plan for the region. Directors are invited to attend.

h. West Coast Aquatic Board – T. Bennett/K. Wyton – No Report

i. Association of Vancouver Island & Coastal Communities – P. Cote

Director Cote reported on the success of the 2018 convention and advised she will continue to sit as Member at Large on the AVICC Executive. Findings coming out from the convention will be released shortly.

j. Beaver Creek Water Advisory Committee – J. McNabb – No Report

k. West Island Woodlands Advisory Group

- Meeting of April 5, 2018

l. Other Reports

Director Bennett reported meetings he attended at UBCM with Central Coast Regional District regarding the problem with no financial participation by reserve lands for services paid for by local government. This issue was discussed further at the AVICC Convention as a late resolution. AVICC will work with UBCM on a session for the 2018 UBCM convention on this issue and further conversations will proceed to advance this discussion, including with ACRD Board members and the CAO.

MOVED: Director Cote

SECONDED: Director McCarthy

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director Bennett

SECONDED: Director St. Jacques

THAT the meeting be closed to the public as per the Community Charter section:

- 90 (1) (a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;*
- 90 (1) (b) Personal information about an identifiable individual who is being considered for a regional district award or honour, or who has offered to provide a gift to the regional district on condition of anonymity;*

- iii. 90 (1) (f) Law enforcement, if the regional district considers that disclosure could reasonably be expected to harm the conduct of an investigation under enforcement of an enactment.
- iv. 90 (1) (c) Labour relations or other employee relations.

CARRIED

The meeting was closed to the public at 2:32 pm.

The meeting was re-opened to the public at 3:30 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

The following resolutions passed at the in-camera portion of the meeting were reported out in open meeting:

THAT the Alberni-Clayoquot Regional District Board of Directors appoint Ms. Ashley Hawker to represent the Alberni-Clayoquot Regional District (Area "C" Long Beach) as a volunteer Director on the Clayoquot Biosphere Trust for a 4-year term ending March, 2021.

THAT the Alberni-Clayoquot Regional District Board of Directors forward a letter to Mr. Gary Johnsen thanking him for serving as the Regional District's representative on the Clayoquot Biosphere Trust

16. ADJOURN

MOVED: Director Ruttan
SECONDED: Director McNabb

THAT this meeting be adjourned at 3:30 pm.

CARRIED

Certified Correct:

John Jack,
Chairperson

Wendy Thomson,
Manager of Administrative Services