



Alberni-Clayoquot Regional District

MINUTES OF THE ALBERNI VALLEY & BAMFIELD SERVICES COMMITTEE FINANCIAL PLANNING MEETING

HELD ON WEDNESDAY, FEBRUARY 15, 2017 10:00 AM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

John McNabb, Electoral Area "E" (Beaver Creek)

PRESENT:

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

Jack McLeman, Councillor, City of Port Alberni

John Jack, Councillor, Huu-ay-aht First Nation

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

Mike Ruttan, Mayor, City of Port Alberni

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andrew McGifford, Manager of Environmental Services

Teri Fong, Manager of Finance

Mike Irg, Manager, Planning & Development

Wendy Thomson, Manager of Administrative Services

Brad West, McGill Engineering

Dan Holder, ACRD Emergency Planning Contractor

1. CALL TO ORDER

The CAO called the meeting to order at 10:00 am.

The CAO recognized the meeting today being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. ELECTION OF CHAIRPERSON

a. **Election of Chairperson – 2017**

The CAO conducted the election for Chairperson of the Alberni Valley & Bamfield Services Committee for 2017.

The CAO requested nominations for the position of Chairperson of the Alberni Valley & Bamfield Services Committee for 2017 for the first time.

Director Banton nominated Director McNabb for the position of Chairperson of the Alberni Valley & Bamfield Services Committee for 2017. Director McNabb accepted the nomination.

The CAO request nominations for the position of Chairperson of the Alberni Valley & Bamfield Services Committee for 2017 for a second time and third time.

There being no further nominations, the CAO declared Director McNabb Chairperson of the Alberni Valley & Bamfield Services Committee for 2017.

Chairperson McNabb assumed the Chair.

3. APPROVAL OF AGENDA

MOVED: Director Cootes

SECONDED: Director Banton

THAT the agenda be approved as circulated.

CARRIED

4. ADOPTION OF MINUTES

- a. **Alberni Valley & Bamfield Services Committee Meeting held November 8, 2016.**

MOVED: Director Banton

SECONDED: Director Kokura

THAT the minutes of the Alberni Valley & Bamfield Services Committee meeting held on November 8, 2016 be received.

CARRIED

5. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Alberni Valley Landfill Operations Contract Amendment.**
(referred from December 9, 2016 Board of Directors Meeting)

MOVED: Director Wyton

SECONDED: Director Kokura

THAT the Alberni Valley & Bamfield Services Committee recommend that the ACRD Board of Directors approve the following amendments to the Alberni Valley Landfill Operations Contract – October 1, 2014 to September 30, 2019:

- a. *Amend Article 16 – Line of Credit – Agreement to allow for the use of a performance bond instead of a line of credit.*
b. *Remove Article 17 – Builders Liens– Agreement that currently requires a holdback.*

CARRIED

Director Ruttan entered the meeting at 10:20 am.

b. Request for Decision regarding Alberni Landfill Gas Generation Report.

MOVED: Director Wyton

SECONDED: Director Cootes

THAT the Alberni Valley and Bamfield Services Committee receive the Alberni Landfill Gas Generation Report and recommend that the Alberni-Clayoquot Regional District Board of Directors approve the report and direct staff to implement solid waste diversion initiatives that reduce the creation of landfill gas for inclusion in the 2017-2021 Financial Plan.

CARRIED

Director Cote entered the meeting at 10:42 am.

c. Request for Decision regarding 2017-2021 Financial Plan – Alberni Valley & Bamfield Waste Management.

MOVED: Director Kokura

SECONDED: Director Banton

THAT the Alberni Valley & Bamfield Services Committee recommend the Alberni Valley and Bamfield Waste Management budget be included in the first reading of the 2017-2021 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

d. Request for Decision regarding 2017-2021 Financial Plan – Alberni Valley Emergency Plan.

MOVED: Director McLeman

SECONDED: Director Ruttan

THAT the Alberni Valley & Bamfield Services Committee recommend the Alberni Valley Emergency Planning proposed budget to be included in the first reading of the 2017-2021 Alberni-Clayoquot Regional District Financial Plan.

MOVED: Director Banton

SECONDED: Director Kokura

THAT the above motion be tabled.

