



# Alberni-Clayoquot Regional District

## MINUTES OF THE ALBERNI VALLEY & BAMFIELD SERVICES COMMITTEE MEETING

THURSDAY, SEPTEMBER 20, 2018, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

---

**DIRECTORS** John McNabb, Chair, Electoral Area "E" (Beaver Creek)  
**PRESENT:** Mike Kokura, Director, Electoral Area "B" (Beaufort)  
Keith Wyton, Director, Electoral Area "A" (Bamfield)  
Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)  
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

**REGRETS:** John Jack, Councillor, Huu-ay-aht First Nation  
Mike Ruttan, Mayor, City of Port Alberni  
Jack McLeman, Councillor, City of Port Alberni

**STAFF PRESENT:** Douglas Holmes, Chief Administrative Officer  
Rob Williams, General Manager of Environmental Services  
Wendy Thomson, Manager of Administrative Services

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting today is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

### 2. APPROVAL OF AGENDA

*MOVED: Director Cote*

*SECONDED: Director Kokura*

*THAT the agenda be approved as circulated.*

**CARRIED**

### 3. ADOPTION OF MINUTES

#### a. **Alberni Valley & Bamfield Services Committee Minutes – June 20, 2018**

*MOVED: Director Kokura*

*SECONDED: Director Cote*

*THAT the minutes of the Alberni Valley and Bamfield Services Committee meeting held on June 20, 2018 be adopted.*

**CARRIED**

**4. CORRESPONDENCE**

**5. REQUEST FOR DECISIONS**

**a. Request for Decision regarding Boating Safety Contribution Program Application**

*MOVED: Director Cote*  
*SECONDED: Director Wyton*

*THAT the Alberni Valley & Bamfield Services Committee recommend that the Alberni-Clayoquot Regional District Board of Directors approve that staff submit a funding application to Transport Canada's Boating Safety Contribution Program (BSCP) to support the Sproat Lake Marine Patrol's activities for 2019.*

**CARRIED**

Director Banton entered the meeting at 1:31 pm.

**b. Request For Decision regarding Alberni Valley Regional Airport Advisory Terms of Reference**

*MOVED: Director Kokura*  
*SECONDED: Director Cote*

*THAT the Alberni Valley & Bamfield Services Committee recommends that the ACRD Board approve the draft Terms of Reference for the Alberni Valley Regional Airport (AVRA) Advisory Committee.*

**CARRIED**

**6. REPORTS**

**a. Information Report - Alberni Valley Landfill Tenure Application**

*MOVED: Director Kokura*  
*SECONDED: Director Cote*

*THAT the Alberni Valley & Bamfield Services Committee receive this report for information.*

**CARRIED**

**7. LATE BUSINESS**

**8. NEW BUSINESS**

**9. IN-CAMERA**

*MOVED: Director Cootes*

*SECONDED: Director Kokura*

*Motion to close the meeting to the public as per section*

- i. 90 (1) (j) of the Community Charter: information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act.*

**CARRIED**

The meeting was closed to the public at 1:47 pm.

The meeting was re-opened to the public at 1:50 pm.

**10. RECOMMENDATIONS FROM IN-CAMERA**

**11. ADJOURN**

*MOVED: Director Cote*

*SECONDED: Director Kokura*

*THAT the meeting be adjourned at 1:50 pm.*

**CARRIED**

Certified Correct:



---

John McNabb,  
Chairperson



---

Wendy Thomson,  
Manager of Administrative Services