CARRIED

MOVED: Director Kokura

SECONDED: Director Banton

THAT the following be allowed for consideration as a late item under Section 7 of the agenda: Recommendation regarding Bamfield Solid Waste Services.

CARRIED

e. Request for Decision regarding 2017-2021 Financial Plan – Alberni Valley Regional Airport.

MOVED: Director Ruttan

SECONDED: Director Kokura

THAT the Alberni Valley & Bamfield Services Committee recommend the Alberni Valley Regional Airport proposed budget to be included in the first reading of the 2017-2021 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

MOVED: Director McLeman

SECONDED: Director Banton

THAT the motion regarding Alberni Valley Emergency Planning be lifted from the table.

CARRIED

Director Ruttan left the meeting at 11:53 am.

The following motion was back on the table:

MOVED: Director McLeman

SECONDED: Director Ruttan

THAT the Alberni Valley & Bamfield Services Committee recommend the Alberni Valley Emergency Planning proposed budget to be included in the first reading of the 2017-2021 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

f. Request for Decision regarding 2017-2021 Financial Plan – Regional Water.

MOVED: Director McLeman

SECONDED: Director Banton

THAT the Alberni Valley & Bamfield Services Committee recommend the Alberni Valley Regional Water – proposed service budget be included in the first reading of the 2017-2021 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

g. Request for Decision regarding 2017-2021 Financial Plan – Custom Transit.

MOVED: Director Kokura

SECONDED: Director Cote

THAT the Alberni Valley & Bamfield Services Committee recommend the Custom Transit proposed budget be included in the first reading of the 2017-2021 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

h. Request for Decision regarding 2017-2021 Financial Plan – Sproat Lake Marine Patrol.

MOVED: Director Cote

SECONDED: Director McLeman

THAT the Alberni Valley & Bamfield Services Committee recommend the Sproat Lake Marine Patrol proposed budget be included in the first reading of the 2017-2021 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

i. Request for Decision regarding 2017 Grant In Aid – Alberni Valley Hospice Society (Referred from February 8, 2017 Committee-of-the-Whole Meeting) Correspondence for Further Information on GIA – Alberni Valley Hospice Society.

MOVED: Director Kokura

SECONDED: Director Cote

THAT the Alberni Valley & Bamfield Services Committee recommend that the ACRD Board of Directors award a grant-in-aid in 2017 to the Alberni Valley Hospice Society in the amount of \$2,500.00 with the City of Port Alberni and Electoral Areas A, B, D, E and F participating in the grant-in-aid.

CARRIED

6. REPORTS

a. Administrative Memorandum regarding Alberni Valley Landfill Annual Reports 2014 and 2015.

MOVED: Director Cote

SECONDED: Director Banton

THAT the Administrative Memorandum regarding Alberni Valley Landfill Annual Reports 2014 and 2015 be received.

CARRIED

- b. Report - Strategic Planning for Alberni-Clayoquot Regional District Airports (P. Deakin)** (Referred from January 25, 2017 Committee-of-the-Whole Meeting)

MOVED: Director Kokura

SECONDED: Director McLeman

THAT this report be received.

CARRIED

- c. Discussion on Service Levels – R. Dyson (Verbal)**

The CAO requested Directors to reflect on the draft budget as presented and consider the following:

- a. Does the draft budget meet their needs?
- b. Are there services beyond the work plan that should be considered by the Board?

Director Cote would like discussion after budget regarding emergency planning direction and community involvement.

MOVED: Director Cote

SECONDED: Director McLeman

THAT this verbal report be received.

CARRIED

7. LATE BUSINESS

MOVED: Director Wyton

SECONDED: Director Kokura

THAT the Alberni Valley & Bamfield Services Committee instruct staff to organize a community meeting in Bamfield within the next six months with the Area Director, Chair of the Alberni Valley & Bamfield Services Committee, staff to explore ways of reducing solid waste costs.

CARRIED

8. ADJOURN

MOVED: Director Kokura

SECONDED: Director Banton

THAT the meeting be adjourned at 12:21 pm.

CARRIED

Certified Correct:

John McNabb,
Chairperson

Russell Dyson,
Chief Administrative Officer